



LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
SPECIAL MEETING OF FEBRUARY 25, 2014
Location: County Counsel Office, 1195 Third St., Suite 301, 3rd Floor
Napa, CA 94559

1. WELCOME AND CALL TO ORDER BY CHAIR

Chair Kelly called the special meeting of February 25, 2014 to order at 8:45 A.M.
At the time of roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Brian J. Kelly, Chair	Juliana Inman (<i>voted for</i>)	Peter Banning, Acting Executive Officer
Joan Bennett, Vice-Chair	<i>Pitts who was not present</i>	Jackie Gong, Commission Counsel
Brad Wagenknecht	Gregory Rodeno	Kathy Mabry, Secretary
Bill Dodd (<i>did not vote due to late arrival</i>)		

2. PUBLIC COMMENTS

Chair Kelly invited members of the audience to provide public comment.
No comments were received.

3. COMMISSION ACTION ITEMS

a) Appointment of Executive Officer

The Commission will consider appointment of a full-time Executive Officer, effective March 25, 2014, at the starting salary of \$114,275. The Commission will further consider the approval of reimbursement for relocation expenses in an amount not to exceed \$10,000 in accordance with applicable personnel policy and authorize a budget amendment to increase appropriations from the available reserve fund balance to cover these expenses (\$5,000 to Account #51100 – Salaries and Wages, and \$5,000 to Account #53600 – Special Departmental Expense).

Jackie Gong, Commission Counsel, provided an overview of the agenda item and stated that Ms. Laura Snideman has officially accepted the position of Executive Officer. If the Commission approves the appointment today, a press release will follow today's meeting. Chair Kelly shared his experience with meeting Ms. Snideman, and noted he is delighted that she has accepted the offer and stated she will be a valuable asset to the agency.

Upon a motion from Commissioner Bennett and second by Commissioner Wagenknecht, the Commission unanimously agreed to approve the following three actions under one motion:

1. Appoint full-time Executive Officer, Laura Snideman effective March 25, 2014, at the starting salary of \$114,275.
2. Approve reimbursement for relocation expenses in an amount not to exceed \$10,000 in accordance with applicable personnel policy.
3. Authorize a budget amendment to increase appropriations from the available reserve fund balance to cover these expenses (\$5,000 to Account #51100 – Salaries and Wages, and \$5,000 to Account #53600 – Special Departmental Expense).

VOTE:

AYES: BENNETT, WAGENKNECHT, INMAN AND KELLY
NOES: NONE
ABSENT: DODD (*not present during vote*), PITTS AND LUCE
ABSTAIN: NONE

3. **ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING**

The meeting was adjourned at 9:15 a.m. The next regular LAFCO meeting is scheduled for Monday, April 7, 2014 at 4:00 p.m.

Brian J. Kelly, Chair

ATTEST:

Jackie Gong, Commission Counsel

Prepared by:

Kathy Mabry
Commission Secretary