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**From:** Michael Morris <[hkmmorris47@gmail.com](mailto:hkmmorris47@gmail.com)>  
**Sent:** Monday, October 3, 2022 11:38 AM  
**To:** Angela Alvarez-Cendejas <[acendejas@cityofnapa.org](mailto:acendejas@cityofnapa.org)>  
**Subject:** Re: PL21-0179 \_ Browns Valley Subdivision

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[EXTERNAL]

Angela a Few Questions;

- Has CA Fish & Game had a site review. If so did they review my notes? | 1
- The wild life assessment is not correct. Has my wild life notes with pictures been reviewed? | 2  
Supervisor Painter was given copies of my notes hopefully she can provide the wild life photos and notes.
- The project's topo maps misleading. Has any Napa Planning staff made a site visit? | 3
- On projects I have designed with unstable banks like PL21-0179 I have found it most important to use sub-surface drainage to reduce weight of water during high rain events. This project doesn't to address bank conditions-trying to avoid a 1603 permit? | 4
- When the Robinson Ln Bridge was replaced in 1998 RWQCB stopped the project until Napa City secured their permit. This project a few hundred feet upstream, has RWQCB reviewed the project? | 5
- I question the outfall design of the storm water discharge pipe dissipater. It appears to allow concentrated flows over unprotected creek bank. The discharge flow needs to be better broken up. | 6

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## Individuals

### **Michael Morris (MORRIS-1)**

Comments below are reprinted verbatim from the comment letter.

#### *Comment MORRIS-1-1*

Has CA Fish & Game had a site review. If so did they review my notes?

#### *Response to MORRIS-1-1*

Public comments are addressed in the Final IS/MND and included in the City's Planning Commission and City Council staff reports. The proposed project is expected to require a Section 1602 Agreement from the CDFW. CDFW has reviewed the Draft IS/MND and coordination with the CDFW would be required pursuant to the Section 1602 Agreement.

This comment does not identify any new environmental issues related to Biological Resources. Therefore, no further analysis is warranted.

#### *Comment MORRIS-1-2*

The wild life assessment is not correct. Has my wild life notes with pictures been reviewed? Supervisor Painter was given copies of my notes hopefully she can provide the wild life photos and notes.

#### *Response to MORRIS-1-2*

Aquatic and avian wildlife movement is discussed in the project Biological Resources Report (Appendix B of the Draft IS/MND). It was stated that Browns Valley Creek could provide a movement corridor for aquatic and avian wildlife and is connected to Napa Creek and the Napa River downstream. Roads and culverts could be partial movement barriers along Browns Valley Creek, but there are no apparent complete barriers to movement through the creek. Low water flows, particularly during the dry season and/or during drought conditions, may also present a movement barrier to aquatic wildlife in Browns Valley Creek.

The creek likely provides a corridor for aquatic and avian wildlife movement; however, there is no evidence that the project site supports a major wildlife corridor. This is not surprising due to surrounding suburban development that includes barriers (roads, fences, and other structures) to wildlife movement.

There are no known wildlife nursery sites on or near the parcel. Browns Valley Creek is generally too shallow to provide fish spawning habitat, and more suitable spawning habitat is available elsewhere in the Napa River watershed. There are no known nesting bird colonies such as heron rookeries or blackbird colonies in the project area, and no known bat maternity roosts or mammal denning sites in the area.

This comment does not identify any new environmental issues related to Biological Resources. Therefore, no further analysis is warranted.

#### *Comment MORRIS-1-3*

The project's topo maps misleading. Has any Napa Planning staff made a site visit?

*Response to MORRIS-1-3*

The proposed project's topography maps are created using available topography geospatial information and survey reports. This comment does not identify any new environmental issues related to Biological Resources. Therefore, no further analysis is warranted.

*Comment MORRIS-1-4*

On projects I have designed with unstable banks like PL21-0179 I have found it most important to use sub-surface drainage to reduce weight of water during [sic] high rain events. This project doesn't [want] to address bank conditions-trying to avoid a 1603 permit?

