



LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

MEETING MINUTES OF OCTOBER 5, 2009

1. **CALL TO ORDER; ROLL CALL**

Chair Kelly called the meeting to order at 4:02 p.m.

Roll was called with Regular Commissioners Chilton, Dodd, Inman, Wagenknecht and Chair Kelly present. Alternate Commissioners Bennett, Luce and Rodeno were also present.

Staff present: Keene Simonds, Executive Officer; Jackie Gong, Commission Counsel; Brendon Freeman, Analyst; and Kathy Mabry, Commission Secretary.

2. **PLEDGE OF ALLEGIANCE**

Commissioner Wagenknecht led the Pledge of Allegiance.

3. **APPROVAL OF MINUTES: Minutes of August 3, 2009 Meeting**

The Commission was presented with minutes from the August 3, 2009 meeting for approval. Upon motion by Commissioner Dodd and second by Commissioner Inman, the minutes were approved.

4. **PUBLIC COMMENT**

Chair Kelly invited members of the audience to provide public comment. No comments were received.

5. **CONSENT ITEMS**

a) Ordering a Change of Organization for Silverado Community Services District's Activation of Latent Powers

The Commission approved the adoption of a resolution completing the conducting authority proceedings and ordering the change of organization approved at its August 3, 2009 meeting allowing Silverado Community Services District to maintain and improve sidewalks, walking paths, and any incidental works. **(Resolution No. 09-09)**.

b) First Quarter Budget Report for Fiscal Year 2009-2010

The Commission received a first quarter budget report for the 2009-2010 fiscal year, which summarized the overall expenses through the first three months of the current fiscal year.

Upon motion by Commissioner Dodd and second by Commissioner Wagenknecht, the consent calendar items were approved.

6. **PUBLIC HEARING ITEM**

There were no public hearing items.

7. ACTION ITEMS

a) Draft Proposal to Establish Geographic Regions within CALAFCO

The Commission reviewed a draft proposal by the California Association of Local Agency Formation Commissions to establish geographic regions affecting all 58 LAFCOs. The Executive Officer provided a verbal report on the draft proposal.

Commissioner Wagenknecht stated the draft proposal presents challenges of possibly not fitting into an established region. Commissioners Inman and Kelly expressed concern that if regions are established, it may diminish CALAFCO's effectiveness in strategic planning, focusing less on statewide matters in favor of more localized interests. Commissioner Dodd articulated that the establishment of regions may be advantageous in time, but we need a buy-in from the other Bay Area LAFCO's to support agricultural counties. Staff noted that the annual Bay Area LAFCO meetings may serve as an example of effective regional coordination without requiring the restructuring of CALAFCO. Commissioner Rodeno noted the proposal could balkanize CALAFCO. The Commission directed staff to summarize concerns and send a written response to CALAFCO.

b) Rescheduling Commission Biennial Workshop Meeting

The Commission considered rescheduling its biennial workshop. The workshop was previously calendared for November 2, 2009, but was cancelled by the Chair due to scheduling conflicts with several members. After discussion, the Commission decided to reschedule the workshop for Monday, December 7, 2009 at 2:00 pm in American Canyon's City Council Chambers.

8. DISCUSSION ITEM

a) Progress Report on Study Schedule

Staff provided the Commission with a progress report on the agency's study schedule calendaring municipal service reviews and sphere of influence updates for the 2008/2009-2012/2013 period.

b) Current and Future Proposals

The Commission received a report regarding current and future proposals. The report was presented to the Commission for information purposes only.

9. EXECUTIVE OFFICER REPORT

The Commission was provided with a verbal report from the Executive Officer regarding the following items:

- Legislative Update – The Executive Officer noted that the first session of 2009-2010 legislative year has ended. SB215 will require LAFCO's to consider regional transportation plans in the review of boundary change proposals.
- Los Carneros Water District – The Executive Officer noted the District is moving forward with an assessment-funded study to consider reclaimed water service options.
- Website and Electronic Document Management System – The Executive Officer noted that both are now operational.

10. CLOSED SESSION

There was no closed session.

11. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

There were no comments.

12. ADJOURNMENT

The meeting was adjourned at 4:31 p.m. The next regular and special LAFCO meetings are scheduled for Monday, December 7, 2009 at 2:00 p.m. in American Canyon's City Council Chambers.

Brian J. Kelly, Chair

ATTEST: Keene Simonds
Executive Officer

Prepared by:

Kathy Mabry
Commission Secretary