



**MEETING MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
JUNE 5, 2006**

1. **CALL TO ORDER; ROLL CALL**
THE LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY MET IN REGULAR SESSION, MONDAY, JUNE 5, 2006 AT 4:00 P.M.
THE FOLLOWING MEMBERS WERE PRESENT: CHAIR DODD, COMMISSIONERS ALEXANDER, BLOCK, KAY AND WAGENKNECHT.
ALTERNATE MEMBERS PRESENT: COMMISSIONERS KELLY AND LUCE.
ALTERNATE COMMISSIONER COFFEY WAS EXCUSED.

2. **PLEDGE OF ALLEGIANCE**
ERNIE LOVELESS, NAPA COUNTY FIRE DEPT., LED THE SALUTE TO THE FLAG.

3. **APPROVAL OF MINUTES: APRIL 3, 2006 AND MAY 19, 2006 (SPECIAL MEETING)**
THE COMMISSION APPROVED THE MINUTES OF APRIL 3, 2006 AND MAY 19, 2006.
VOTE: BW-GK-BD-KB-AA

4. **PUBLIC COMMENT**
NONE.

5. **CONSENT CALENDAR**
 - a) **Adoption of Calendar for July 2006 to December 2006**
The Commission will consider scheduling regular meetings for August 7, October 2, and December 4.
 - b) **Request for Extension of Time: *Hagen Road No. 4 District Annexation to the Napa Sanitation District***
The Commission will consider a request by the affected property owner to extend by one year the deadline for completion of the terms and conditions imposed by LAFCO Resolution 05-19. The proposal was approved by the Commission on August 1, 2005, and is meant to facilitate the connection of one single-family residence to the NSD sewer system. (APN: 049-190-015)
 - c) **Request for Extension of Time: *Argyle Street No. 5 District Annexation to the Napa Sanitation District***
The Commission will consider a request by the affected property owners to extend by one year the deadline for completion of the terms and conditions imposed by LAFCO Resolution 05-18. The proposal was approved by the Commission on August 1, 2005, and is meant to facilitate the connection of one single-family residence to the NSD sewer system. (APN: 007-261-008)
 - d) **Amendment to Professional Services Agreement with Cotton/Bridges/Associates**
The Commission will consider a second amendment to its agreement for staff support services with Cotton/Bridges/Associates to retroactively extend the term to March 31, 2006. No increase in the dollar amount of the agreement is proposed.
CONSENT CALENDAR APPROVED. VOTE: BW-GK-AA-BD-KB

6. **PUBLIC HEARING**
 - a) **Adoption of FY06-07 Final Budget**
The Commission will consider a resolution adopting a final budget for FY06-07. (California Government Code §56381).
PRESENTATION PROVIDED BY STAFF. PUBLIC HEARING OPENED.
NO COMMENTS. PUBLIC HEARING CLOSED. THE COMMISSION APPROVED THE RECOMMENDATIONS OF STAFF.
ADOPTED RESOLUTION #06-04 VOTE: BW-AA-GK-BD

7. COMMISSION ACTION ITEMS

a) Nominations for CALAFCO Executive Board

The Commission shall consider whether to submit any nominations for vacancies on the CALAFCO Executive Board. The election will be held at the CALAFCO Annual Conference on Wednesday, September 6, 2006 in San Diego.

PRESENTATION PROVIDED BY STAFF. NO ACTION TAKEN BY THE COMMISSION.

8. COMMISSION DISCUSSION

a) Napa Sanitation District: Comprehensive Sphere of Influence Review

The Commission will review an updated report prepared as part of the comprehensive sphere of influence review of the Napa Sanitation District. The report, which includes recommendations for an updated sphere of influence, is being presented for a first-reading. (California Government Code §56425).