*Response to MORRIS-1-4*

Stormwater drainage is analyzed as part of the proposed project. As discussed in the project Biological Resources Report, the stormwater drainage outfall is proposed to be located outside of the top of bank in the northeast corner of the project site. The stormwater control plan directs site stormwater first to two bioretention areas that could overflow to a detention pipe. Stormwater is then directed to a rock energy dissipator and coir log configuration that is 6 feet wide and 15 feet long for a permanent impact area of 90 square feet. An 18-inch storm pipe would direct stormwater from the detention pipe onto the dissipator. From there water would sheet flow toward the creek. Because the rock energy dissipator and a portion of the pipe are within the riparian zone it is expected to require a Section 1602 Agreement from the CDFW.

This comment does not identify any new environmental issues related to Biological Resources. Therefore, no further analysis is warranted.

*Comment MORRIS-1-5*

When the Robinson Ln Bridge was replaced in 1998 RWQCB stopped the project until Napa City secured their permit. This project [is] a few hundred feet upstream, has RWQCB reviewed the project?

*Response to MORRIS-1-5*

The rock energy dissipator and a portion of the pipe do not extend below the top of bank or the ordinary high water mark; therefore, it is not expected to require authorization from the Regional Water Quality Control Board (RWQCB). This comment does not identify any new environmental issues. Therefore, no further analysis is warranted.

*Comment MORRIS-1-6*

I question the outfall design of the storm water discharge pipe dissipator. It appears to allow concentrated flows over unprotected creek bank. The discharge flow needs to be better broken up.

*Response to MORRIS-1-6*

See Response to MORRIS-1-4. In addition, as stated in the project Preliminary Detention Calculation (Appendix F of the Draft IS/MND), the proposed project's storm drain system is designed such that the proposed post-development flow discharge would not exceed pre-developed levels in accordance with the City of Napa Drainage Design Standard Section 2.10.02. This comment does not identify any new environmental issues. Therefore, no further analysis is warranted.

Mike Morris, CPESC #768  
October 5, 2022

Development over the last 50 years has significantly increased runoff upstream of the project. This has resulted in increased channel velocities and a decrease in "Time of Travel". The result on this reach of Browns Valley Creek has been channel down cutting and bank destabilization. The cultural practices of the previous owner has accreted bank destabilization by removing native vegetation from channel slopes as well as from top of bank areas to the south. As shown in the attached picture the banks are now unstable have been under cut or having a vertical slope. During the storm season of 2017 80ft of the pictured bank along with 7 mature redwood and oak trees slid into the pictured main channel. High velocity flows were then directed towards my bank. The result was repaid erosion along the toe of my property. Only with quick work by me and the former owner was the problem corrected. This type of bank failure can cause damage to my property costing into the 100's of thousands of dollars.

1

This project does nothing to correct the degraded banks. The project actually has the potential to accelerate the problem by allowing for an increase in surface and subsurface water created by the addition of impervious surfaces.

2

When I have designed repairs to unstable banks I have placed subsurface drainage systems to reduce ground water adjacent to the problem area. I have required a much wider vegetative setback zone. The activities in these zones are greatly limited. Human activities in the reach of the creek can cause major damage and must be considered in the design of the project.

3

If this project was taking place in the County of Napa a much wider setback would be required.



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**Michael Morris (MORRIS-2)**

Comments below are reprinted verbatim from the comment letter.

*Comment MORRIS-2-1*

Development over the last 50 years has significantly increased runoff upstream of the project. This has resulted in increase[d] channel velocities and a dec[r]ease in "Time of Travel." The result on this reach of Browns Valley Creek has been channel down cutting and bank destabilization.

The cultural practices of the previous owner has accreted bank destabilization by removing native vegetation from channel slopes as well as from top of bank areas to the south. As shown in the attached picture the banks are now unstable have been under cut or having a vertical slope. During the storm season of 2017 80ft of the pictured bank along with 7 mature redwood and oak trees slid into the pictured main channel. High velocity flows were then directed towards my bank. The result was repaid erosion along the toe of my property. Only with quick work by me and the former owner was the problem corrected. This type of bank failure can cause damage to my property costing into the 100's of thousands of dollars.

