



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 6c (Information)

TO: Local Agency Formation Commission

PREPARED BY: Brendon Freeman, Executive Officer

MEETING DATE: October 5, 2020

SUBJECT: Executive Officer Report

SUMMARY

This report is for information only and provides a summary of the Executive Officer's (EO) recent activities as well as other miscellaneous items relevant to the Commission.

Municipal Management Association of Northern California

The Municipal Management Association of Northern California (MMANC) was formed in 1950 to address the professional needs of public managers. It is the oldest and one of the largest organizations of its kind in the nation. MMANC serves more than 600 members at various levels of local government organizations (analysts, division managers, directors, and assistant managers) across a variety of disciplines (city manager offices, parks and recreation, finance, information technology, utilities, human resources, police, and fire). The EO recently became a member of MMANC. The annual membership fee is \$75. MMANC will provide the EO with abundant opportunities to build government relationships and enhance leadership and management skills to benefit the Commission. Toward this end, the EO registered for the MMANC 2020 virtual conference at a cost of \$75. The conference spans four days with topics including emergency preparedness, values based leadership, tools to bring people together, and the future of the workplace.

CALAFCO Legislative Advisory Committee

The EO recently joined CALAFCO's Legislative Advisory Committee. This group consists of staff, legal counsel and CALAFCO Associate Member volunteers. The role of the Advisory Committee is to assist CALAFCO's Legislative Committee on an as-needed basis on certain pieces of legislation or legislative projects and to act as an expert feedback team. Advisory Committee members are encouraged, but not required, to attend the regular Legislative Committee meetings.

Kenneth Leary, Chair
Councilmember, City of American Canyon

Margie Mohler, Commissioner
Councilmember, Town of Yountville

Scott Sedgley, Alternate Commissioner
Councilmember, City of Napa

Diane Dillon, Vice Chair
County of Napa Supervisor, 3rd District

Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District

Ryan Gregory, Alternate Commissioner
County of Napa Supervisor, 2nd District

Gregory Rodeno, Commissioner
Representative of the General Public

Eve Kahn, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer

Leadership Napa Valley

The EO recently graduated from Leadership Napa Valley Class 33, which provided valuable education and training related to professional development, providing quality public service, and building meaningful relationships.

Recent Meetings and Other Activities

Subsequent to the Commission's regular meeting of August 3, 2020, the EO or Analyst II participated in the following notable activities related to LAFCO:

- August 6: Webinar titled "Navigating the Basics and Beyond - LAFCo 101 for LAFCo Staff"
- August 7: Teleconference meeting with Granicus representatives to discuss website upgrade options and public outreach strategies
- August 11: CALAFCO Executive Officers teleconference meeting
- August 13: Phone call with City of Napa Utilities Director Phil Brun to discuss Countywide Water and Wastewater Municipal Service Review (MSR)
- August 19: Webinar titled "Is Your Website in Need of a Refresh? 5 Must-Haves for an Amazing Digital Presence"
- August 20: Phone call with representatives for the anticipated Napa Valley College property annexation to the Napa Sanitation District
- August 25: Teleconference meeting with Planeteria to discuss website upgrade options to improve smartphone compatibility
- August 26: Webinar titled "Employee Engagement During COVID-19"
- September 4: MSR Comments Committee (Vice Chair Dillon and Commissioner Mohler) teleconference meeting with consultant to discuss responses to public comments received on the draft Countywide Water and Wastewater MSR
- September 8: CALAFCO Executive Officers teleconference meeting
- September 9: Phone call with Commissioner Rodeno to discuss various LAFCO matters
- September 9: Phone call with Chair Leary to discuss various LAFCO matters
- September 9: Phone call with State Water Resources Control Board Drinking Water Division to discuss issues relating to private community-serving water systems
- September 10: Meeting with City of Napa Planning and Code Enforcement Division Manager Erin Morris to discuss island annexation
- September 14: Phone call with St. Helena City Manager Mark Prestwich to discuss Countywide Water and Wastewater MSR
- September 14: Webinar titled "Adaptive Leadership in the 'New Normal'"

- September 16: Phone call with County Supervising Planner John McDowell to discuss Countywide Water and Wastewater MSR
- September 17: Phone call with County Supervisor Belia Ramos to discuss the City of American Canyon's water and sewer service areas
- September 21: Meeting with City of Napa Planning and Code Enforcement Division Manager Erin Morris to discuss island annexation
- September 22: Presentation on LAFCO and the Countywide Water and Wastewater MSR to the County Board of Supervisors

ATTACHMENTS

None