



Local Agency Formation Commission
LAFCO of Napa County

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December 3, 2007
Agenda Item No. 7a

November 26, 2007

TO: Local Agency Formation Commission

FROM: Keene Simonds, Executive Officer

SUBJECT: Proposed Study Schedule for 2008-2012 (Action)

The Commission will consider adopting a proposed study schedule for 2008-2012. The proposed study schedule calendars municipal service reviews and sphere of influence reviews for each local agency pursuant to California Government Code Sections 56430 and 56425, respectively.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires Local Agency Formation Commissions (LAFCOs) to review and update each local agency's sphere of influence by January 1, 2008 and every five years thereafter as needed. As part of this requirement, LAFCOs must also prepare municipal service reviews to determine the adequacy and range of governmental services that are being provided in the affected region. The collective purpose of these reviews is to inform LAFCO and make it more proactive in fulfilling its legislative mandate to coordinate the logical development of local government agencies and services.

Discussion

Current Study Schedule

LAFCO of Napa County's current study schedule for municipal service reviews and sphere of influence reviews was adopted at its October 11, 2001 meeting. The current study schedule is unique with respect to including both agency-specific and service-specific municipal service reviews. This includes agency-specific municipal service reviews for all five cities and a small number of special districts and service-specific municipal service reviews on fire protection, landscaping and lighting, sewer, and water.

With the current study scheduling nearing completion, it is appropriate to consider the key lessons learned in preparing the inaugural round of municipal service reviews and sphere of influence reviews. In terms of benefits, as intended, the preparation of these reviews has measurably improved LAFCO's decision-making process by developing a better understanding of the service practices and capacities of local agencies in Napa County. These reviews have also enhanced local governance, particularly for many of the small special districts that benefit from LAFCO's third-party analysis of their services and structures. Additionally, by having staff prepare the majority of the reviews, LAFCO has distinguished its role as an independent and reliable source of information.

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Mayor, City of Calistoga

Juliana Inman, Commissioner
Councilmember, City of Napa

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Brad Wagenknecht, Vice-Chair
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County of Napa Supervisor, 2nd District

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Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Keene Simonds
Executive Officer

With regard to challenges, staff underestimated the amount of time needed to prepare the inaugural round of municipal service reviews and sphere of influence reviews. Staff initially anticipated completing all of the scheduled reviews by the original statutory deadline of January 1, 2006. However, the need to generate and aggregate new information for all local agencies, many of which were unfamiliar with LAFCO, simply exceeded initial timelines. This challenge has been common for many LAFCOs and prompted the Legislature to extend the statutory deadline to January 1, 2008.

Proposed Study Schedule

Drawing from the lessons learned in preparing the inaugural round of municipal service reviews and sphere of influence reviews, staff has prepared the attached proposed study schedule for 2008-2012. Notably, the proposed study schedule focuses on preparing mostly agency-specific municipal service reviews. This approach will allow LAFCO to concentrate on the breadth of services provided by each local agency as part of a single report. This approach will also benefit each affected local agency by limiting its need to provide information to LAFCO only once over the next five years.

The proposed study schedule generally reflects the draft outline presented at the Commission's August 20, 2007 biennial workshop. Minor changes have been made to incorporate the comments and suggestions made by the Commission. This includes advancing the review date of the Napa Sanitation District to occur in the same year as the review of the City of Napa.

Recommendation

It is recommended that the Commission take the following actions:

- 1) Approve the attached proposed study schedule for 2008-2012 with any desired changes; and
- 2) Direct the Executive Officer to circulate the proposed study schedule for 2008-2012 to each affected local agency for their comment; and
- 3) Direct the Executive Officer to schedule a public hearing for the Commission to consider adopting a final study schedule for 2008-2012 at its first regular meeting in 2008.

Respectfully submitted,

Keene Simonds
Executive Officer

Attachment:

- 1) Proposed Study Schedule for 2008-2012

**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
PROPOSED STUDY SCHEDULE (2008-2012)**

**Municipal Service Reviews (Government Code §56430)
Sphere of Influence Reviews (Government Code §56425)**

Calendar Year 2008

County Service Area No. 4

Municipal Service Review and Sphere of Influence Review

Lake Berryessa Resort Improvement District *

Municipal Service Review and Sphere of Influence Review

Napa-Berryessa Resort Improvement District *

Municipal Service Review and Sphere of Influence Review

Napa County Regional Parks & Open Space District

Municipal Service Review and Sphere of Influence Establishment

Spanish Flat Water District *

Municipal Service Review and Sphere of Influence Review

** Incorporate as part of a governance study*

Calendar Year 2009

City of American Canyon

Municipal Service Review and Sphere of Influence Review

American Canyon Fire Protection District

Municipal Service Review and Sphere of Influence Review

County Service Area No. 3

Municipal Service Review and Sphere of Influence Review

Law Enforcement Services

Municipal Service Review

Calendar Year 2010

City of Napa

Municipal Service Review and Sphere of Influence Review

Napa County Mosquito Abatement District

Municipal Service Review and Sphere of Influence Review

Napa River Reclamation District No. 2109 *

Municipal Service Review and Sphere of Influence Review

Napa Sanitation District

Municipal Service Review and Sphere of Influence Review

Transportation Services (Public Transit and Roads)

Municipal Service Review

** Subject to potential reorganization*

PROPOSED STUDY SCHEDULE (2008-2012)

Calendar Year 2011

Town of Yountville

Municipal Service Review and Sphere of Influence Review

Circle Oaks County Water District

Municipal Service Review and Sphere of Influence Review

Congress Valley Water District

Municipal Service Review and Sphere of Influence Review

Napa County Flood Control and Water Conservation District

Municipal Service Review and Sphere of Influence Review

Napa County Resource Conservation District

Municipal Service Review and Sphere of Influence Review

Calendar Year 2012

City of Calistoga

Municipal Service Review and Sphere of Influence Review

City of St. Helena

Municipal Service Review and Sphere of Influence Review

Los Carneros Water District

Municipal Service Review and Sphere of Influence Review

Monticello Public Cemetery District

Municipal Service Review and Sphere of Influence Review

Pope Valley Cemetery District

Municipal Service Review and Sphere of Influence Review

Silverado Community Services District

Municipal Service Review and Sphere of Influence Review