*Response to MORRIS-2-1*

The commenter offers anecdotal information on the increased runoff upstream of the proposed project and the resulting erosion and bank destabilization of Browns Valley Creek adjacent to the commenter's property. This comment does not identify any new environmental issues. Therefore, no further analysis is warranted.

*Comment MORRIS-2-2*

This project does nothing to correct the degraded banks. The project actually has the potential to accelerate the problem by allowing for an increase in surface and subsurface water created by the addition of impervious surfaces.

When I have designed repairs to unstable banks I have placed subsurface drainage systems to reduce ground water adjacent to the problem area. I have required a much wider vegetative setback zone. The activities in these zones are greatly limited. Human activities in the reach of the creek can cause major damage and must be considered in the design of the project.

*Response to MORRIS-2-2*

Slope stability was analyzed in the project preliminary Geotechnical Exploration (Appendix D of the Draft IS/MND). According to the report, the creek bank revealed slope inclinations ranging from 1H:1V (horizontal to vertical) to near vertical. Localized areas were partially undercut. Signs of past sloughing and erosions were apparent. Therefore, a minimum structure setback defined by a 2H:1V line extending up from the toe of the existing creek bank is recommended. This recommendation has been incorporated into the design of the proposed project. This comment does not identify any new environmental issues. Therefore, no further analysis is warranted.

*Comment MORRIS-2-3*

If this project was taking place in the County of Napa a much wider setback would be required.



*Response to MORRIS-2-3*

The project set back is appropriately sized based on geotechnical investigation and recommendations. In addition, the creek structural setback is incorporated consistent with the City of Napa Municipal Code, including Chapter 17.52, Section 110 Creeks and Other Setbacks. No new buildings would be built within the creek structural setback, riparian zone, or below the top of bank. This comment does not identify any new environmental issues. Therefore, no further analysis is warranted.

## SECTION 3: ERRATA

The following are revisions to the Draft Initial Study/Mitigated Negative Declaration (Draft IS/MND) for the proposed Browns Valley Subdivision Project (proposed project).

These revisions are minor modifications and clarifications to the document, and do not change the significance of any of the environmental issue conclusions within the Draft IS/MND. The revisions are listed by page number. All additions to the text are underlined (underlined) and all deletions from the text are stricken (~~stricken~~).

### 3.1 - Changes to the Draft IS/MND

#### Section 1.4.6: Utilities

##### Page 5

The proposed project ~~would~~could include an all-electric design and would include Tier 2 electric vehicle (EV) charging. Utility connections would include tie-ins to existing water and sewer facilities in Browns Valley Road and construction of on-site bioretention basins and a new storm drain outfall at Browns Valley Creek (Exhibit 11). There is an existing 0.75-inch water service to the property that would be required to be abandoned as part of the proposed project. The parcel is required to annex into the City of Napa for the proposed project to be served by the City of Napa Water Division. The proposed project fronts a 24-inch transmission main, a 6-inch distribution main with an 8-inch tie-in to the transmission main. If existing well(s) are to be abandoned, they would be required to be abandoned per the Napa County Environmental Health requirements. The site is currently served by septic tank and the proposed project would be annexed to Napa Sanitation District (NapaSan). For solid waste/recycling, the current site would be served by Napa County Recycling and Waste Services (NCRWS), and by Napa Recycling and Waste Services (NRWS).

#### Section 1.5: Required Discretionary Approvals

##### Page 5-6

As mentioned previously, the City of Napa has discretionary authority over the proposed project and is the CEQA Lead Agency for the preparation of this Draft IS/MND. In order to implement the proposed project, the project applicant would need to secure the following permits/approvals:

- Annexation to City and Napa Sanitation District (City, NapaSan, and Local Agency Formation Commission [LAFCo] approval)
- Tentative Subdivision Map—Vesting
- Design Review Permit—Subdivision and Homes
- Use Permit—Small Lot Development
- Design Exception Request for the proposed attached sidewalk and cross slope of the new street

