



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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June 6, 2011
Agenda Item No. 7d (Action)

May 31, 2011

TO: Local Agency Formation Commission

FROM: Keene Simonds, Executive Officer

**SUBJECT: California Association of Local Agency Formation Commissions:
Annual Conference Items**

The Commission will consider appointing voting delegates to represent the agency at CALAFCO's Annual Conference scheduled for August 31-September 2, 2011 at the Silverado Resort in Napa. The Commission will also consider making board and achievement award nominations.

California Association of Local Agency Formation Commissions (CALAFCO) was established in 1971 to assist members in fulfilling their duties to coordinate the orderly formation and development of governmental agencies and services. Key services include facilitating information sharing among members by organizing annual conferences and workshops as well as providing technical assistance through training classes. CALAFCO also serves as a resource to the Legislature and actively drafts and reviews new legislation. CALAFCO's membership currently includes 57 of the 58 LAFCOs.

A. Background/Discussion

LAFCO of Napa County ("Commission") is hosting the 2011 CALAFCO Annual Conference on August 31-September 2, 2011 at the Silverado Resort. Conference materials are attached. It is expected all Commissioners and staff will be in attendance for one or more of the days with the exception of Commissioner Rodeno. All LAFCOs are asked to (a) appoint voting delegates as well as consider making nominations for (b) board vacancies and (c) achievement awards.

Appointment of Voting Delegates

Each LAFCO is responsible for appointing a delegate and alternate delegate to participate in the board elections and the subsequent business meeting held on the second day of the Annual Conference. The board elections – as detailed in the succeeding section – will be conducted by regions while the business meeting provides an opportunity for members to hear from, and ask questions to, CALAFCO regarding organization activities.

Lewis Chilton, Vice Chair
Councilmember, Town of Yountville

Joan Bennett, Commissioner
Councilmember, City of American Canyon

Juliana Inman, Alternate Commissioner
Councilmember, City of Napa

Bill Dodd, Chair
County of Napa Supervisor, 4th District

Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District

Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Commissioner
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Keene Simonds
Executive Officer

Board Nominations

This will be the second year that CALAFCO implements its new regional voting process for electing board members. This new process was approved by mail-ballot in July 2010 for purposes of improving statewide representation within CALAFCO. Two key changes underlie the new voting process. First, the Board has been expanded from 15 to 16 seats with four seats dedicated each to county, city, district, and public members. Second, the elections have been changed from at-large to regional caucus voting. Regions are defined by geography to include northern, central, coastal, and southern. Each region elects one county, city, district, and public member from among their respective ranks. The Commission has been assigned to the coastal region.

All 16 current seats on the Board were filled at the beginning of the current calendar year with two seats in each region designated either as two-year or one-year terms. Accordingly, half of all current Board members' terms will expire at the end of the calendar year, including the coastal city seat held by Commissioner Inman. The term for the coastal public seat is also expiring at the end of this calendar year.

CALAFCO has circulated a memorandum to each LAFCO inviting nominations to serve on the Board relative to the open positions in their respective region (Attachment One). Nominations must be signed by the respective LAFCO Chair and include a completed resume form for the candidate. The deadline for submitting nominations is Friday, August 2nd. Candidates may also be nominated from the floor with the regional caucuses scheduled for the morning of Thursday, September 1st. Alternates are eligible.

Achievement Award Nominations

CALAFCO invites LAFCOs to nominate persons or projects for various achievement awards. The awards were established in 1997 and currently include 10 categories ranging from "Most Effective Commission" to "Legislator of the Year" (Attachment Two).¹ The deadline for submitting nominations is Wednesday, July 2nd. Award winners will be announced during the banquet dinner scheduled for Thursday, September 1st.

B. Analysis

It would be fitting for the Commission to appoint Chair Dodd and Vice Chair Chilton as the delegate and alternate delegate, respectively, for the Annual Conference given both are expected to attend. It would also be fitting for the Commission to nominate Commissioner Inman – if interested – to seek reelection for her coastal city seat. Markedly, in less than one year, Commissioner Inman has made significant and lasting contributions to CALAFCO highlighted by her appointment and participation on the Legislative Committee; an appointment that has served the Commission well in successfully advocating to other Board members the need for greater local flexibility in

¹ The Commission has received three achievement awards from CALAFCO. This includes "Most Effective Commission" in 2009, "Project of the Year" (Water Study) in 2004, and "Outstanding Government Leadership Award" (Formation of County Service Area No. 4) in 2002.

administering the statute governing outside service provision. If Commissioner Inman is not interested in seeking reelection, the Commission is encouraged to consider nominating another city or public member for election.

With regard to the achievement awards, staff believes the Commission has several merited options to consider with the caveat it would be prudent – as host – to make only one nomination. Staff respectfully suggests specific consideration to nominate the Lake Berryessa Municipal Service Review for “Project of the Year.”² This municipal service review was prepared entirely in-house and provides a pragmatic assessment of the level and range of governmental services provided in the affected region relative to local conditions. The municipal service review followed a concerted public outreach campaign within four distinct unincorporated communities and served as the catalyst for approving the reorganization of one of the affected special districts – Napa Berryessa Resort Improvement District – into a community services district as allowed under the recent passage of Senate Bill 1023. Markedly, the reorganization facilitated by the municipal service review positions the newly created agency to provide additional services – subject to future approval – consistent with the evolving needs of the community while facilitating the transition of governance from a dependent to an independent board.

C. Alternative Actions for Commission Consideration

The following alternative actions are available to the Commission.

- Option One:** Appoint by motion Chair Dodd and Vice Chair Chilton to serve as delegate and alternate delegate, respectively, for CALAFCO’s Annual Conference scheduled for August 31-September 2, 2011. Nominate by motion Commissioner Inman for reelection to the coastal city seat on the CALAFCO Board. Nominate by motion the Lake Berryessa Municipal Service Review for CALAFCO’s “Project of the Year” achievement award.
- Option Two:** Make appointments and nominations by motion that serves as alternatives to the actions prescribed in Option One.
- Option Three:** Continue item to a future meeting and request additional information from staff as needed.
- Option Four:** Take no action.

² This nomination could also be submitted for the “Most Effective Commission” given its overlapping nature.

D. Recommendation

It is recommended the Commission take action as outlined as Option One in the preceding section.

Respectfully submitted,

Keene Simonds
Executive Officer

E. Procedures for Consideration

The following procedures are recommended with respect to the Commission's consideration of this item:

- 1) Receive verbal report from staff;
- 2) Invite public comments, if any (discretionary); and
- 3) Discuss item and consider action on recommendation.

Attachments:

- ~~1) CALAFCO Invitation for Board Nominations~~
- ~~2) CALAFCO Initiation for Achievement Award Nominations~~