



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 5a (Consent/Action)

TO: Local Agency Formation Commission

PREPARED BY: Dawn Mittleman Longoria, Analyst II/Interim Clerk *DML*

MEETING DATE: December 5, 2022

SUBJECT: Approval of Meeting Minutes: October 3, 2022 Regular Meeting

SUMMARY AND RECOMMENDATION

This is a consent item for formal action. Accordingly, if interested, the Commission is invited to pull this item for additional discussion with the concurrence of the Chair.

The Commission will consider approving the draft meeting minutes prepared by staff for the October 3, 2022 regular meeting, included as Attachment One. The draft meeting minutes have been prepared by staff as “action” minutes, and staff will continue preparing action minutes for future meetings unless otherwise directed by the Commission.

Staff recommends approval of the draft meeting minutes.

ATTACHMENT

- 1) Draft Minutes for October 3, 2022 Regular Meeting

Margie Mohler, Chair
Councilmember, Town of Yountville

Mariam Aboudamous, Commissioner
Councilmember, City of American Canyon

Beth Painter, Alternate Commissioner
Councilmember, City of Napa

Brad Wagenknecht, Vice Chair
County of Napa Supervisor, 1st District

Diane Dillon, Commissioner
County of Napa Supervisor, 3rd District

Ryan Gregory, Alternate Commissioner
County of Napa Supervisor, 2nd District

Kenneth Leary, Commissioner
Representative of the General Public

Eve Kahn, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
MEETING MINUTES OF OCTOBER 3, 2022**

1. WELCOME AND CALL TO ORDER; ROLL CALL (teleconference)

Chair Mohler called the regular meeting of October 3, 2022 to order at 2:00 PM.

At the time of roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Margie Mohler, Chair	Ryan Gregory	Brendon Freeman, Executive Officer
Brad Wagenknecht, Vice Chair	Eve Kahn	Gary Bell, Commission Counsel
Mariam Aboudamous	Beth Painter	Dawn Mittleman Longoria, Analyst II and Interim Clerk
Diane Dillon		
Kenneth Leary		

Chair Mohler read the agenda section regarding the authority to conduct the meeting via teleconference due to the COVID-19 state of emergency.

2. PLEDGE OF ALLEGIANCE

Chair Mohler led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Chair Mohler asked if there were any requests to rearrange the agenda. There were no requests. Upon motion by Commissioner Dillon and second by Commissioner Aboudamous, the Commission unanimously adopted the agenda as submitted:

VOTE:

AYES: DILLON, ABOUDAMOUS, LEARY, MOHLER AND WAGENKNECHT

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4. PUBLIC COMMENTS

Chair Mohler invited members of the audience to provide public comment. No comments were received.

5. CONSENT ITEMS

Action Items:

- a) **Approval of Resolution Authorizing Continued Teleconference Meetings under Government Code Section 54953(e) (AB 361)**
- b) **Approval of Meeting Minutes: August 1, 2022, Regular Meeting**
- c) **Approval of Amendment to Policy on Indemnification**

Receive Report for Information Only:

- d) **Countywide Update on Housing and General Plans**
- e) **CALAFCO Quarterly Newsletter**
- f) **Legislative Report**
- g) **Current and Future Proposals**

Chair Mohler asked if Commissioners wanted to discuss any of the consent items, no requests were made.

Upon motion by Commissioner Aboudamous and second by Commissioner Leary, the consent items were approved by roll call vote:

VOTE:

AYES: ABOUDAMOUS, LEARY, DILLON, MOHLER AND WAGENKNECHT
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

6. PUBLIC HEARING

Chair Mohler invited members of the audience to provide public comment. No comments were received.

- a) **Final Municipal Service Review and Sphere of Influence Review for the Silverado Community Services District**

The Commission received and discussed the final Municipal Service Review and Sphere of Influence Review for the Silverado Community Services District.

Upon motion by Vice Chair Wagenknecht and second by Commissioner Aboudamous, the Commission adopted a resolution confirming the determinative statements and making no changes to the District's sphere.