- California Department of Fish and Wildlife review or permitting approval of the proposed stormwater detention system within the edge of the project's riparian vegetation
- ~~Regional Water Quality Control Board review or permitting approval of the proposed stormwater detention system within the edge of the project's riparian vegetation~~

## Section 2.4: Biological Resources

### Page 63

The proposed project would comply with Section 402 of the Clean Water Act (see BRR, Section 3.1.3 in Chapter 3 Regulatory Setting), including preparation of a SWPPP and implementation of BMPs for erosion control and water quality protection during and following construction. These BMPs are listed as MM BIO-14. ~~The BMPs included in the proposed project that would protect biological resources are listed at the end of this section and would be required by the City as Conditions of Approval.~~

### Page 63

Implementation of MM BIO-1 through MM BIO-9, and MM BIO-14 ~~BMPs defined below~~ to protect California red-legged frog and other aquatic species would prevent significant impacts to aquatic special-status species during project construction.

### Page 64

The proposed project includes stormwater bioretention and detention, and a rock dissipator for stormwater flows, which would prevent significant impacts to water quality in Browns Valley Creek over the long term. The SWPPP BMPs as listed in MM BIO-14 would also provide erosion control and water quality protection. ~~BMPs incorporated into the proposed project to protect biological resources are listed in the BRR, Table 1 and Chapter 2.~~

### Page 64 and 65

#### Impacts on Critical Habitat and Essential Fish Habitat

As described in BRR Section 6.3 of Chapter 6 Special-Status Species and Sensitive Habitats, Browns Valley Creek is designated as critical habitat for steelhead Central California Coast DPS for rearing and migration habitat. Browns Valley Creek and the project site are also within the Essential Fish Habitat (EFH) for Chinook salmon and coho salmon. Potential short-term and long-term impacts to critical habitat and EFH are the same as for aquatic special-status species; see BRR Section 7.1 above for a detailed discussion of potential impacts, and compliance with applicable regulations to help avoid and minimize potential impacts. MMs BIO-1 through MM BIO-9, MM BIO-13 (Notification of Lake or Streambed Alteration), and MM BIO-14 (SWPPP BMPs) ~~and BMPs defined below~~ would further reduce potential impacts to critical habitat and EFH to less than significant levels.

**Page 65****Best Management Practices**

- ~~Construction or demolition in the riparian zone will be restricted to the dry season from April 15 to October 31, or as otherwise specified in the Lake and Streambed Alteration Agreement with CDFW.~~
- ~~Construction and demolition will not occur in the riparian zone during or within 24 hours following rain events of 0.25 inch of rain or more, or when the 72-hour National Weather Service forecast is for 40 percent chance of rain or greater, or as otherwise specified in the SWPPP and the Lake and Streambed Alteration Agreement with California Department of Fish and Wildlife (CDFW).~~
- ~~No trees or other vegetation will be removed in the riparian zone unless it poses a safety hazard as determined by an arborist (for trees).~~
- ~~Travel and parking of vehicles and equipment will be limited to pavement, existing roads, and previously disturbed areas.~~
- ~~Temporarily impacted areas will be restored to preexisting contours and revegetated.~~
- ~~All potential pollutants, including solid wastes, petroleum products, chemicals, wastewater, sediment, and non-stormwater discharges will be controlled and will not be discharged to Browns Valley Creek or other waterways.~~
- ~~Cleaning, fueling, or maintaining vehicles/equipment on property will be avoided except in designated areas in which runoff is contained and treated.~~
- ~~Soils and other materials will be removed from the site promptly and stockpiling material will be avoided when rain is forecast. If rain threatens, stockpiles, soils, and other materials will be covered with a tarp or other material to minimize erosion.~~
- ~~A hazardous spill plan will be developed prior to the start of construction. The plan will describe what actions will be taken in the event of a spill. The plan will incorporate preventive measures to be implemented, such as vehicle and equipment staging, cleaning, maintenance, and refueling; and contaminant (including fuel) management and storage. In the event of a contaminant spill, work at the site will immediately cease until the contractor has contained and mitigated the spill. The contractor will immediately prevent further contamination and notify appropriate authorities. Adequate spill containment materials, such as oil diapers and hydrocarbon cleanup kits will always be available on-site. Containers for storage, transportation, and disposal of contaminated absorbent materials will be provided on the project site.~~
- ~~All materials and equipment will be removed from the work site immediately after completion of construction.~~

