



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

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*We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

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**Agenda Item 8 (Information)**

**TO:** Local Agency Formation Commission  
**PREPARED BY:** Brendon Freeman, Executive Officer  
**MEETING DATE:** February 4, 2019  
**SUBJECT:** Executive Officer Report

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**SUMMARY**

This report is for information only and provides a summary of the Executive Officer's recent activities as well as other miscellaneous items relevant to the Commission.

***March 11 Workshop***

Staff continues planning activities related to the scheduled special meeting on March 11, 2019, for purposes of conducting a public workshop. The workshop will be separated into two distinct topics: (1) an educational "LAFCO 101" presentation by staff and (2) a robust discussion with interested stakeholders relating to the draft Policy on Spheres of Influence prepared by the Policy Committee. A draft flyer advertising the workshop is included as Attachment One. Feedback is welcome prior to staff circulating the flyer to all local agencies and other interested stakeholders following today's meeting.

***New Analyst***

Staff recently hired Dawn Mittleman Longoria as the Commission's Analyst II. Ms. Longoria's first day in the office was Tuesday, January 15, 2019. Ms. Longoria's experience includes serving as Executive Officer for Marin LAFCO, Commissioner for Sonoma LAFCO (special district representative), and Legislative Committee Chair for CALAFCO. Among other immediate contributions, Ms. Longoria will substantially assist with the "LAFCO 101" presentation at the above-referenced workshop on March 11.

***CALAFCO Annual Staff Workshop***

The Executive Officer has been recruited to participate as a panel speaker for two educational sessions at the 2019 CALAFCO Staff Workshop scheduled for April 10 through April 12 in San Jose. The session topics relate to LAFCO Analyst development and staff transition planning.

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Margie Mohler, Chair  
Councilmember, Town of Yountville

Scott Sedgley, Commissioner  
Councilmember, City of Napa

Kenneth Leary, Alternate Commissioner  
Councilmember, City of American Canyon

Brad Wagenknecht, Vice Chair  
County of Napa Supervisor, 1st District

Diane Dillon, Commissioner  
County of Napa Supervisor, 3rd District

Ryan Gregory, Alternate Commissioner  
County of Napa Supervisor, 2nd District

Gregory Rodeno, Commissioner  
Representative of the General Public

Erik Lawrence, Alternate Commissioner  
Representative of the General Public

Brendon Freeman  
Executive Officer

### ***Recent Meetings***

Subsequent to the Commission's December 3, 2018, meeting, the Executive Officer participated in the following notable activities related to LAFCO:

- December 5: Napa County Regional Park and Open Space District (NCRPOSD) Manager John Woodbury to discuss the scheduled Municipal Service Review (MSR) and Sphere of Influence (SOI) Update for NCRPOSD
- December 11: Los Carneros Water District to present "LAFCO 101" and provide an overview of the Countywide Water and Wastewater MSR
- December 14: Kick-off meeting for Countywide Water and Wastewater MSR
- January 10: Webinar on economic impact data visualization with IMPLAN
- January 14: Farm Bureau CEO Ryan Klobas to discuss various land use matters
- January 18: Policy Committee (Mohler and Rodeno) to discuss SOI policy and scheduled workshop on March 11
- January 23: CALAFCO Executive Director Pamela Miller to discuss grant opportunities and legislative relationships
- January 24: County of Napa Management Academy (Day One)
- January 25: Chair Mohler and Assemblymember Aguiar-Curry to build a key legislator relationship and discuss CALAFCO's interests related to sustaining the statewide association's operations as well as grant funding opportunities
- January 28: Conference call with Department of Conservation staff and Strategic Growth Council staff to discuss the new Sustainable Agricultural Lands Conservation Program (SALCP) grant opportunity
- January 29: Grand Jury "LAFCO 101" presentation
- January 31: Commissioner Rodeno to discuss scheduled Chair rotation and various other LAFCO matters
- January 31: Napa County League of Governments quarterly meeting
- February 1: Napa Valley Open House with Assemblymember Aguiar-Curry, Senator Dodd, and Congressman Thompson to build relationships with legislators and learn about big picture policies and trends that may affect LAFCOs

### **ATTACHMENT**

- 1) Draft Flyer for March 11 Workshop

## *POLICY UPDATE WORKSHOP*

# LAFCO AND GROWTH BOUNDARIES

***Our mission: Manage Local Government Boundaries,  
Evaluate Municipal Services and Protect Agriculture***

## Where do YOU fit in?



- Citizens
- County
- Cities and Town
- Agriculture
- Fire
- Sewer
- Water
- Parks and Open Space
- Other Stakeholders

## Your input is important!

**Monday, March 11, 2019 9:00 am-Noon**

**Yountville Town Hall, 6550 Yount St.  
Yountville, CA 94599 (parking is limited)**

**Hosted by: LAFCO of Napa County  
(707) 259-8645**

**[www.napa.lafco.ca.gov](http://www.napa.lafco.ca.gov)**



# Why are there LAFCOs?

## Governor Edmund G. Brown's Good Idea...

- Governor declares need for a statewide growth management plan in California after taking office in 1959
  - Population grew by 1,430 daily with 65 cities and 300 special districts created in the 1950's
  - Unknown amount of agricultural land lost; State did not begin tracking land use changes until 1960
- Legislature agrees and creates Local Agency Formation Commissions (LAFCOs) in 57 counties in 1963
  - LAFCOs were delegated authority to regulate city and special district boundaries going forward
  - San Francisco LAFCO was created in 2000; all 58 California counties now have a LAFCO

## What are LAFCOs' Directives and Powers?

### The Legislature's Expectations for LAFCOs...

- Discourage urban sprawl
- Prevent premature conversion of agricultural and open space lands
- Encourage logical and orderly land uses relative to local conditions and circumstances
- Prepare studies to facilitate efficient and sustainable municipal growth and development

### LAFCO's Regulatory and Planning Powers...

- Approve city and special district boundary changes (establishment, expansion, reduction)
- Authorize requests from cities and special districts to provide municipal services outside their boundaries
  - Typically to mitigate or prevent threats to public health and safety
- Establish and update spheres of influence for all cities and special districts
  - All boundary changes and outside service extensions must be consistent with the agency's sphere
- Prepare municipal reviews to independently evaluate the adequacy of governmental services

## Who Makes Decisions on LAFCOs?

### LAFCOs' Decision-Makers are Mostly Local Officials...

- Most LAFCOs comprise eight members (five regular voting members and three alternates)
  - County Supervisors; City Councilmembers; and appointed public members
- LAFCO members represent the interests of the entire county; not only their "home agency"
- Decisions are final; no outside appeal process with the exception of a standard reconsideration period