



Local Agency Formation Commission
Subdivision of the State of California

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December 5, 2011
Agenda Item No. 7a (Action)

November 28, 2011

TO: Local Agency Formation Commission

FROM: Keene Simonds, Executive Officer

SUBJECT: Amendments to Adopted Study Schedule

The Commission will consider amendments to its adopted study schedule calendaring municipal service reviews and sphere of influence updates for the 2008/09 to 2013/14 period. The proposed amendments include extending the study schedule by one additional year to 2014/15 along with making related scheduling changes to pending studies.

Local Agency Formation Commissions (LAFCOs) are responsible under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 for coordinating the orderly formation and development of governmental agencies and services. This includes establishing and updating spheres of influence for each city and special district to designate the territory LAFCO believes represents the affected agency's probable future boundary and service area. All boundary changes and outside service extensions must be consistent with the spheres of influence of the affected agencies with limited exceptions.

As of January 1, 2008, LAFCOs are now required to review and update spheres of influence every five years as needed. State law also requires LAFCOs to inform their sphere of influence determinations by conducting municipal service reviews to comprehensively evaluate the level and range of governmental services provided within their jurisdictions. Municipal service reviews vary in scope and can focus on a particular agency, service, or geographic region. The collective purpose in preparing these studies is to make LAFCOs more proactive and effective in fulfilling their mandate to advantageously provide for the present and future needs of the public.

A. Discussion

LAFCO of Napa County's ("Commission") current adopted study schedule extends from 2008/09 to 2013/14. The underlying focus of the study schedule is to expand on the baseline information collected during the inaugural round of municipal service reviews and sphere of influence updates completed between the 2001/02 and 2007/08 period. In particular, this includes measuring key trends relating to the adequacy, capacity, and cost of essential governmental services supporting urban growth and development in Napa County. A copy of the current study schedule is attached.

Lewis Chilton, Vice Chair
Councilmember, Town of Yountville

Joan Bennett, Commissioner
Councilmember, City of American Canyon

Juliana Inman, Alternate Commissioner
Councilmember, City of Napa

Bill Dodd, Chair
County of Napa Supervisor, 4th District

Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District

Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Commissioner
Representative of the General Public
Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Keene Simonds
Executive Officer

Staff estimates the Commission is approximately six-to-eight months behind with respect to progress made on its adopted study schedule. This current and ongoing delay is primarily attributed to preparing the Commission's countywide municipal service review on law enforcement services; a review that was initially expected to be completed by 2010/11. However, delays in information collection are likely to push the completion of the municipal service review to the end of 2011/12. These and other factors – notably self-initiating a special district reorganization and working on the CALAFCO Annual Conference – are also delaying the start of the Commission's next scheduled municipal service review on the central county region; a review currently scheduled to be completed by the end of this fiscal year.

B. Analysis

Staff believes it would be appropriate for the Commission to amend the adopted study schedule to reflect the current progress to date. This would be highlighted by extending the coverage period of the study schedule one year from 2013/14 to 2014/15. Adopting this amendment would provide additional time to complete active studies without further comprising the scheduled start time of pending studies (i.e., central county region). Additionally, as advocated by several members during a recent workshop, extending the coverage period would allow for more anticipatory discussions with the Commission on key governance and service issues underlying each study before a final action is taken.

All specific proposed amendments are summarized below.

- Extend the coverage period of the study schedule by one year to 2014/15.
- Recalendar the current countywide municipal service review on law enforcement services one year from 2010/11 to 2011/12.
- Recalendar all studies currently scheduled for 2011/12 by one year to 2012/13. This would affect the municipal service review on the central county region.
- Recalendar all studies currently scheduled for 2012/13 by one year to 2013/14. This would affect agency municipal service reviews on four special districts.
- Recalendar all studies currently scheduled for 2013/14 by one year to 2014/15. This would affect the municipal service review on the north county region.