**Page 67**

A creek structural setback is incorporated in the proposed project consistent with the Napa Municipal Code, including Section 17.52. 110 Creeks and other watercourses; the setback is shown in Exhibit 10. This setback protects the riparian zone. The proposed project would also comply with

Napa Municipal Code Chapter 12.45 Trees on Private Property, which protects larger sized native trees (see BRR Section 7.1.2 above and Section 3.3.1 of Chapter 3 Regulatory Setting for more information). By complying with the creek structural setback requirement, the proposed project would protect sensitive riparian habitat. The proposed location of the rock energy dissipator generally lacks understory vegetation, therefore removal of riparian vegetation would be minimal.

### Page 68

The proposed project includes a bioretention area and stormwater detention outside of the creek structural setback and the edge of the riparian zone. The stormwater detention empties onto a 15-foot by 6-foot (90 square feet) rock energy dissipater that is within the edge of riparian vegetation, but is set back from the top of bank by about 55 feet (see Chapter 2 Project Location and Description). The rock energy dissipator falls within the jurisdiction of the CDFW, ~~and may be within the jurisdiction of the RWQCB.~~

The proposed project would be required to comply with Section 402 of the CWA (see BRR Section 3.1.3 in Chapter 3 Regulatory Setting), including preparation of a SWPPP and implementation of BMPs for erosion control and water quality protection during and following construction, and incorporation of Low Impact Development (LID) design features such as green roofs, pervious surfaces, tree planters, grassy swales, and bioretention and/or detention basins, among other methods. Recommended BMPs for the SWPPP to protect biological resources are incorporated as MM BIO-14. ~~are listed in BRR Section 2.1 of Chapter 2 Project Description.~~

### Page 70

**MM BIO-1** **Aquatic Species Pre-construction Survey and Avoidance.** No more than twenty-four (24) hours prior to the date of initial ground disturbance, a qualified biologist shall perform a pre-construction survey for the California freshwater shrimp, steelhead, foothill yellow-legged frog, California red-legged frog, and western pond turtle. The survey shall consist of walking the project boundary and within the project site to ascertain the possible presence of the species. The qualified biologist shall investigate all potential areas that could be used by aquatic special-status species for feeding, breeding, sheltering, movement, and other essential behaviors. Results of the survey shall be documented. Comply with MM BIO-8 if species are detected.

If any of the special-status species listed above, or their eggs, are found, the qualified biologist shall request guidance from California Department of Fish and Wildlife (CDFW) on avoiding impacts. No work shall occur in the creek channel of Browns Valley Creek or below the tops of the creek banks without written authorization from the CDFW. In the event adult foothill yellow-legged frogs or California red-legged frogs are observed, a temporary wildlife exclusion fence shall be installed, if requested by the CDFW, to prevent frogs and/or other special-status species from entering the work site.

No streambanks outside of the project footprint shall be impacted or disturbed. No sediment from the project area shall be allowed to enter the stream channel. Flowing water and standing pools of water shall be completely avoided. Silt fencing

and any other necessary erosion controls shall be installed between the work area and the stream channel to ensure sediment is prevented from entering the stream, unless otherwise approved in writing by the CDFW. The silt fence shall be checked daily by the qualified biologist or a designated construction crew member, including during periods of inactivity, and any necessary repairs shall be made immediately.

If sediment or any other materials from the project area enter the stream channel, project construction shall immediately stop and the qualified biologist shall immediately notify the CDFW.

If take of California Endangered Species Act (CESA) Listed species cannot be avoided, the project shall consult with CDFW pursuant to CESA and obtain an Incidental Take Permit (ITP).

