



Local Agency Formation Commission of Napa County

Subdivision of the State of California

We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Lewis Chilton, Chairman ■ Brad Wagenknecht, Vice Chairman ■ Joan Bennett ■ Bill Dodd ■ Brian J. Kelly
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REGULAR MEETING AGENDA

Monday, October 1, 2012

County of Napa Administration Building
1195 Third Street, Board Chambers, 3rd Floor
Napa, California 94559

1. CALL TO ORDER BY CHAIR; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

The Chair will consider a motion to approve the agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members or staff.

4. PUBLIC COMMENTS

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to single motion approval. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

a) Proposed Amendments to the Fiscal Year 2012-2013 Budget (Action)

The Commission will consider approving technical amendments to the current fiscal year budget to correspond with a new financial accounting system established by the County of Napa. This includes authorizing the establishment, redesignation and/or consolidation of certain accounts along with making corresponding fund transfers. The proposed amendments would not make changes to overall revenue or expense totals.

b) Amendment to Adopted Fee Schedule (Action)

The Commission will consider an amendment to its adopted fee schedule to increase the initial deposit collected on behalf of the County of Napa's Public Works Department to review the maps and descriptions accompanying change of organization or reorganization proposals. The proposed amendment would increase the number of hours included in the initial deposit from three to six and, as a result, raise the amount from \$495 to \$990. The proposed amendment is being presented for approval.

c) Approval of Meeting Minutes (Action)

The Commission will consider approving minutes prepared by staff for the August 6, 2012 meeting.

d) Report on Nominations for CALAFCO Board (Information)

The Commission will receive a report from the California Association of Local Agency Formation Commissions on submitted nominations for board elections scheduled for October 4, 2012. The report is being presented to Commissioners for information only.

e) Current and Future Proposals (Information)

The Commission will receive a report summarizing current and future proposals. The report is being presented for information. No new proposals have been filed with the Commission since the August 6, 2012 meeting.

6. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) **Continuation: Sphere of Influence Update on County Service Area No. 3 [Part I](#) / [Part II](#)**

The Commission will continue consideration of its scheduled sphere of influence update on County Service Area No. 3. It is recommended the Commission update the sphere of influence to include an additional 100 acres of unincorporated land identified in the associated final report as A-1. A final report and an accompanying resolution to update the sphere of influence are being presented for Commission approval. This public hearing item has been continued from the August 6, 2012 meeting.

7. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

None

8. DISCUSSION ITEMS

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

a) **Sphere of Influence Update on Lake Berryessa Resort Improvement District [Part I](#) / [Part II](#)**

The Commission will receive a draft report on its scheduled sphere of influence update on Lake Berryessa Resort Improvement District. The central focus of the draft report is to consider whether it is appropriate to expand the current sphere of influence designation to include the entire jurisdictional boundary. The draft report concludes three distinct update options are merited relative to Commission preference. The draft report is being presented for discussion and direction in anticipation of staff preparing a final report for adoption at a future meeting.

b) **[Update on Adopted Study Schedule](#)**

The Commission will receive an update from staff on the status of the municipal service reviews and sphere of influence updates calendared as part of the current study schedule. This includes previewing the pending start of the study on the central county region. The update is being presented for discussion and the Commission may provide direction to staff with regards to future related actions.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities. This includes, but is not limited to, the following:

- Biennial Review of Conflict of Interest Code
- Informational Report on Private Community Water Systems Operating in Napa County
- CALAFCO Annual Conference, October 3-5, 2012, Monterey, California

10. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

11. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING: December 3, 2012

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal.
