



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

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*We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

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**Agenda Item 8 (Information)**

**TO:** Local Agency Formation Commission

**PREPARED BY:** Brendon Freeman, Executive Officer

**MEETING DATE:** October 1, 2018

**SUBJECT:** Executive Officer Report

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**SUMMARY**

This report is for information only and provides a summary of the Executive Officer's recent activities as well as other miscellaneous items relevant to the Commission.

***Analyst Recruitment***

Consistent with the Commission's support services agreement with the County of Napa, the Executive Officer submitted a requisition to approve the recruitment of a new full-time Analyst. The requisition was approved and the recruitment process was initiated by the County Human Resources Department on September 6, 2018. The recruitment remains open through the close of business on the date of this report. Up to two interviews with the top six candidates will occur in November 2018 and will involve a panel consisting of subject matter experts (e.g., other LAFCO Executive Officers and local agency managers). The Executive Officer anticipates the Analyst will be selected in December 2018 and officially begin work in January 2019.

***CALAFCO Annual Conference***

The 2018 CALAFCO Annual Conference is scheduled for October 3, 2018, through October 5, 2018, at the Tenaya Lodge in Yosemite. Six Commissioners and all staff will attend. Chair Mohler and Yountville Town Manager Steve Rogers have each been nominated for achievement awards by the Commission.

***Recent Meetings***

Subsequent to the Commission's August 6, 2018, meeting, the Executive Officer participated in the following meetings and presentations related to LAFCO activities:

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Margie Mohler, Chair  
Councilmember, Town of Yountville

Scott Sedgley, Commissioner  
Councilmember, City of Napa

Kenneth Leary, Alternate Commissioner  
Councilmember, City of American Canyon

Brad Wagenknecht, Vice Chair  
County of Napa Supervisor, 1st District

Diane Dillon, Commissioner  
County of Napa Supervisor, 3rd District

Ryan Gregory, Alternate Commissioner  
County of Napa Supervisor, 2nd District

Gregory Rodeno, Commissioner  
Representative of the General Public

Erik Lawrence, Alternate Commissioner  
Representative of the General Public

Brendon Freeman  
*Executive Officer*

- August 8: Former Commissioner Joan Bennett to discuss the South County Region Municipal Service Review (MSR) and Sphere of Influence (SOI) Updates
- August 10: County Human Resources staff to discuss the Analyst recruitment
- August 13: Farm Bureau CEO Ryan Klobas to discuss various land use matters
- August 15: Policy Committee (Mohler and Rodeno) to discuss MSR policy
- August 17: Napa Managers meeting with County Director of Planning Building & Environmental Services David Morrison, American Canyon Community Development Director Brent Cooper, Calistoga Planning Director Lynn Goldberg, Yountville Planning Director Sandra Liston, Napa Planning Manager Erin Morris, Napa Community Development Director Rick Tooker, and Napa Valley Transportation Authority Executive Director Kate Miller
- August 22: Commissioner Sedgley to discuss fire service considerations
- August 23: Bay Area LAFCOs meeting in San Rafael
- August 27: Yountville General Plan scoping meeting
- August 28: Napa Valley College Career Center mixer for students, business professionals, and government professionals
- August 30: Commissioner Lawrence to continue new Commissioner onboarding and discuss various LAFCO matters
- August 31: Representatives with Napa Sanitation District, Napa Valley Unified School District, and Chaudhary & Associates to discuss the Vintage High School farm project
- August 31: Napa Sanitation District facility tour
- September 5: Policy Committee (Mohler and Rodeno) to discuss MSR policy
- September 6: Calistoga City Manager Dylan Feik phone call to discuss various matters relevant to LAFCO and Calistoga
- September 6: St. Helena Councilmember Geoff Ellsworth to discuss various matters relevant to LAFCO and St. Helena
- September 10: Farm Bureau CEO Ryan Klobas to discuss various land use matters
- September 17: Former Commissioner Joan Bennett to discuss the South County Region MSR and SOI Updates
- September 17: American Canyon Fire Protection District Chief Glen Weeks, Commissioner and American Canyon City Councilmember Kenneth Leary, County Supervisor Belia Ramos, County Fire Chief Barry Biermann, and County Deputy Executive Officer Molly Rattigan to discuss the South County Region MSR and SOI Updates
- September 20: Interviews for Countywide Water and Wastewater MSR
- September 24: Solano LAFCO MSR interview panel
- September 26: Calistoga Mayor Chris Canning to discuss various matters relevant to LAFCO and Calistoga

## **ATTACHMENTS**

None