



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 8a (Action)

TO: Local Agency Formation Commission

PREPARED BY: Brendon Freeman, Executive Officer

MEETING DATE: May 4, 2020

SUBJECT: Schedule for Countywide Water and Wastewater Municipal Service Review

RECOMMENDATION

It is recommended the Commission discuss the schedule for the Countywide Water and Wastewater Municipal Service Review (MSR) and provide direction to staff with respect to (1) circulating the draft report for public review and comment, and (2) returning with a presentation on the draft report at a future Commission meeting or meetings.

SUMMARY

Consistent with the Commission's adopted *Strategic Plan 2018-2022* and Work Program for fiscal year 2019-2020, a private consultant – Policy Consulting Associates (PCA) – has completed an administrative draft Countywide Water and Wastewater MSR. The report is approximately 540 pages in length and provides a comprehensive review of the 14 local governmental agencies in Napa County that provide water, wastewater, and/or recycled water services in terms of their public infrastructure, financial standing, governance, and service provision. The 14 subject agencies are listed below:

- City of American Canyon
- City of Calistoga
- City of Napa
- City of St. Helena
- Town of Yountville
- Circle Oaks County Water District
- Congress Valley Water District
- Lake Berryessa Resort Improvement District
- Los Carneros Water District
- Napa Berryessa Resort Improvement District
- Napa County Flood Control and Water Conservation District
- Napa River Reclamation District No. 2109
- Napa Sanitation District
- Spanish Flat Water District

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Brendon Freeman
Executive Officer

The administrative draft report has been reviewed by all subject agencies and comments have been provided to staff and PCA.

A public draft report was most recently scheduled to be circulated for review and comment on March 23, 2020, and presented for discussion at the Commission's regular meeting on April 6, 2020, and at a public workshop scheduled for May 4, 2020. A final report was scheduled to be presented for possible adoption as early as the Commission's regular meeting on June 1, 2020. The term of the Commission's contract with PCA to prepare the MSR is through December 31, 2020.

In response to COVID-19, the Commission's April 6, 2020, meeting was canceled and the release of the public draft report and the scheduled public workshop have been postponed. Adoption of a final report is therefore also postponed.

The Commission is invited to discuss appropriate timing for the release of a public draft report and discussion of the draft report at a future meeting or meetings, including rescheduling the public workshop. Staff recommends the Commission provide formal direction. The Commission's options include, but are not limited to, the following.

Alternative Action One (Recommended by Staff)

Direct staff to immediately release the public draft report for review and comment. Schedule a discussion of the draft report as part of the Commission's June 1, 2020, regular meeting agenda. Provide direction with respect to rescheduling the public workshop.

Alternative Action Two

Direct staff to release the public draft report for review and comment on a specified date in the future. Schedule a discussion of the draft report as part of a specified future Commission meeting agenda. Provide direction with respect to rescheduling the public workshop.

Alternative Action Three

Continue to delay the release of the public draft report and direct staff to return at a specified future Commission meeting to consider a preferred new schedule for the report.

ATTACHMENTS

None