



**Local Agency Formation Commission of Napa County
LAFCO of Napa County**

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<http://napa.lafco.ca.gov>.

Juliana Inman, Chair
Bill Dodd, Vice Chair
Lewis Chilton, Commissioner
Brian J. Kelly, Commissioner
Brad Wagenknecht, Commissioner
Joan Bennett, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

REGULAR MEETING AGENDA

Monday, May 3, 2010
County of Napa Administration Building
1195 Third Street, Board Chambers
Napa, California 94559

1. CALL TO ORDER; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. OATH OF OFFICE FOR NEW TERMS

Bill Dodd, County Member
Brian J. Kelly, Public Member

4. PUBLIC COMMENTS

In this time period, anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of the current agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive. With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.

a) Third Quarter Budget Report for 2009-2010 (Action)

The Commission will receive a third quarter budget report for the 2009-2010 fiscal year. The report compares adopted and actual expenses through the first nine months and projects the Commission will finish the fiscal year with a remaining balance within its three budget units totaling \$112,000. The report is being presented for the Commission to receive and file.

b) Meeting Minutes for April 5, 2010 (Action)

The Commission will consider approving meeting minutes for April 5, 2010. Commissioners Chilton and Kelly will abstain from voting.

c) Current and Future Proposals (Information)

The Commission will receive a report summarizing current and future proposals. The report is being presented for information.

6. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) Sphere of Influence Update on the City of American Canyon

The Commission will receive a final report on its scheduled sphere of influence update on the City of American Canyon. The final report recommends adding three distinct areas to the sphere of influence totaling 323 acres of unincorporated territory. The Commission will consider adopting resolutions updating American Canyon's sphere of influence consistent with the recommendation of the final report.

b) Napa County Mosquito Abatement District: Municipal Service Review and Sphere Update

The Commission will receive a final report representing its scheduled municipal service review and sphere of influence update for the Napa County Mosquito Abatement District. The Commission will also consider adopting resolutions confirming the determinative statements in the final report, including updating the sphere of influence with no changes.

PUBLIC HEARING ITEMS CONTINUED...

c) **Amendments to Adopted Fee Schedule**

The Commission will consider amendments to its adopted fee schedule to reflect an increase in the composite hourly staff rate from \$103 to \$107.

7. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. A member of the public may receive permission to provide comments on any item at the discretion of the Chair.

a) **Establishment of an Ad Hoc Committee on Policies and Procedures: Continuation**

The Commission will continue its deliberation with regards to establishing an ad hoc committee to review and update the agency's policies and procedures along with taking related actions.

8. DISCUSSION ITEMS

Items calendared for discussion do not require a public hearing. A member of the public may receive permission to provide comments on any item at the discretion of the Chair.

a) **Report on the CALAFCO Annual Workshop**

The Commission will receive a verbal report from staff regarding the issues discussed at the recent CALAFCO Workshop, which was held on April 14-16 in Santa Rosa.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- Study Schedule

10. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

11. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:

June 7, 2010

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. If you intend to speak on any hearing item, please indicate in your testimony if you have made campaign contributions totaling \$250 or more to any Commissioner during the past 12 months. Any member of the public requiring special assistance with respect to attending or listening to the meeting should contact LAFCO staff 24 hours in advance at (707) 259-8645.

THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:

LAFCO Office
County of Napa Administration Building