VOTE:

AYES: WAGENKNECHT, ABOUDAMOUS, DILLON, LEARY AND MOHLER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- b) **Big Ranch Road/Garfield Lane No. 2 Annexation to the Napa Sanitation District**

The Commission considered a proposal submitted by landowner petition for the annexation of six incorporated parcels and the adjacent rights-of-way totaling approximately 7.5 acres in size to the Napa Sanitation District. The affected territory is located in the City of Napa at 2023, 2033, 2157, 2159 & 2175 Big Ranch Road, and 56 Garfield Lane, and identified as Assessor

Parcel Numbers 038-170-008, 038-170-007, 038-160-009, 038-160-008, 038-160-006 & 038-160-014, respectively.

Upon motion by Commissioner Leary and second by Vice Chair Wagenknecht, the Commission adopted a resolution approving annexation of the affected territory to the Napa Sanitation District

VOTE:

AYES: **LEARY, WAGENKNECHT, ABOUDAMOUS, DILLON, AND MOHLER**

NOES: **NONE**

ABSENT: **NONE**

ABSTAIN: **NONE**

7. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Chair Mohler invited members of the audience to provide public comment. No comments were received.

a) Penny Lane No. 5 Reorganization

The Commission considered approving a proposal submitted by landowner petition for the annexation of one unincorporated parcel and the adjacent right-of-way totaling approximately 0.37 acres in size to the City of Napa along with concurrent detachment from County Service Area No. 4. The affected territory is located at 2165 Penny Lane and identified as Assessor Parcel Number 046-422-018.

Upon motion by Commissioner Leary and second by Chair Mohler, the Commission adopted a resolution approving annexation of the affected territory to the City of Napa along with concurrent detachment from County Service Area No. 4.

VOTE:

AYES: **LEARY, MOHLER, ABOUDAMOUS, DILLON, AND WAGENKNECHT**

NOES: **NONE**

ABSENT: **NONE**

ABSTAIN: **NONE**

b) Darling Street No. 7 Annexation to the Napa Sanitation District

The Commission considered a proposal submitted by landowner petition for the annexation of one incorporated parcel and the adjacent right-of-way totaling approximately 0.65 acres in size to the Napa Sanitation District. The affected territory is located in the City of Napa at 1239 Darling Street and identified as Assessor Parcel Number 038-471-005.

Upon motion by Vice Chair Wagenknecht and second by Chair Mohler, the Commission adopted a resolution approving the annexation of the affected territory to the Napa Sanitation District.

VOTE:

AYES: **WAGENKNECHT, MOHLER, ABOUDAMOUS, DILLON, AND LEARY**

NOES: **NONE**

ABSENT: **NONE**

ABSTAIN: **NONE**

c) **Wine Country Avenue No. 6 Annexation to the Napa Sanitation District**

The Commission considered a proposal submitted by landowner petition for the annexation of two incorporated parcels totaling approximately 2.5 acres in size to the Napa Sanitation District. The affected territory is located in the City of Napa at 1116 & 1118 Wine Country Avenue and identified as Assessor Parcel Numbers 035-511-012 & 035-511-014, respectively.

Upon motion by Commissioner Leary and second by Vice Chair Wagenknecht, the Commission adopted a resolution approving annexation of the affected territory to the Napa Sanitation District

VOTE:

AYES: LEARY, WAGENKNECHT, ABOUDAMOUS, DILLON, AND MOHLER
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

8. INFORMATION TEMS

Chair Mohler invited members of the audience to provide public comment. No comments were received.

a) **Informational Report and Discussion Regarding Executive Officer's Evaluation and Cost of Living Adjustments and County's Management Equity Study Related to Compensation and Benefits for Commission Personnel and County Employees**

9. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

Chair Mohler opened the meeting to Commission comments/requests; none were received.

10. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING

The meeting was adjourned at 2:41 PM. The next regular LAFCO meeting is scheduled for Monday, December 5, 2022, at 2:00 PM. The meeting location will be at the Napa County Board of Supervisors Chambers, located at 1195 Third Street, 3rd floor, Napa, CA 94559.

Margie Mohler, LAFCO Chair

ATTEST:

Brendon Freeman, Executive Officer

Prepared by:

Dawn Mittleman Longoria, Interim Commission Clerk