**Page 71****MM BIO-4**

**Noise and Lighting Restrictions.** ~~Construction noise shall be limited to daylight hours to prevent nighttime construction noise impacts to wildlife, and construction lighting shall be minimized and directed away from the riparian corridor and no construction site flood lighting shall be utilized.~~

**MM BIO-7**

**~~Construction Monitoring Listed Species.~~** ~~If an aquatic special status species listed under the federal or State endangered species act(s) is confirmed to be present in or near the parcel, a qualified biologist shall be on site during all construction activities, depending on the species. The qualified biologist shall be given the authority to freely communicate verbally, by telephone, electronic mail, or in writing at any time with construction personnel, any other person(s) at the project site, otherwise associated with the project, consult with the California Department of Fish and Wildlife (CDFW) and/or the United States Fish and Wildlife Service (USFWS) and/or the National Oceanic and Atmospheric Administration National Marine Fisheries Service (NOAA Fisheries), or their designated agents depending on the species.~~ The qualified biologist shall have oversight over implementation of all the conservation measures recommended by the CDFW and/or the USFWS and/or NOAA Fisheries and shall have the authority and responsibility to stop project activities if they determine any of the associated requirements are not being fulfilled.

**Page 72****MM BIO-9**

**Biological Monitor during ~~Demolition Work~~ in the Riparian Zone.** A biological monitor shall be present during ~~the removal of structures~~ all work within the riparian zone. ~~(Figure 6).~~ The monitor shall ensure that silt fencing, snow fencing, or equivalent is installed to prevent debris from entering the creek during ~~demolition activities~~ work in the riparian zone. If debris falls into the creek, demolition shall stop and additional methods shall be employed to prevent debris from falling into the creek. The biological monitor shall have the authorization to stop ~~demolition activities~~ work in the riparian zone.

## Page 72

## MM BIO-10

**Pre-construction Survey for Nesting Birds.** To avoid impacts to nesting birds and violation of State and federal laws pertaining to birds, all vegetation removal, use of heavy equipment, and ground disturbance should occur outside the avian nesting season (that is, prior to February 1 or after September 15). At a minimum, removal of trees and other woody vegetation outside of the nesting bird season is strongly recommended. If tree removal or ground disturbance occurs within the avian nesting season (from February 1 to September 15), all suitable habitats located within the project's area of disturbance including maintenance areas, staging and storage areas, and access routes plus a 250-foot (passerines) and 1,000-foot (raptor nests) buffer around these areas shall be thoroughly surveyed, as feasible, for the presence of active nests by a qualified biologist no more than five days before commencement of any site disturbance activities and equipment mobilization. If project activities are delayed by more than five days, an additional nesting bird survey shall be performed. Active nesting is present if a bird is building a nest, sitting in a nest, a nest has eggs or chicks in it, or adults are observed carrying food to the nest. The results of the surveys shall be documented.

If pre-construction nesting bird surveys result in the location of active nests, no vegetation removal or maintenance activities shall take place within 250 feet of non-raptor nests and 1,000 feet of raptor nests, or as determined by a qualified biologist in consultation with the CDFW, as appropriate, until the chicks have fledged. Monitoring shall be required to ensure compliance with relevant California Fish and Game Code requirements. Monitoring dates and findings shall be documented.

If construction is scheduled to begin after March 1 (the start of the March 1–August 31 nesting season for Swainson's hawk), Swainson's hawk surveys shall be conducted by a qualified biologist pursuant to the Recommended Timing and Methodology for Swainson's Hawk Nesting Surveys in California's Central Valley Swainson's Hawk (2000) survey protocol, within 0.25 mile of the project site. Pursuant to the above survey protocol, surveys shall be completed for at least the two survey periods immediately prior to a project's initiation. It is recommended that surveys be completed in Period II (March 20 to April 5), Period III (April 5 to April 20), and Period V (June 10 to July 30); surveys are not recommended in Period IV (April 21–June 10). If no nests are detected, construction can start. If a nest is detected, the qualified biologist shall request guidance from the CDFW on avoiding impacts to the nest. This may include a 0.25 mile no disturbance buffer zone around the nest, and restriction of project activities between March 1 and August 31. If take (i.e., physical harm) of Swainson's hawk cannot be avoided, the project applicant shall consult with the CDFW pursuant to the California Endangered Species Act (CESA) and obtain an Incidental Take Permit (ITP).

