



Local Agency Formation Commission of Napa County

Subdivision of the State of California

We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

■ Diane Dillon, Chair ■ Juliana Inman, Vice Chair ■ Paul Dohring ■ Brian J. Kelly ■ Brad Wagenknecht
■ Ryan Gregory, Alternate ■ Kenneth Leary, Alternate ■ Gregory Rodeno, Alternate

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SPECIAL MEETING AGENDA

Monday, February 6, 2017, 2:00 PM

Yountville Town Hall – Council Chambers

6550 Yount Street, Yountville, CA 94599

1. CALL TO ORDER BY CHAIR; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. OATH OF OFFICE FOR COMMISSIONERS WITH NEW TERMS

Commission Counsel will administer new oaths of office for Commissioner Paul Dohring and Alternate Commissioners Ryan Gregory and Kenneth Leary.

4. APPROVAL OF AGENDA

The Chair will consider a motion to approve the agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members or staff.

5. PUBLIC COMMENTS

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

6. RECOGNITION OF SERVICE: Joan Bennett, Keith Caldwell, and Greg Pitts

7. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to single motion approval. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

- a) [Approval of Meeting Minutes: October 3, 2016 Regular Meeting and December 5, 2016 Special Meeting](#)
- b) [Current and Future Proposals](#)
- c) [Second Quarter Budget Report for 2016-2017](#)
- d) [Notice of Expiring Commissioner Terms in 2017](#)

8. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) [Sphere of Influence Update for the Congress Valley Water District \(20 Minutes\)](#)

The Commission will review a Sphere of Influence Update for the Congress Valley Water District. The recommended action is for the Commission to provide direction to staff with respect to returning with a new Municipal Service Review for the Congress Valley Water District prior to approving the Sphere of Influence Update.

9. DISCUSSION ITEMS

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

a) **Revised Draft Municipal Service Review and Sphere of Influence Update for the Town of Yountville (30 Minutes)**

The Commission will review a revised draft Municipal Service Review and Sphere of Influence Update for the Town of Yountville. The revised draft report examines the availability and adequacy of municipal services provided by Yountville relative to the Commission's mandates to facilitate orderly growth and development. The revised draft report also contemplates alternative options for potential changes to Yountville's sphere of influence. The Commission is invited to discuss the revised draft report and provide feedback to staff in anticipation of receiving a final Municipal Service Review and Sphere of Influence Update for formal action as part of a public hearing at a future meeting. No action will be taken by the Commission as part of this item.

b) **Temporary Change to the Chair and Vice Chair Rotation (10 Minutes)**

The Commission will consider providing direction to staff to return with an action item to make a temporary change to the Chair and Vice Chair rotational system as part of the April 3, 2017 regular meeting.

c) **Review Policy on Inclusion of Agricultural and Open Space Land Within Special District Spheres of Influence (5 Minutes)**

The Commission will discuss its policy relating to inclusion of land designated agricultural or open space within special district spheres of influence. The Commission will consider providing direction to staff to return with an action item to amend the policy at a future meeting.

d) **Policy on Sphere of Influence Definitions: Area of Interest (5 Minutes)**

The Commission will discuss its policy definitions as they relate to spheres of influence. The Commission will consider providing direction to staff to return with an action item to amend the policy to define "Area of Interest" and how this new term would be applied at a future meeting.

10. EXECUTIVE OFFICER REPORT (5 Minutes)

11. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

12. ADJOURNMENT TO NEXT SCHEDULED MEETING

Monday, March 6, 2017, at 10:00 A.M. (**Strategic Planning Workshop**) at the Napa County Board of Supervisors Chambers, located at 1195 Third Street, 3rd Floor, Napa, CA 94559.

MEETING INFORMATION

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Commission. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Commission no less than 72 hours prior to the meeting date by contacting (707) 259-8645.

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal.
