



LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

MEETING MINUTES OF APRIL 2, 2007

1. **CALL TO ORDER; ROLL CALL**

Chair Gingles called the meeting to order at 4:03 p.m.

Roll was called with Regular Commissioners Dodd, Kelly, Wagenknecht, and Chair Gingles present. Alternate Commissioner Inman was also present and voting.

Absent: Commissioners Coffey and Luce.

Staff present: Keene Simonds, Executive Officer; Tracy Geraghty, Analyst; Jackie Gong, Commission Counsel; and Kathy Mabry, Commission Secretary.

2. **PLEDGE OF ALLEGIANCE**

Chair Gingles led the salute to the flag.

3. **APPROVAL OF MINUTES: Minutes of March 5, 2007 Meeting**

The Commission was presented with minutes from the March 5, 2007 meeting for approval. Upon motion by Commissioner Dodd and second by Commissioner Wagenknecht, the minutes were approved.

4. **PUBLIC COMMENT**

Chair Gingles invited members of the audience to provide public comment. No comments were received.

5. **CONSENT CALENDAR**

a) Amendments to FY2006-2007 Budget (Action)

Upon motion by Commissioner Inman and second by Commissioner Wagenknecht, the two amendments to the FY2006-2007 budget were approved as follows: **1)** Include a new expenditure account titled *Special Departmental Expense* to pay filing fees to the County of Napa Clerk-Recorder's Office and; **2)** Transfer \$400 into the Special Departmental Expense Account from the Office Expense Account (#52170000).

b) Borrette Lane No. 7 District Annexation to the Napa Sanitation District (Action)

Due to separate conflicts of interest in this matter, both Commissioners Inman and Kelly recused themselves and abstained from voting on this item. Staff provided an overview of the item.

Upon motion by Commissioner Dodd and second by Commissioner Wagenknecht, the annexation was approved (LAFCO Resolution #07-08).

6. PUBLIC HEARING ITEMS

a) Appointment of a Alternate Public Member: Continued

This item was continued from the March 5, 2007 meeting. Commissioner Kelly recused himself from the item and moved to the audience. The Commission was provided with applicant material and staff gave an overview of the voting process. Chair Gingles opened the public hearing and acknowledged that 3 of the 4 candidates were present: Bradford Simpkins, Gregory Rodeno and Ron Citron. Candidate Ron Citron spoke to the Commission. Per the adopted appointment procedures, all four voting members nominated a candidate as follows: Wagenknecht (*Rodeno*); Dodd (*Rodeno*); Inman (*Simpkins*) and Chair Gingles (*Rodeno*).

Upon motion by Commissioner Wagenknecht and second by Commissioner Dodd, applicant Gregory Rodeno was appointed to Alternate Public Member to fill an unexpired term ending in May 2008. Chair Gingles closed the public hearing, and thanked the candidates for coming to the meeting.

b) Proposed Budget for Fiscal Year 2007-2008

Staff provided an overview of the item. Chair Gingles opened the public hearing. No public comments were received. Chair Gingles closed the public hearing. Upon motion by Commissioner Wagenknecht and second by Commissioner Inman, the proposed budget for FY 2007-2008 was approved (LAFCO Resolution #07-09). In addition, the Commission also directed the Executive Officer to circulate the proposed budget for 2007-2008 review and comment to the six agencies that fund LAFCO. Commissioner Dodd asked staff about the budget allocations which are split between the cities and the County. Staff replied that under local policy, and as allowed under CA Government Code, the five cities have developed a local formula to allocate their portion of the LAFCO budget.

7. COMMISSION ACTION ITEMS

a) Silverado Community Services District – Sphere of Influence Review

Staff provided an overview of the item. Upon motion by Commissioner Dodd and second by Commissioner Kelly, the amended* resolution was approved (LAFCO Resolution #07-10) affirming the District's existing sphere of influence pursuant to Government Code §56425.

(*The amendment is a correction on page 1 of the resolution of the CEQA citation *from* Section 15601(b)(3) *to* 15061(b)(3)).

b) Napa River Reclamation District No. 2109 – Sphere of Influence Review

Staff provided an overview of the item. Upon motion by Commissioner Wagenknecht and second by Commissioner Kelly, the amended* resolution was approved (LAFCO Resolution #07-11) affirming the District's existing sphere of influence pursuant to Government Code §56425.

(*The amendment is a correction on page 1 of the resolution of the CEQA citation *from* Section 15601(b)(3) *to* 15061(b)(3)).

8. COMMISSION DISCUSSION ITEMS

a) Napa County Flood Control and Water Conservation District – Service Review

Staff provided the Commission with a draft of the Municipal Service Review report with written determinations. Staff will circulate a notice of review on the report to interested parties, including the District, and report back to the Commission at its next regularly scheduled meeting.

8. COMMISSION DISCUSSION ITEMS – continued:

b) Legislative Report

Staff provided an overview of the current session of the California Legislature, and discussed CALAFCO's adopted positions on bills that have either a direct impact on LAFCO law or the laws LAFCO helps to administer. The next CALAFCO Legislative Committee meeting will be held May 4, 2007, which staff will be attending.

9. EXECUTIVE OFFICER REPORT

Staff provided the Commission with an oral report regarding staff activities, communication, and active and pending proposals and studies, including:

- Fee Schedule – Currently under review; Reserve Policy Review – Currently under review.
- County Draft General Plan Update & Draft Environmental Impact Report – Under staff review.
- Countywide Review of Growth Trends – Analyst currently working on this.
- CALAFCO Workshop (April 11-13) Analyst to attend on behalf of Napa LAFCO.

10. INFORMATION ITEMS

Staff provided a brief overview of the item.

a) Regular City Member Seat: Notice of Expiring Term

Staff advised that the regular "down-valley" city seat on LAFCO currently held by Commissioner Coffey is scheduled to expire on May 6, 2007. Staff noted that a letter was sent to the City Selection Committee addressing what staff believes to be the origins of an existing discrepancy between LAFCO and the Committee's records involving the ending term date of the regular down-valley seat.

11. CLOSED SESSION

There was no closed session.

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

There was no discussion of this item.

13. ADJOURNMENT

The meeting was adjourned at 4:54 p.m. The next regular LAFCO meeting is scheduled for Monday, May 7, 2007 at 4:00 p.m.

Jack Gingles, Chair

ATTEST: Keene Simonds
Executive Officer

Prepared by:

Kathy Mabry
Commission Secretary