



## Local Agency Formation Commission of Napa County

Subdivision of the State of California

*We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

■ Diane Dillon, Chair ■ Greg Pitts, Vice Chair ■ Juliana Inman ■ Brian J. Kelly ■ Brad Wagenknecht  
■ Keith Caldwell, Alternate ■ Joan Bennett, Alternate ■ Gregory Rodeno, Alternate

### Administrative Office

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## REGULAR MEETING AGENDA

Monday, August 1, 2016, 2:00 PM

**County of Napa Administration Building**  
1195 Third Street, Board Chambers, 3<sup>rd</sup> Floor  
Napa, California 94559

### 1. CALL TO ORDER BY CHAIR; ROLL CALL

### 2. PLEDGE OF ALLEGIANCE

### 3. APPROVAL OF AGENDA

The Chair will consider a motion to approve the agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members or staff.

### 4. PUBLIC COMMENTS

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

### 5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to single motion approval. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

- a) **Approval of Meeting Minutes:** July 18, 2016, Special Meeting
- b) **Current and Future Proposals**
- c) **4<sup>th</sup> Quarter Budget Report**
- d) **Budget Adjustment for 2016-2017**
- e) **Xerox Copy Machine Lease Agreement**

### 6. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

#### a) **Municipal Service Review and Sphere of Influence Update for Circle Oaks County Water District (15 Minutes)**

The Commission will review a final Municipal Service Review and Sphere of Influence Update for the Circle Oaks County Water District (COCWD). The final report examines the availability and adequacy of municipal services provided by COCWD relative to the Commission's mandates to facilitate orderly growth and development. The Commission will consider adopting a resolution confirming the determinative statements in the report and expanding the sphere of influence to include 1.6 acres of additional territory representing two study areas. The Municipal Service Review and recommended sphere expansion are exempt from further review under the California Environmental Quality Act pursuant to California Code of Regulations Sections 15306 and 15061(b)(3), respectively.

**b) Municipal Service Review and Sphere of Influence Update for Los Carneros Water District (15 Minutes)**

The Commission will review a final Municipal Service Review and Sphere of Influence Update for the Los Carneros Water District (LCWD). The final report examines the availability and adequacy of municipal services provided by LCWD relative to the Commission's mandates to facilitate orderly growth and development. The Commission will consider adopting a resolution confirming the determinative statements in the report and affirming the existing sphere of influence with no changes. The Municipal Service Review and recommended sphere affirmation are exempt from further review under the California Environmental Quality Act pursuant to California Code of Regulations Sections 15306 and 15061(b)(3), respectively.

**7. ACTION ITEMS**

Items calendared for action do not require a public hearing before consideration by the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

**a) 2015-2016 Grand Jury Report (10 Minutes)**

The Commission will consider approving a response to the 2015-2016 Grand Jury Final Report on the Napa River Reclamation District No. 2109. The Grand Jury Final Report requests a response to findings and recommendations from the Executive Officer as well as the Commission. The recommended action is not a project under CEQA.

**b) CALAFCO Annual Conference Items (10 Minutes)**

The Commission will consider appointing voting delegates to represent the agency at CALAFCO's Annual Conference scheduled for October 26<sup>th</sup> through October 28<sup>th</sup> at the Fess Parker DoubleTree in Santa Barbara. The Commission will also consider making Board of Directors nominations.

**c) Consider Adjustment to the Executive Officer's Compensation (5 Minutes)**

The Commission will consider whether to approve an adjustment to the Executive Officer's compensation based on the performance evaluation initiated during the Commission's July meeting.

**8. EXECUTIVE OFFICER REPORT**

**9. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS**

**10. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING**

Monday, October 3, 2016, at 2:00 P.M. at the Napa County Board of Supervisors Chambers, located at 1195 Third Street, 3<sup>rd</sup> Floor, Napa, CA 94559.

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**MEETING INFORMATION**

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Commission. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Commission no less than 72 hours prior to the meeting date by contacting (707) 259-8645.

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal.

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