If nesting tricolored blackbird or evidence of its presence is found during nesting bird surveys within 500 feet of the project site, the qualified biologist shall request

guidance from the CDFW on avoiding impacts. Construction shall not occur within 500 feet of an active nest unless otherwise approved in writing by the CDFW. If take of tricolored blackbird cannot be avoided, the project shall consult with the CDFW pursuant to CESA and obtain an ITP.

**Page 73**

**MM BIO-13 Notification of Lake or Streambed Alteration.** The applicant shall submit a Notification of Lake or Streambed Alteration to the California Department of Fish and Wildlife (CDFW) for the portions of the project in the riparian zone, including the rock energy dissipator and the building demolition in the riparian zone. Work in the riparian zone shall not start until a signed Streambed Alteration Agreement is issued by the CDFW, CDFW indicates that a Streambed Alteration Agreement is not required, or the project is approved by the CDFW under Operation of Law.

**MM BIO-14 Best Management Practices for Water Quality Protection.** Prior to the recordation of a final map or issuance of any grading or building permits, a Storm Water Pollution Prevention Plan (SWPPP) shall be prepared and implemented for the project consistent with Section 402 of the Clean Water Act. At a minimum, the SWPPP shall include the following Best Management Practices (BMPs) to protect water quality and avoid impacts to biological resources:

- Construction or demolition in the riparian zone shall be restricted to the dry season from April 15 to October 31, or as otherwise specified in the Lake and Streambed Alteration Agreement with the California Department of Fish and Wildlife (CDFW).
- Construction and demolition shall not occur in the riparian zone during or within 24 hours following rain events of 0.25-inch of rain or more, or when the 72-hour National Weather Service forecast is for 40 percent chance of rain or greater, or as otherwise specified in the SWPPP and the Lake and Streambed Alteration Agreement with the CDFW.
- No trees shall be removed in the riparian zone unless it poses a safety hazard as determined by an arborist.
- Travel and parking of vehicles and equipment shall be limited to pavement, existing roads, and previously disturbed areas.
- Temporarily impacted areas shall be restored to preexisting contours and revegetated.
- All potential pollutants, including solid wastes, petroleum products, chemicals, wastewater, sediment, and non-stormwater discharges shall be controlled and shall not be discharged to Browns Valley Creek or other waterways.
- Cleaning, fueling, or maintaining vehicles/equipment on property shall be avoided except in designated areas in which runoff is contained and treated.
- Soils and other materials shall be removed from the site promptly and stockpiling material shall be avoided when rain is forecast. If rain threatens, stockpiles, soils,



and other materials shall be covered with a tarp or other material to minimize erosion.

- A hazardous spill plan shall be developed prior to the start of construction.
- The plan shall describe what actions shall be taken in the event of a spill.
- The plan shall incorporate preventive measures to be implemented, such as vehicle and equipment staging, cleaning, maintenance, and refueling; and contaminant (including fuel) management and storage.
- In the event of a contaminant spill, work at the site shall immediately cease until the contractor has contained and mitigated the spill.
  - The contractor shall immediately prevent further contamination and notify appropriate authorities.
- Adequate spill containment materials, such as oil diapers and hydrocarbon cleanup kits shall always be available on-site.
- Containers for storage, transportation, and disposal of contaminated absorbent materials shall be provided on the project site. All materials and equipment shall be removed from the work site immediately after completion of construction.

## Section 2.6: Energy

### Page 87

The proposed project would include several sustainable design features, ~~including utilization of an all electric building design; therefore, the proposed project is assumed to not consume natural gas during operations.~~ As previously discussed, the proposed project would be considered to result in a potentially significant impact if it would result in wasteful, inefficient, or unnecessary consumption of energy resources. Considering the guidance provided by Appendix F of the CEQA Guidelines and the Appellate Court decision in *League to Save Lake Tahoe Mountain etc. v. County of Placer* (2022) 75 Cal.App.5th 63, 164-168, the proposed project would not ~~be considered to~~ result in wasteful, inefficient, or unnecessary consumption of energy resources if it would not conflict with the following energy conservation goals:

- Decreasing overall per capita energy consumption;
- Decreasing reliance on fossil fuels such as coal, natural gas, or oil; and
- Increasing reliance on renewable energy sources.

