



LAFCO MEETING AGENDA

Monday, February 2, 2009

4:00 P.M.

**Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, California 94559**

Brian J. Kelly, Chair
Juliana Inman, Vice Chair
Bill Dodd, Commissioner
Jack Gingles, Commissioner
Brad Wagenknecht, Commissioner
Cindy Coffey, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

Keene Simonds, Executive Officer
Jacqueline Gong, Commission Counsel
Brendon Freeman, Analyst
Kathy Mabry, Secretary

1. CALL TO ORDER; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES
Minutes of December 1, 2008

4. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future agenda. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of this agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.

a) Second Quarter Budget Report for 2008-2009

The Commission will receive a second quarter budget report for the 2008-2009 fiscal year. The budget report compares adopted and actual expenses through the first half of the fiscal year and is being presented to the Commission to receive and file.

6. PUBLIC HEARING ITEMS

a) Big Ranch Road No. 1 Reorganization

The Commission will consider an application from the City of Napa to annex approximately 20.1 acres of unincorporated territory located along Big Ranch Road north of its intersection with Trancas Street. The affected territory includes three non-contiguous areas each representing entire unincorporated islands substantially surrounded by the City. Staff is recommending approval of the proposal with a modification to concurrently detach the affected territory from County Service Area No. 4. The County of Napa Assessor's Office identifies the 18 subject parcels as 038-170-006, 038-170-007, 038-170-008, 038-170-009, 038-170-011, 038-170-030, 038-170-031, 038-170-002, 038-170-023, 038-170-024, 038-170-026, 038-170-032, 038-170-033, 038-160-005, 038-160-006, 038-160-007, 038-160-008, and 038-160-009.

7. ACTION ITEMS

a) Wilkins Avenue Reorganization

The Commission will consider a proposal from the City of Napa to annex approximately 0.77 acres of unincorporated territory. The affected territory consists of one developed parcel located along Wilkins Avenue north of its intersection with Imola Avenue. Staff is recommending the Commission approve the proposal with a modification to also include the concurrent detachment of the affected territory from County Service Area No. 4. The County of Napa Assessor's Office identifies the subject parcel as 046-271-023.

ACTION ITEMS CONTINUED...

b) Draft Proposed Budget for 2009-2010

The Commission will receive a draft proposed budget from the Budget Committee for 2009-2010. The draft proposed budget projects an overall decrease in operating costs in the amount of \$46,608 or 8.4%. The draft proposed budget is being presented to the Commission for approval.

c) Financial Audit for Fiscal Year Ending June 30, 2008

The Commission will review a written report from an outside consultant auditing the agency's financial statements for the 2007-2008 fiscal year. The report is being presented to the Commission to receive and file.

8. DISCUSSION ITEMS

a) Montecito Boulevard: Concurrent Request for an Outside Service Agreement and Sphere of Influence Amendment from the City of Napa

The Commission will receive a report on the current review regarding the City of Napa's requests seeking concurrent approval of an outside service agreement and sphere of influence amendment involving land located at the eastern terminus of Montecito Boulevard. The report outlines staff's initial analysis and is being presented to the Commission for discussion.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- CALAFCO Legislative Committee
- Bay Area LAFCOs
- Congress Valley Water District
- Staffing Update

10. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

a) Current and Future Proposals

The Commission will receive a report from staff regarding current and future proposals. The report is being presented for information.

11. CLOSED SESSION

None

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

13. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:

April 6, 2009

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. If you intend to speak on any hearing item, please indicate in your testimony if you have made campaign contributions totaling \$250 or more to any Commissioner during the past 12 months. Any member of the public requiring special assistance with respect to attending or listening to the meeting should contact LAFCO staff 24 hours in advance at (707) 259-8645.
