



Local Agency Formation Commission of Napa County
LAFCO of Napa County

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Napa, California 94559
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Juliana Inman, Chair
Bill Dodd, Vice Chair
Lewis Chilton, Commissioner
Brian J. Kelly, Commissioner
Brad Wagenknecht, Commissioner
Joan Bennett, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

REGULAR MEETING AGENDA

4:00 P.M.

Monday, February 1, 2010
County of Napa Administration Building
1195 Third Street, Board Chambers
Napa, California 94559

1. **CALL TO ORDER; ROLL CALL: 4:00 P.M.**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
Minutes of December 7, 2009
4. **PUBLIC COMMENTS**
In this time period, anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of the current agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.
5. **CONSENT ITEMS**
All items calendared as consent are considered ministerial or non-substantive. With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.
 - a) **Second Quarter Budget Report for 2009-2010**
The Commission will receive a second quarter budget report for the 2009-2010 fiscal year. The report compares adopted and actual expenses through the first six months and projects the Commission is on course to finish the fiscal year with approximately \$107,000 in budgeted funds. The report is being presented for the Commission to receive and file.
 - b) **New Legislation for 2010**
The Commission will review a report from staff summarizing new legislation affecting LAFCOs that became effective as of January 1, 2010.
 - c) **Current and Future Proposals**
The Commission will receive a report summarizing current and future proposals. The report is being presented for information.
6. **PUBLIC HEARING ITEMS**
Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.
 - a) **Jefferson Street No. 9 Annexation to the Napa Sanitation District**
The Commission will consider an application by a landowner to annex 0.68 acres of incorporated territory in the City of Napa to the Napa Sanitation District. Staff recommends approval with standard conditions. Staff also recommends the Commission adopt a negative declaration consistent with the findings of an initial study concluding the annexation will not have any significant impacts on the environment. The County Assessor's Office identifies the parcel included in the proposal as 038-581-002.

PUBLIC HEARING ITEMS CONTINUED...

b) Linda Vista Avenue No. 20 Annexation to the Napa Sanitation District

The Commission will consider an application by a landowner to annex 0.83 acres of incorporated territory in the City of Napa to the Napa Sanitation District. Staff recommends approval of the annexation with standard terms and conditions. Staff also recommends the Commission adopt a negative declaration confirming the findings of an initial study finding the annexation will not have a significant effect on the environment. The County Assessor's Office identifies the parcel included in the proposal as 007-293-005.

c) Ratification of an Outside Service Agreement Approval for the Napa Sanitation District Involving 2047 Big Ranch Road in the City of Napa

The Commission will consider ratifying an outside service agreement approved by the Chair authorizing the Napa Sanitation District to provide temporary public sewer service to 2047 Big Ranch Road in the City of Napa to address a public health threat. Staff recommends approval along with waiving the application fee. The County Assessor's Office identifies the parcel in the proposal as 038-170-006

7. ACTION ITEMS

a) Trancas Crossing Park Annexation to the City of Napa: Continuation (4:00 P.M.)

The Commission will continue consideration of a proposal from the City of Napa to annex approximately 33 acres of unincorporated territory located adjacent to the eastern terminus of Old Trancas Street. The proposal is intended to facilitate the development of a public park. Staff has prepared a second report addressing issues raised during the initial review of the proposal at the Commission's December 7, 2009 meeting. Staff has amended its earlier recommendation to eliminate a special condition to approval requiring Napa reach an agreement with neighboring landowners on the construction of an extended fence. The County Assessor's Office identifies the parcel included in the proposal as 038-190-020.

b) Draft Proposed Budget for Fiscal Year 2010-2011

The Commission will review a draft proposed budget from the Budget Committee for 2010-2011 projecting overall operating expenses at \$413,480. The projected amount represents a 16.8% decrease over the current fiscal year. The Committee also proposes substantive changes to the budget process, including the elimination of apportioning annual reserves and contingencies in favor of establishing a policy to maintain three months of operating reserves in the fund balance. The draft proposed budget is being presented to the Commission for approval and circulation for review by the funding agencies.

c) Financial Audit for Fiscal Year Ending June 30, 2009

The Commission will review an outside consultant's report auditing the agency's financial statements for the 2008-2009 fiscal year. The report is being presented to the Commission to receive and file.

8. DISCUSSION ITEMS

a) Legislative Report

The Commission will receive a report on the second year of the 2009-2010 session of the California Legislature as it relates to bills directly or indirectly effecting Local Agency Formation Commissions.

b) Review of Disclosure Requirements

The Commission will receive a verbal report from Counsel reviewing disclosure requirements.

9. COMMISSION WORKSHOP ITEMS

The Commission will continue consideration of items originally schedule as part of its December 7, 2009 biannual workshop. No written reports are associated with any workshop item.

a) Proposal Review Factors and Imposing Terms and Conditions

The Commission will receive a presentation from staff discussing the factors required for review for all change of organization or reorganization proposals and its authority to impose terms and conditions.

b) Goals and Objectives

Commissioners will discuss their goals and objectives for the agency over the next two years.

10. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- CALAFCO Proposal to Establish Voting Regions
- City of American Canyon Sphere of Influence Update

11. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

12. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:

April 5, 2010

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. If you intend to speak on any hearing item, please indicate in your testimony if you have made campaign contributions totaling \$250 or more to any Commissioner during the past 12 months. Any member of the public requiring special assistance with respect to attending or listening to the meeting should contact LAFCO staff 24 hours in advance at (707) 259-8645.

THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:

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Napa, California 94559

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