Please note the proposed one year extension would further lengthen the Commission's study schedule beyond the five year cycle period prescribed by the Legislature for preparing municipal service reviews and sphere of influence updates after 2008. This timing provision, however, is deemed directory rather than mandatory and is consistent with actions taken by the Commission in completing its inaugural round of studies.¹

¹ California Government Code Section 56106 specifies any provision governing the time within which the Commission is to act shall be deemed directory rather than mandatory with the exception of certain noticing requirements.

C. Alternatives for Commission Action

The following alternative actions are available to the Commission:

Alternative One: Approve the proposed amendments to the adopted study schedule as outlined in Attachment Two with any desired changes.

Alternative Two: Continue consideration of the item to the next regular meeting and direct staff to provide additional information as needed.

Alternative Three: Take no action.

D. Recommendation

It is recommended the Commission take action consistent with Alternative One as outlined in the preceding section.

E. Procedures for Consideration

This item has been agendized as part of the action calendar. The following procedures are recommended with respect to the Commission's consideration of this item:

- 1) Receive verbal report from staff;
- 2) Invite public testimony (optional); and
- 3) Discuss item and consider action on recommendation.

Respectfully submitted,

Keene Simonds
Executive Officer

Attachments:

- 1) Current Study Schedule
- 2) Proposed Amended Study Schedule



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
STUDY SCHEDULE (2008/09-2013/14)**

**Municipal Service Reviews (Government Code §56430)
Sphere of Influence Reviews (Government Code §56425)**

Adopted: February 4, 2008
Amended: November 3, 2008
Amended: June 7, 2010

Fiscal Years 2008/2009 and 2009/2010

South Napa County

Municipal service review will examine the governmental services provided by the City of American Canyon, American Canyon Fire Protection District, and County Service Area No. 3. The municipal service review will precede sphere of influence reviews for all three local agencies.

Lake Berryessa Area

Municipal service review will examine the governmental services provided by the Lake Berryessa Resort Improvement District, Napa-Berryessa Resort Improvement District, and the Spanish Flat Water District. The municipal service review will precede sphere of influence reviews for all three local agencies.

Fiscal Year 2010/2011

County Service Area No. 4

Municipal service review will examine the governmental services provided by County Service Area No. 4 and will precede a sphere of influence review.

Napa County Regional Park & Open Space District

Municipal service review will examine the governmental services provided by the Napa County Regional Park & Open Space District will precede the establishment of a sphere of influence review.

Napa County Mosquito Abatement District

Municipal service review will examine the governmental services provided by the Napa County Mosquito Abatement District and will precede a sphere of influence review.

Law Enforcement Services

Municipal service review will examine public law enforcement (i.e., police protection) services provided in Napa County.

Fiscal Year 2011/2012

Central Napa County

Municipal service review will examine the governmental services provided by the City of Napa, Napa Sanitation District, Silverado Community Services District, and Congress Valley Water District. The municipal service review will precede sphere of influence reviews for all four local agencies.

Fiscal Year 2012/2013

Circle Oaks County Water District

Municipal service review will examine the governmental services provided by the Circle Oaks County Water District and will precede a sphere of influence review.

Napa County Flood Control and Water Conservation District

Municipal service review will examine the governmental services provided by the Napa County Flood Control and Water Conservation District and will precede a sphere of influence review.

Napa County Resource Conservation District

Municipal service review will examine the governmental services provided by the Napa County Resource Conservation District and will precede a sphere of influence review.

Napa River Reclamation District No. 2109

Municipal service review will examine the governmental services provided by the Napa River Reclamation District No. 2109 and will precede a sphere of influence review.

Fiscal Year 2013/2014

North Napa Valley

Municipal service review will examine the governmental services provided by the Cities of Calistoga, St. Helena, and Town of Yountville. The municipal service review will precede sphere of influence reviews for all three local agencies.

Los Carneros Water District

Municipal service review will examine the governmental services provided by the Los Carneros Water District and will precede a sphere of influence review.

Cemetery Services

Municipal service review will examine public interment services provided in Napa County and will precede a sphere of influence review of the Monticello Public Cemetery District and the Pope Valley Cemetery District.



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Fiscal Year 2010/2011

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Fiscal Year ~~2011/2012~~ 2012/13

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