



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 5d (Consent/Information)

TO: Local Agency Formation Commission

PREPARED BY: Brendon Freeman, Executive Officer

MEETING DATE: April 2, 2018

SUBJECT: Chair and Vice Chair Rotation

RECOMMENDATION

It is recommended the Commission receive the report on the scheduled rotation of the Chair and Vice Chair offices.

BACKGROUND AND SUMMARY

The Commission's *Policy on Appointment of Chair and Vice Chair* ("the Policy") establishes an annual rotational system for the appointment of the Chair and Vice Chair offices that is based on seat designations. The Policy is included as Attachment One.

Under the Policy, each regular Commissioner is assigned a seat designation. Alternate Commissioners do not have seat designations and are not eligible for the Chair or Vice Chair offices.

At its April 3, 2017, meeting, the Commission approved a temporary two-year change to the Chair and Vice Chair rotation schedule as allowed under the Policy. A full listing of current Commissioners, seat designations, and schedules for the Chair and Vice Chair rotation incorporating the temporary change is provided on the following page.

Commissioners Mohler and Wagenknecht will serve as Chair and Vice Chair, respectively, from May 1, 2018, to April 30, 2019. On May 1, 2019, the Chair and Vice Chair rotation will return to the order outlined in the Policy.

Scott Sedgley, Commissioner
Councilmember, City of Napa

Margie Mohler, Commissioner
Councilmember, Town of Yountville

Kenneth Leary, Alternate Commissioner
Councilmember, City of American Canyon

Brad Wagenknecht, Chair
County of Napa Supervisor, 1st District

Diane Dillon, Commissioner
County of Napa Supervisor, 3rd District

Ryan Gregory, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Vice Chair
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer

Current Commissioners and Seat Designations:

Current Member	Seat Designation
Diane Dillon	County Member I
Brad Wagenknecht, Chair	County Member II
Scott Sedgley	City Member I
Margie Mohler	City Member II
Brian J. Kelly, Vice Chair	Public Member
Ryan Gregory	Alternate County Member
Kenneth Leary	Alternate City Member
Gregory Rodeno	Alternate Public Member

Schedule for Chair Rotation:

Seat Designation	Chair Term
City Member II	May 1, 2018 to April 30, 2019
Public Member	May 1, 2019 to April 30, 2020
City Member I	May 1, 2020 to April 30, 2021
County Member I	May 1, 2021 to April 30, 2022
County Member II	May 1, 2022 to April 30, 2023

Schedule for Vice Chair Rotation:

Seat Designation	Vice Chair Term
County Member II	May 1, 2018 to April 30, 2019
City Member I	May 1, 2019 to April 30, 2020
County Member I	May 1, 2020 to April 30, 2021
City Member II	May 1, 2021 to April 30, 2022
County Member II	May 1, 2022 to April 30, 2023

ATTACHMENT

- 1) Policy on Appointment of Chair and Vice Chair



LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

Policy on Appointment of Chair and Vice Chair

(Adopted: August 3, 2004; Last Amended: June 29, 2015)

It is the policy of the Commission that:

1. The terms of office of the Chair and Vice Chair shall be for one year, from May 1 to April 30.
2. Pursuant to the chart below, the Commission hereby establishes a rotational system for the appointment of the Chair and Vice Chair, effective May 1, 2015:

<u>Chair Designations</u>	<u>Vice Chair Designations</u>
City Member I	County Member I
County Member I	City Member II
City Member II	County Member II
County Member II	Public Member
Public Member	City Member I

It shall be the responsibility of the Executive Officer to maintain a record of the seat designations and occupants.

3. Pursuant to the table in Section 2 above, the Chair on May 1, 2015, shall be the occupant of the seat designated City Member I.
4. The offices of Chair and Vice Chair shall reside with the particular individual assigned to a designated seat. In the event that a Commissioner serving as Chair or Vice Chair is no longer able to serve on the Commission for any reason, the remainder of that Commissioner’s term in office shall be fulfilled by the other Commissioner from the same appointing authority. (For example, if the Commissioner designated as “City Member I” is removed from the office of Chair in January, the Commissioner designated “City Member II” shall serve as Chair until April 30.)
 - A. On the following May 1, the established rotation schedule set forth in Section 2, above, shall resume.
 - B. Should the office of Chair or Vice Chair be vacated by the Public Member, the alternate Public Member shall fulfill the remainder of the officer’s unexpired term. In the absence of an alternate Public Member, the Commission shall appoint another Commissioner at its next meeting to fulfill the remainder of the officer’s unexpired term.
5. The Commission may create temporary changes to the schedule in Section 2 as part of an action item placed on the agenda.