PRESENTATION PROVIDED BY STAFF. CHAIR DODD ASKED FOR CLARIFICATION REGARDING THE RECOMMENDATION BY STAFF TO REMOVE "STUDY CATEGORY D" FROM THE SPHERE. COMMISSIONERS DIRECTED STAFF TO SOLICIT PUBLIC COMMENT ON THE RECOMMENDATIONS.

b) Comprehensive Study of Sanitation/Wastewater Treatment Providers

The Commission will review draft determinations regarding the sewer service operations of the Circle Oaks County Water District, Lake Berryessa Resort Improvement District, Napa-Berryessa Resort Improvement District, Napa River Reclamation District No. 2109, and the Spanish Flat Water District. The draft determinations are being presented for a first-reading. (California Government Code §56340).

PRESENTATION PROVIDED BY STAFF. CHAIR INVITED COMMENTS FROM THE AUDIENCE. COMMENTS WERE RECEIVED FROM AFFECTED PROPERTY OWNERS AND RESIDENTS OF THE LAKE BERRYESSA RESORT IMPROVEMENT DISTRICT. NO ACTION TAKEN.

c) Comprehensive Study of Landscaping and Lighting Districts

The Commission will review draft determinations regarding the service operations of the County Service Area No. 3 and the Silverado Community Services District. The draft determinations are being presented for a first-reading. (California Government Code §56430).

PRESENTATION PROVIDED BY STAFF. COMMISSIONER ALEXANDER EXPRESSED HIS CONCERNS ABOUT DEPRECIATION OF CAPITAL ASSETS FOR SPECIAL DISTRICTS AND THE NEED TO SET UP RESERVES. NO ACTION TAKEN.

d) Comprehensive Study of Fire Protection Services

The Commission will receive a draft copy of a municipal service review report on fire protection services in Napa County. The report represents the first phase of the Commission's review of public fire protection services and is being presented for preliminary discussion. (California Government Code §56430).

PRESENTATION PROVIDED BY STAFF. NO ACTION TAKEN.

e) LAFCO Study Schedule: Status Report

The Commission will review a status report on its study schedule for municipal service reviews and sphere of influence updates. The status report is being presented for review and provides a summary of completed, active, and pending studies. The status report also provides an update on a pending governance study for the Lake Berryessa area. (California Government Codes §56430 and §56425).

THE STATUS REPORT WAS PROVIDED BY STAFF. NO ACTION TAKEN.

9. EXECUTIVE OFFICER REPORT

The Commission will receive an oral report from the Executive Officer regarding present and planned staff activities.

THE EXECUTIVE OFFICER ANNOUNCED THAT LAFCO AGENDAS AND ASSOCIATED STAFF REPORTS ARE NOW AVAILABLE ON THE WEBSITE: www.napa.lafco.ca.gov

10. CLOSED SESSION

a) Consideration of Public Employee Appointment:

Title: Executive Officer (California Government Code §56384)

THE COMMISSION ANNOUNCED THE APPOINTMENT OF KEENE SIMONDS TO THE EXECUTIVE OFFICER POSITION, EFFECTIVE JUNE 3, 2006.

11. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

a) CALAFCO Annual Conference

The CALAFCO Annual Conference is scheduled for September 5-7, 2006 in San Diego.

REPORT PROVIDED BY STAFF. ALSO, CONFERENCE AND HOTEL REGISTRATION ASSISTANCE WAS OFFERED TO COMMISSIONERS WHO WOULD LIKE TO ATTEND.

12. NEW BUSINESS/COMMISSIONER COMMENTS

NONE.

13. ADJOURNMENT TO NEXT REGULAR MEETING

MEETING ADJOURNED TO NEXT REGULAR MEETING OF AUGUST 7, 2006.

BILL DODD

Chair

ATTEST:

Executive Officer

CLERK OF THE COMMISSION

KATHY MABRY

Commission Secretary

KEY

Members: **BD** = Bill Dodd; **GK** = Guy Kay; **AA** = Dr. A. Alexander;
BW = Brad Wagenknecht; **KB** = Kevin Block

Alternates: **BK** = Brian Kelly; **ML** = Mark Luce; **CC** = Cindy Coffey

Notations Under Vote: **N** = No; **X** = Excused/Absent; **A** = Abstained

The making of the motion and second are reflected respectively in the order of the recorded vote.