



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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Lewis Chilton, Chair
Brad Wagenknecht, Vice Chair
Joan Bennett, Commissioner
Bill Dodd, Commissioner
Brian J. Kelly, Commissioner
Juliana Inman, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

REGULAR MEETING AGENDA

Monday, April 2, 2012

County of Napa Administration Building
1195 Third Street, Board Chambers, 3rd Floor
Napa, California 94559

1. CALL TO ORDER BY CHAIR; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

The Chair will consider any requests by Commissioners or staff to remove or re-arrange agenda items at this time.

4. PUBLIC COMMENTS

In this time period, anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

a) **[Approval of Meeting Minutes \(Action\)](#)**

The Commission will consider approving summary minutes for the February 6, 2012 regular meeting.

b) **[Notice of Appointment by County of Napa Board of Supervisors \(Information\)](#)**

The Commission will receive correspondence from the County of Napa advising the Board of Supervisors has reappointed Commissioner Brad Wagenknecht to a new four-year term commencing on May 7, 2012.

c) **[Update on Office Relocation \(Information\)](#)**

The Commission will receive an update on the status of the scheduled office relocation to 1030 Seminary Street, Suite B, Napa, California. This includes noting LAFCO will be closed for public business for 48 hours beginning on Monday, April 16th and reopen at the new office location on Wednesday, April 18th.

d) **[CALAFCO Quarterly Report \(Information\)](#)**

The Commission will receive a report prepared by the California Association of Local Agency Formation Commissions summarizing the Board's actions at its most recent meeting held on February 10, 2012.

e) **[Current and Future Proposals \(Information\)](#)**

The Commission will receive a report summarizing current and future proposals. The report is being presented for information. No new proposals have been submitted since the February 6, 2012 meeting.

6. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) **[Appointment of Alternate Public Member](#)**

The city and county members will consider making an appointment for the alternate public member position. Two candidates have applied and the appointment term is four years beginning May 2012 and ending May 2016.

b) **[Proposed Budget for Fiscal Year 2012-2013](#)**

The Commission will consider adopting a proposed budget for 2012-2013 nearly identical to the draft approved in February and subsequently circulated for review among local funding agencies. Proposed operating expenses total \$432,001 and represent a 0.9% increase over the current fiscal year. Proposed operating revenues total \$423,295 with the remaining shortfall (\$8,706) to be covered by drawing down on agency reserves.

PUBLIC HEARING ITEMS CONTINUED...

c) **Consideration of a Time Extension to Complete Proceedings:
Reorganization of the Napa Berryessa Resort Improvement District**

The Commission will consider a recommendation from staff to authorize a time extension to complete a special condition tied to the previously approved reorganization of the Napa Berryessa Resort Improvement District into the Napa Berryessa Community Services District. A related and minor change to the text of the special condition is also recommended at the request of the Napa Berryessa Resort Improvement District.

d) **Rosewood Lane No. 1 Reorganization**

The Commission will consider a proposal from a landowner to annex approximately 1.05 acres of unincorporated territory to the Napa Sanitation District. The affected territory includes a single-family residence located at 1430 Rosewood Lane (038-160-030) and an adjacent right-of-way segment. Staff recommends approval of the proposal with two amendments to require concurrent (a) annexation to the City of Napa and (b) detachment from County Service Area No. 4. Staff also recommends the adoption of a negative declaration consistent with an initial study prepared in accordance with the California Environmental Quality Act.

7. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Applicants may address the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

a) **Proposed Strategic Plan for 2012-2014**

The Commission will consider approving a two-year strategic plan prepared by the Committee on Policies and Procedures. The strategic plan outlines goals and implementing strategies based on Commissioner comments provided at the November 21, 2011 biennial workshop.

8. DISCUSSION ITEMS

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

a) **Municipal Service Review on Countywide Law Enforcement Services**

The Commission will receive a draft report on its scheduled municipal service review on countywide law enforcement services. The draft examines the availability and adequacy of local law enforcement services relative to the Commission's mandates to facilitate orderly growth and development. This includes making determinative statements on specific governance and service factors prescribed under law. The draft is being presented to the Commission for discussion in anticipation of preparing a final report for approval at the next regular meeting.

b) **Legislative Report**

The Commission will receive a report on the second year of the 2011-2012 session of the California Legislature as it relates to items directly or indirectly effecting Local Agency Formation Commissions. The report is being presented for discussion with possible direction for staff with respect to issuing comments on specific items.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following

- CALAFCO Annual Staff Workshop, April 25-27, 2012 in Murphys
- Article Concerning Napa LAFCO's Proposed Amendments to G.C. Section 56133 in *Sphere*
- Island Annexation Program

10. CLOSED SESSION

None

11. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

12. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING: June 4, 2012