



**Local Agency Formation Commission**  
**LAFCO of Napa County**

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**February 4, 2008**  
**Agenda Item No. 6b**

January 28, 2008

**TO:** Local Agency Formation Commission

**FROM:** Keene Simonds, Executive Officer

**SUBJECT: Adoption of Final Study Schedule for 2008-2012 (Public Hearing)**

The Commission will consider adopting a final study schedule for 2008-2012. The final study schedule calendars municipal service reviews and sphere of influence reviews for each local agency pursuant to California Government Code Sections 56430 and 56425, respectively.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires Local Agency Formation Commissions (LAFCOs) to review and update each local agency's sphere of influence by January 1, 2008 and every five years thereafter as needed. As part of this requirement, LAFCOs must also prepare municipal service reviews to determine the adequacy and range of governmental services that are being provided in the affected region. The collective purpose of these reviews is to inform LAFCO and make it more proactive in fulfilling its legislative mandate to coordinate the logical development of local governmental agencies and services.

### **Background**

At its December 3, 2007 meeting, staff presented the Commission with a proposed study schedule calendaring its next and second round of municipal service reviews and sphere of influence reviews for 2008-2012. During the meeting, the Commission also received an application from the City of American Canyon requesting an amendment to its sphere of influence (copy attached). The Executive Officer recommended that it would be appropriate to defer making any changes in response to American Canyon's request until all local agencies were given an opportunity to review and comment on the proposed study schedule. The Commission approved the proposed study schedule as submitted and directed staff to circulate the schedule for review to each affected local agency in anticipation of taking final action at its February 4, 2008 meeting.

On December 4, 2007, staff circulated the approved proposed study schedule to each affected local agency for their review and comment. The review period ended on January 14, 2008. No comments were received.

Jack Gingles, Commissioner  
Mayor, City of Calistoga

Juliana Inman, Commissioner  
Councilmember, City of Napa

Cindy Coffey, Alternate Commissioner  
Councilmember, City of American Canyon

Brad Wagenknecht, Chair  
County of Napa Supervisor, 1st District

Bill Dodd, Commissioner  
County of Napa Supervisor, 4th District

Mark Luce, Alternate Commissioner  
County of Napa Supervisor, 2nd District

Brian J. Kelly, Vice Chair  
Representative of the General Public

Gregory Rodeno, Alternate Commissioner  
Representative of the General Public

Keene Simonds  
Executive Officer

## **Discussion**

Staff has prepared a final study schedule calendaring municipal service reviews and sphere of influence reviews for 2008-2012 for adoption by the Commission. The final study schedule retains the structure of the proposed schedule approved in December by focusing on preparing mostly agency-specific municipal service reviews. Markedly, this approach will allow the Commission to concentrate on the breadth of services provided by each agency as part of a single report. This approach will also benefit each affected local agency by limiting the number of instances it will need to provide information to the Commission over the next five years.

Changes made to the proposed study schedule reflected in the final schedule include moving up the review dates for American Canyon, American Canyon Fire Protection District, and County Service Area No. 3 one year to 2008. The rationale in making these changes is to satisfy American Canyon's request that its sphere of influence be reviewed as soon as possible while preserving the Commission's interest to review all three local agencies under its jurisdiction in south Napa County in the same timeframe. In order to accommodate these changes, the review dates for County Service Area No. 4 and the Napa County Regional Park and Open Space District have been moved back one year to 2009. It is not expected that these changes will affect either special district given that neither agency is likely to be seeking an annexation in the near future.

It is important to note the adoption of a final study schedule will provide direction to staff with respect to developing annual work plans that are consistent with the preferences of the Commission in fulfilling its legislative-prescribed responsibilities. The Commission, however, reserves the right to amend the study schedule to address changes in circumstances and conditions, priorities, and available resources.

## **Recommendation**

It is recommended that the Commission take the following action:

- 1) Adopt the attached final study schedule for 2008-2012 with any desired changes.

Respectfully submitted,

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Keene Simonds  
Executive Officer

### Attachments:

- 1) Final Study Schedule for 2008-2012
- 2) Application from the City of American Canyon Proposing Sphere of Influence Amendment



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY  
FINAL STUDY SCHEDULE (2008-2012)**

**Municipal Service Reviews (Government Code §56430)  
Sphere of Influence Reviews (Government Code §56425)**

Adoption Date \_\_\_\_\_

**Calendar Year 2008**

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City of American Canyon

Municipal Service Review and Sphere of Influence Review

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American Canyon Fire Protection District

Municipal Service Review and Sphere of Influence Review

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County Service Area No. 3

Municipal Service Review and Sphere of Influence Review

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Comprehensive Study of the Lake Berryessa Region

Governance Study, Municipal Service Review, and Sphere of Influence Review

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**Calendar Year 2009**

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County Service Area No. 4

Municipal Service Review and Sphere of Influence Review

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Napa County Regional Park & Open Space District

Municipal Service Review and Sphere of Influence Establishment

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Napa County Mosquito Abatement District

Municipal Service Review and Sphere of Influence Review

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Law Enforcement Services

Municipal Service Review

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**Calendar Year 2010**

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City of Napa

Municipal Service Review and Sphere of Influence Review

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Napa Sanitation District

Municipal Service Review and Sphere of Influence Review

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Napa River Reclamation District No. 2109

Municipal Service Review and Sphere of Influence Review

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Silverado Community Services District

Municipal Service Review and Sphere of Influence Review

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Transportation Services (Public Transit and Roads)

Municipal Service Review

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**Calendar Year 2011**

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Town of Yountville

Municipal Service Review and Sphere of Influence Review

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Circle Oaks County Water District

Municipal Service Review and Sphere of Influence Review

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Congress Valley Water District

Municipal Service Review and Sphere of Influence Review

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Napa County Flood Control and Water Conservation District

Municipal Service Review and Sphere of Influence Review

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Napa County Resource Conservation District

Municipal Service Review and Sphere of Influence Review

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**Calendar Year 2012**

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City of Calistoga

Municipal Service Review and Sphere of Influence Review

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City of St. Helena

Municipal Service Review and Sphere of Influence Review

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Los Carneros Water District

Municipal Service Review and Sphere of Influence Review

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Monticello Public Cemetery District

Municipal Service Review and Sphere of Influence Review

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Pope Valley Cemetery District

Municipal Service Review and Sphere of Influence Review

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