



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 9

TO: Local Agency Formation Commission

PREPARED BY: Brendon Freeman, Executive Officer

MEETING DATE: February 1, 2016

SUBJECT: Executive Officer Report

SUMMARY

A brief summary of current and future activities for staff and the Commission throughout 2016 follows:

- Follow up to today's Strategic Planning Workshop as part of the Commission's April meeting agenda
- Staff report on unincorporated islands and the annexation process as part of the Commission's April meeting agenda
- CALAFCO Staff Workshop in Universal City (March 30 to April 1): Executive Officer participating as a panel speaker for one session and facilitator/moderator for one session
- Adopt budget for fiscal year 2016-2017 as well as review/update Work Program with Budget Committee (Executive Officer, Commissioner Pitts, and Commissioner Wagenknecht)
- Appointment of Regular County Member and Alternate Public Member to fill expiring terms in May
- Finalize amendments to memorandum of understanding between LAFCO and the County of Napa
- Amendments to Application Packet for boundary change proposals
- Website upgrades
- Complete electronic document management system historical back-filing project
- Complete current round of municipal service reviews and sphere of influence updates
- Increase Secretary's work schedule from 20 hours to 30 hours per week
- Possible hiring of a new Analyst

Juliana Inman, Chair
Councilmember, City of Napa

Greg Pitts, Commissioner
Councilmember, City of St. Helena

Joan Bennett, Alternate Commissioner
Councilmember, City of American Canyon

Diane Dillon, Vice Chair
County of Napa Supervisor, 3rd District

Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District

Keith Caldwell, Alternate Commissioner
County of Napa Supervisor, 5th District

Brian J. Kelly, Commissioner
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer