



Local Agency Formation Commission
LAFCO of Napa County

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December 7, 2009
Agenda Item No. 6a (Consent: Action)

November 30, 2009

TO: Local Agency Formation Commission

FROM: Keene Simonds, Executive Officer

SUBJECT: Approval of Meeting Calendar for First Half of 2010

The Commission will consider approving a meeting calendar for the first six months of 2010 to include February 1st, April 5th, May 3rd, and June 7th.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires Local Agency Formation Commissions (LAFCOs) to adopt policies and procedures with respect to conducting meetings. Government Code Section 56375(i) specifies LAFCOs must establish regulations to ensure meetings are conducted on a regular and orderly basis.

A. Discussion

LAFCO of Napa County's ("Commission") *Policy on Regular Commission Meeting Calendar* was last amended on December 1, 2009 and calls for regular meetings to be scheduled for 4:00 P.M. on the first Monday of each month as needed. All regular meetings shall be held in the Board Chambers at the County of Napa Administration Building. The Commission is directed to review and approve a meeting calendar every six months at the June and December meetings.

B. Analysis

The Commission's workload justifies scheduling meetings in February, April, May, and June. Meetings are not recommended for January or March given the majority of the current workload is dedicated to preparing municipal service reviews and sphere of influence updates consistent with the Commission's adopted study schedule. Most notably, this includes preparing a sphere of influence update on the City of American Canyon and a municipal service review on the Lake Berryessa region. Staff anticipates draft and final reports on the American Canyon sphere of influence update will be presented at the February and April meetings, respectively. A draft report on the Lake Berryessa municipal service review, which will also explore alternative governance options, is expected to be presented as early as the May meeting.

Juliana Inman, Vice Chair
Councilmember, City of Napa

Lewis Chilton, Commissioner
Councilmember, Town of Yountville

Joan Bennett, Alternate Commissioner
Councilmember, City of American Canyon

Bill Dodd, Commissioner
County of Napa Supervisor, 4th District

Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District

Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Chair
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Keene Simonds
Executive Officer

C. Recommendation

It is recommended the Commission take the following actions:

- 1) Adopt a regular meeting calendar for the first six months of 2010 to include February 1st, April 5th, May 3rd, and June 7th with any desired changes.

Respectfully submitted,

Keene Simonds
Executive Officer

Attachment:

- 1) *Policy on Regular Commission Meeting Calendar*