



## Local Agency Formation Commission of Napa County

Subdivision of the State of California

*We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

■ Juliana Inman, Chair ■ Diane Dillon, Vice Chair ■ Brian J. Kelly ■ Greg Pitts ■ Brad Wagenknecht  
■ Keith Caldwell, Alternate ■ Joan Bennett, Alternate ■ Gregory Rodeno, Alternate

### Administrative Office

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## REGULAR MEETING AGENDA

Monday, April 4, 2016, 5:00 PM

**County of Napa Administration Building**  
1195 Third Street, Board Chambers, 3<sup>rd</sup> Floor  
Napa, California 94559

### 1. CALL TO ORDER BY CHAIR; ROLL CALL

### 2. PLEDGE OF ALLEGIANCE

### 3. APPROVAL OF AGENDA

The Chair will consider a motion to approve the agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members or staff.

### 4. PUBLIC COMMENTS

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

### 5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to single motion approval. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

- a) **Approval of Meeting Minutes:** February 1, 2016 Special Meeting
- b) **Current and Future Proposals**
- c) **Designation of Chair and Vice Chair**
- d) **Workshop Summary**
- e) **CALAFCO Biennial Survey Results**
- f) **Time Extension Request: Redwood Road No. 5 Annexation to the Napa Sanitation District**

### 6. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

#### a) **Appointment of Alternate Public Member**

The city and county members will consider making an appointment for the alternate public member position. Five candidates have applied and the appointment term is four years beginning May 2016 and ending May 2020.

#### b) **Proposed Budget for Fiscal Year 2016-2017**

The Commission will consider adopting a resolution to approve a proposed budget for 2016-2017. Proposed operating expenses total \$505,688 and represent a 3.8% decrease over the current fiscal year. Proposed operating revenues total \$482,444 with the remaining shortfall (\$23,244) to be covered by drawing from agency reserves.

**c) Napa County Resource Conservation District Municipal Service Review and Sphere of Influence Update: Final Report**

The Commission will consider formally accepting a final report on its scheduled municipal service review and sphere of influence update for the Napa County Resource Conservation District. The report examines the availability and adequacy of municipal services provided by the District relative to the Commission's mandates to facilitate orderly growth and development. The report also includes a staff recommendation to affirm the District's existing sphere of influence with no changes. No substantive changes have been made to the report since its draft presentation in February. The Commission will consider adopting a resolution confirming the determinative statements in the report and affirming the existing sphere of influence. The municipal service review and recommended sphere affirmation are exempt from further review under the California Environmental Quality Act pursuant to California Code of Regulations Sections 15306 and 15061(b)(3), respectively.

**7. ACTION ITEMS**

Items calendared for action do not require a public hearing before consideration by the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

**a) Legislative Report**

The Commission will receive an update on pending legislation affecting LAFCOs and consider authorizing the Executive Officer to sign letters in support of any locally relevant bills as desired.

**b) Proposed Amendment to Policy on Outside Service Agreements**

The Commission will consider approving a proposed amendment to its *Policy on Outside Service Agreements* to address new legislation and recent changes to existing legislation.

**8. DISCUSSION ITEMS**

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

**a) Work Program Progress Report**

The Commission will receive a report on progress made to date in accomplishing the administrative, planning, and regulatory activities established in the Work Program. The Commission is invited to discuss the report and consider directing staff to make any changes to the Work Program as desired.

**9. EXECUTIVE OFFICER REPORT**

**10. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS**

**11. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING**

Monday, June 6, 2016, at **4:30 PM** at the Napa County Board of Supervisors Chambers, located at 1195 Third Street, 3<sup>rd</sup> Floor, Napa, CA 94559.

## MEETING INFORMATION

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Commission. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Commission no less than 72 hours prior to the meeting date by contacting (707) 259-8645.

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal.

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