



**MINUTES OF THE SPECIAL MEETING OF THE
LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY**

JANUARY 19, 2006

1. CALL TO ORDER; ROLL CALL
THE LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY MET IN SPECIAL SESSION, THURSDAY, JANUARY 19, 2006 AT 8:00 A.M. THE FOLLOWING MEMBERS WERE PRESENT: CHAIR DODD, COMMISSIONER KAY, AND ALTERNATE COMMISSIONERS LUCE AND BLOCK. THE FOLLOWING MEMBERS WERE EXCUSED: VICE-CHAIR ALEXANDER, COMMISSIONERS LUPORINI AND WAGENKNECHT, AND ALTERNATE COMMISSIONER KELLY.

2. PLEDGE OF ALLEGIANCE
COMMISSIONER KAY LED THE SALUTE TO THE FLAG.

3. PUBLIC COMMENT
NONE.

4. CLOSED SESSION
 - a) Public Employee Appointment–Executive Officer
 - b) Public Employee Appointment – Acting Executive Officer**NO REPORTABLE ACTION TAKEN IN CLOSED SESSION.**

5. COMMISSION ACTION ITEMS
 - a) **Appointment of Executive Officer – Procedural Direction**
The Commission will provide LAFCO counsel direction with respect to recruitment procedures for the Executive Officer position and will further consider forming an advisory committee to oversee the recruitment process and provide ongoing direction to counsel on the recruitment process.
THE COMMISSION AGREED TO RECRUIT THE SERVICES OF THE NAPA COUNTY HUMAN RESOURCES DIVISION FOR THE RECRUITMENT OF THE EXECUTIVE OFFICER POSITION. THE COMMISSION ALSO APPROVED THE FORMATION OF AN AD-HOC COMMITTEE TO OVERSEE THE RECRUITMENT PROCESS. THE COMMISSION APPOINTED CHAIR DODD AND COMMISSIONER KAY TO THE AD-HOC COMMITTEE.
VOTE: ML-KB

 - b) **Appointment of Acting Executive Officer**
The Commission will consider the appointment of an Acting Executive Officer to serve until such time as the Executive Officer position is filled and to direct LAFCO counsel to pursue the necessary personnel procedures to implement the appointment.
THE COMMISSION APPOINTED KEENE SIMONDS, EFFECTIVE JANUARY 28, 2006, TO SERVE AS THE ACTING EXECUTIVE OFFICER OF LAFCO UNTIL SUCH TIME AS THE EXECUTIVE OFFICER POSITION IS FILLED. KEENE SIMONDS ACCEPTED THE APPOINTMENT. THE COMMISSION ALSO DIRECTED LAFCO COUNSEL TO PURSUE THE NECESSARY PERSONNEL PROCEDURES TO IMPLEMENT THE APPOINTMENT.

VOTE: GK-ML

c) Rescission of Budget Transfer Approval for Car Allowance Benefit

The Commission will consider rescinding its prior approval for the transfer of budget funds to provide for the car allowance benefit afforded the Executive Officer (due to the sufficiency of budget funds, this transfer is no longer necessary).

THE COMMISSION RESCINDED ITS PRIOR DIRECTION TO THE EXECUTIVE OFFICER TO AMEND THE FY'05-'06 BUDGET RELATING TO THE PROVISION OF AN AUTOMOBILE ALLOWANCE FOR THE EXECUTIVE OFFICER.

VOTE: GK-ML

6. ADJOURNMENT

Adjourned to the next regular meeting of Monday, February 6, 2006.

BILL DODD
Chair

ATTEST:

Acting Executive Officer

CLERK OF THE COMMISSION

KATHY MABRY
Commission Secretary

Key

Members: **LL** = Lori Luporini; **BD** = Bill Dodd; **GK** = Guy Kay; **AA** = Dr. A. Alexander;
BW = Brad Wagenknecht

Alternates: **KB** = Kevin Block; **BK** = Brian Kelly; **ML** = Mark Luce

Notations Under Vote: **N** = No; **X** = Excused/Absent; **A** = Abstained

The making of the motion and second are reflected respectively in the order of the recorded vote.