



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

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*We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

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**Agenda Item 9 (Information)**

**TO:** Local Agency Formation Commission

**PREPARED BY:** Brendon Freeman, Executive Officer

**MEETING DATE:** August 7, 2017

**SUBJECT:** Executive Officer Report

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**SUMMARY**

This item includes a summary of current and future staff and Commission activities. This item is for information purposes only. No formal action will be taken by the Commission as part of this item.

***Strategic Planning***

On March 6<sup>th</sup> and May 1<sup>st</sup>, the Commission held strategic planning workshops to discuss – among other things – the agency’s priorities, goals, and potential strategies to implement in the foreseeable future. The March 6<sup>th</sup> workshop was facilitated by Bill Chiat with the Alta Mesa Group. The workshop was continued to May 1<sup>st</sup>. During the May 1<sup>st</sup> workshop, the Commission established an ad hoc subcommittee (“the Committee”) and appointed Chair Wagenknecht and Vice Chair Kelly to serve with the Executive Officer for purposes of working with Bill Chiat and returning with a concise summary of outcomes from the Commission’s workshops. Toward this end, the Committee will meet with Mr. Chiat on August 23<sup>rd</sup>. The Committee anticipates returning with a recommendation for formal adoption of a strategic plan as early as the Commission’s October 2<sup>nd</sup> regular meeting.

***Recent Meetings of Note***

Subsequent to the Commission’s June 5<sup>th</sup> meeting, the Executive Officer has met with the following groups and individuals:

- June 13: City of Napa Senior Planner Karlo Felix to discuss island annexation and Napa’s future General Plan Update;
- June 15: LAFCO Islands Committee (Commissioners Inman and Gregory) to discuss island annexation;

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Juliana Inman, Commissioner  
Councilmember, City of Napa

Margie Mohler, Commissioner  
Councilmember, Town of Yountville

Kenneth Leary, Alternate Commissioner  
Councilmember, City of American Canyon

Brad Wagenknecht, Chair  
County of Napa Supervisor, 1st District

Diane Dillon, Commissioner  
County of Napa Supervisor, 3rd District

Ryan Gregory, Alternate Commissioner  
County of Napa Supervisor, 2nd District

Brian J. Kelly, Vice Chair  
Representative of the General Public

Gregory Rodeno, Alternate Commissioner  
Representative of the General Public

Brendon Freeman  
Executive Officer

- June 20: Napa Sanitation District General Manager Tim Healy and Senior Engineer Andrew Damron to discuss island annexation and big picture wastewater issues and possible solutions throughout Napa County;
- June 23: Napa County Farm Bureau Executive Director Jesse Ramer and Treasurer Cio Perez to discuss LAFCO policies, the City of St. Helena, and other big picture issues throughout Napa County;
- June 29: LAFCO Performance Evaluation Committee (Commissioners Wagenknecht and Kelly) to discuss the Executive Officer's performance;
- July 5: City of American Canyon City Manager Dana Shigley and Community Development Director Brent Cooper to discuss annexation of the Watson Lane and Paoli Loop area properties as well as the Municipal Service Review and Sphere of Influence Update for American Canyon
- July 11: LAFCO Commissioner Brian Kelly to discuss management of LAFCO and various procedural items;
- July 13: City of Napa Mayor Jill Techel to discuss island annexation;
- July 13: LAFCO Islands Committee (Commissioners Inman and Gregory) to discuss island annexation;
- July 14: City of American Canyon Councilmember David Oro to discuss LAFCO's role, function, and current activities;
- July 17: City of St. Helena Councilmember Peter White to discuss the Municipal Service Review and Sphere of Influence Update for St. Helena;
- July 19: LAFCO Alternate Commissioner Gregory Rodeno to discuss current LAFCO activities;
- July 20: Conference call with Commissioners Michael McGill (Contra Costa LAFCO), Shiva Frentzen (El Dorado LAFCO), Josh Susman (Nevada LAFCO), and Derek McGregor (Orange LAFCO) to discuss a CALAFCO Conference session on Commission decision making;
- July 24: City of Napa Acting City Manager Nancy Weiss to discuss island annexation;
- July 28: County of Napa Interim County Executive Officer Minh Tran to discuss LAFCO policies, the Municipal Service Review and Sphere of Influence Update for St. Helena, and island annexation; and
- August 3: County of Napa Assessor-Recorder-Clerk John Tuteur to discuss island annexation and the Municipal Service Review and Sphere of Influence Update for St. Helena. This meeting occurred following the completion of this report.

## **ATTACHMENTS**

None