



LAFCO MEETING AGENDA

December 4, 2006

4:00 P.M.

**Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, CA**

Bill Dodd, Chair
Dr. Andrew Alexander, Vice-Chair
Kevin Block, Commissioner
Guy Kay, Commissioner
Brad Wagenknecht, Commissioner
Cindy Coffey, Alt. Commissioner
Brian Kelly, Alt. Commissioner
Mark Luce, Alt. Commissioner

Keene Simonds, Executive Officer
Jacqueline Gong, Commission Counsel
Kathy Mabry, Commission Secretary

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF SERVICE

Commissioner Dr. Andrew Alexander
Commissioner Kevin Block
Commissioner Guy Kay

4. APPROVAL OF MINUTES

Minutes of August 7, 2006 and October 2, 2006

5. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

6. CONSENT CALENDAR

Staff recommends approval of all items on the consent calendar without discussion. Proposed changes of organization or reorganization appearing on the consent calendar meet the provisions of applicable sections of the California Government Code that allow the Commission to waive subsequent protest proceedings.

a) First Quarter Budget Report: Fiscal Year 2006-2007

The Commission will receive a first quarter budget report for the 2006-2007 fiscal year. The budget report provides an overview of first quarter expenses and is being presented to the Commission to receive and file.

7. PUBLIC HEARING

a) Amendment to Adopted Conflict of Interest Code

The Commission will consider a resolution to amend its adopted conflict of interest code. The conflict of interest code designates positions in the agency required to file Statements of Economic Interests (Form 700), and assigns disclosure categories specifying the types of interests to be reported.

* (STAFF REQUESTS REMOVAL FROM AGENDA. PUBLIC HEARING TO BE RE-NOTICED FOR FUTURE MEETING – DATE TO BE DETERMINED.)

8. COMMISSION ACTION ITEMS

a) California Environmental Quality Act: Implementation Guidelines

The Commission will consider a resolution adopting a comprehensive update to its implementation guidelines for the California Environmental Quality Act.

b) Pending Vacancy on LAFCO: Regular Public Member

The Commission shall consider options to fill the unexpired term of vacating Commissioner Guy Kay. Commissioner Kay has provided notice of his intent to resign as regular public member effective December 14, 2006 in order to assume office with the Napa County Regional Park and Open Space District. The position has an unexpired term that ends in May 2010.

c) Regular Commission Meeting Calendar: Policy Review and Adoption of Calendar for the First-Half of 2007

The Commission will review its policy regarding the calendaring of its regular meetings on the first Monday of even-numbered months. The Commission will consider whether it wishes to keep or amend this policy prior to adopting a calendar for the first-half of the 2007 calendar year.

d) Appointment of Budget Committee: Fiscal Year 2006-2007 (no supporting documents)

The Commission's *Policy on the Preparation of the LAFCO Budget* calls for LAFCO to appoint two members to serve as the budget committee and assist in the preparation of the next fiscal year budget. The FY06-07 Budget Committee consisted of Commissioners Kay and Wagenknecht.

9. COMMISSION DISCUSSION

a) *Comprehensive Study of Fire Protection Services*

The Commission will receive a final municipal service review report on fire protection services in Napa County. The Commission will also receive a supplemental report that includes draft written determinations that make statements regarding the current level of fire protection services in Napa County. The supplemental report and its draft determinations are being presented to the Commission for discussion.

b) *Compressive Study of the Napa County Resource Conservation District*

The Commission will receive a final municipal service review report on the Napa County Resource Conservation District. The Commission will also receive a supplemental report that includes draft written determinations that make statements regarding the current level of service provided by the District. The supplemental report and its draft determinations are being presented to the Commission for discussion.

10. EXECUTIVE OFFICER REPORT

The Commission will receive an oral report from the Executive Officer regarding staff activities, communication, and active and pending proposals and studies.

a) Staff Activities

- Introduction of new staff
- CALAFCO Legislative Committee
- Audit for 2005-2006 fiscal year

EXECUTIVE OFFICER REPORT CONTINUED...

b) Communication

- Lake Berryessa Estates Homeowners Association
- Los Carneros Water District

c) Active and Pending Proposals and Studies

- *Laurel Street City Annexation to the City of Napa* (pending)
- Napa County Regional Park and Open Space District

11. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

a) Selection of Regular City Members to LAFCO: Update

The Commission will receive an update regarding the scheduled appointments by the City Selection Committee of two regular city members to LAFCO to fill the unexpired terms of vacating Commissioners Alexander and Block.

b) Designation of Chair and Vice-Chair for 2007

The Commission will receive a report regarding the designation of the Chair and Vice-Chair for LAFCO in 2007.

12. CLOSED SESSION

a) Public Employee Performance Evaluation

Title: Executive Officer

13. COMMISSIONER COMMENTS

14. ADJOURNMENT

Adjournment to next meeting, as established under Agenda Item No. 8c.

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Napa County Clerk of the Board's Office 24 hours prior to the meeting at (707) 253-4196.