



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 6a (Consent/Action)

TO: Local Agency Formation Commission

PREPARED BY: Stephanie Pratt, Clerk/Jr. Analyst *SP*

MEETING DATE: June 3, 2024

SUBJECT: Approval of Meeting Minutes: April 25, 2024 Special Meeting

SUMMARY AND RECOMMENDATION

This is a consent item for formal action. Accordingly, if interested, the Commission is invited to pull this item for additional discussion with the concurrence of the Chair.

The Commission will consider approving the draft meeting minutes prepared by staff for the April 25, 2024 special meeting, included as Attachment 1.

Staff recommends approval of draft meeting minutes.

ATTACHMENT

- 1) Draft Minutes for April 25, 2024 Special Meeting

Margie Mohler, Commissioner
Councilmember, Town of Yountville

Beth Painter, Commissioner
Councilmember, City of Napa

Mariam Aboudamous, Alternate Commissioner
Councilmember, City of American Canyon

Anne Cottrell, Chair
County of Napa Supervisor, 3rd District

Belia Ramos, Commissioner
County of Napa Supervisor, 5th District

Joelle Gallagher, Alternate Commissioner
County of Napa Supervisor, 1st District

Kenneth Leary, Vice Chair
Representative of the General Public

Eve Kahn, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
SPECIAL MEETING MINUTES OF THURSDAY, APRIL 25, 2024**

1. WELCOME AND CALL TO ORDER; ROLL CALL

Chair Cottrell called a special meeting of April 25, 2024, to order at 2:05 P.M.

At the time of roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Anne Cottrell, Chair	Joelle Gallagher	Brendon Freeman, Executive Officer
Kenneth Leary, Vice Chair	Eve Kahn	Dawn Mittleman, Longoria, Assistant Executive Officer
Margie Mohler	Mariam Aboudamous	<i>(Absent)</i>
Beth Painter	<i>(Absent)</i>	Gary Bell, Commission Counsel
Belia Ramos		Stephanie Pratt, Clerk/Jr. Analyst <i>(Absent)</i>

2. PLEDGE OF ALLEGIANCE

Commissioner Gallagher lead the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Chair Cottrell asked if there were any requests to rearrange the agenda and asked that the record reflect this item is for today's meeting, not the previous one. There were no requests and the agenda was approved by Chair Cottrell.

4. PUBLIC COMMENTS

Chair Cottrell invited members of the audience to provide public comment. No public comments were received.

5. CONSENT ITEMS

Action Items:

a) Approval of Meeting Minutes: April 8, 2024 Special Meeting

Upon motion by Commissioner Ramos and second by Commissioner Mohler, the consent item was approved by the following vote:

VOTE:

AYES: COTTRELL, LEARY, MOHLER, PAINTER, RAMOS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6. PUBLIC HEARING ITEMS**a) Proposed Budget for Fiscal Year 2024-25 and Draft Work Program (Continued from Special Meeting Held on Monday, April 8, 2024 at 10:00 a.m.)**

The Commission considered adopting a resolution to approve a proposed budget for the 2024-25 fiscal year. Proposed operating expenses and revenues each total \$853,574. The recommended actions are for the Commission to do the following:

- (1) adopt the proposed budget by resolution;
- (2) direct staff to circulate the proposed budget for public review and comment;
- (3) direct the Budget Committee to return with recommendations for a final budget for adoption at a noticed public hearing on June 3, 2024.

The Commission also considered a draft work program for fiscal year 2024-25.

Upon motion by Commissioner Ramos and second by Commissioner Painter, the three recommended actions were approved with a revision to the proposed budget reducing the Administration Services expenses and Intergovernmental revenues each by \$8,271 by the following vote:

VOTE:

AYES: COTTRELL, LEARY, MOHLER, PAINTER, RAMOS
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

7. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

Commissioner Mohler requested the Commission consider a workshop that includes legal counsel to consider the various aspects of going independent.

Chair Cottrell requested to look at how CALAFCO and other LAFCOs handle allowing alternates to attend closed sessions.

8. ADJOURNMENT TO NEXT SCHEDULED MEETING

The meeting was adjourned at 3:16 P.M. The next scheduled meeting is Monday, June 3, 2024, at 1:00 P.M. at the Yountville Town Hall Council Chambers, 6550 Yount Street, Yountville, CA 94599.

ATTEST:

Anne Cottrell, LAFCO Chair

Brendon Freeman, Executive Officer

Prepared by:

Stephanie Pratt, Clerk/Jr. Analyst