### Page 88

#### *Decreasing Reliance on Fossil Fuels*

The proposed project would be considered to conflict with this criterion if it did not take steps to decrease the reliance on fossil fuels. The proposed project would include EV charging infrastructure meeting the Tier 2 requirements of the Residential Voluntary Measures of CALGreen. The inclusion of these features would contribute to an acceleration of EV adoption and facilitate an increase in EV and clean air and high occupancy vehicle use by residents, employees, and visitors of the proposed project, though they cannot guarantee a reduction in energy usage. Moreover, the proposed project would be built according to the latest building code standards and could include an all-electric

building design, decreasing the proposed project's reliance on natural gas for space and water heating. Therefore, the proposed project would be consistent with this criterion.

#### *Increasing Reliance on Renewable Energy Sources*

As previously discussed, ~~the proposed project would utilize an all electric building design, eliminating the use of natural gas and allowing~~ the proposed project to would utilize renewable energy sources as its primary energy supply. In addition, the proposed project would include EV charging infrastructure meeting the Tier 2 requirements of the Residential and Nonresidential Voluntary Measures of CALGreen, which would accelerate the region's and proposed project's adoption of EVs and allow the future transportation energy supply necessary for residents, employees, and visitors to be substituted with renewable energy sources. The proposed project would also include solar photovoltaic systems capable of generating approximately 30,000 kWh of electricity per year. As such, the proposed project would facilitate a greater dependence on renewable energy sources for building and transportation energy demands compared to the status quo. Therefore, the proposed project would be consistent with this criterion.

## Section 2.8: Greenhouse Gas Emissions

### *Page 98-99*

- a-b) **Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment? Conflict with any applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?**

**Less than significant impact.** CEQA Guidelines define a significant effect on the environment as “a substantial, or potentially substantial, adverse change in the environment.” To determine if a project would have a significant impact on GHG emissions, the type, level, and impact of emissions generated by the project must be evaluated. To determine significance, the proposed project is assessed for consistency with applicable plans adopted for the purpose of reducing GHG emissions. The analysis first quantifies project-related GHG emissions for the purposes of providing full disclosure.

~~Less than significant impact.~~ Both construction and operational activities have the potential to generate GHG emissions. The proposed project would generate GHG emissions during temporary (short-term) construction activities such as demolition and grading, running of construction equipment engines, movement of on-site heavy-duty construction vehicles, hauling materials to and from the project site, asphalt paving, and construction worker, vendor, and haul truck motor vehicle trips.

Long-term, operational GHG emissions most often result from project-generated vehicular traffic, on-site combustion of natural gas, operation of any landscaping equipment, off-site generation of electrical power over the life of the proposed project, the energy required to convey water to and wastewater from the project site, and the emissions associated with the hauling, and disposal of solid waste from the project site.

~~In April 2022, the BAAQMD adopted updated GHG thresholds of significance that represent what is required of new land use development projects to achieve California's long term climate goals of~~

carbon neutrality by 2045. The BAAQMD has found that new land use development projects being built today need to incorporate the following design element thresholds shown in Table 10 to do their “fair share” of implementing the goal of carbon neutrality by 2045:

**Table 10: BAAQMD Climate Change Thresholds for Land Use Projects**

<b>Project Must Include A or B, as Outlined Below:</b>
<p><b>Projects must include, at a minimum, the following project design elements:</b></p> <p><b>Buildings</b>  <del>The project will not include natural gas appliances or natural gas plumbing (in both residential and nonresidential development).</del></p> <p>The project will not result in any wasteful, inefficient, or unnecessary energy usage as determined by the analysis required under CEQA Section 21100(b)(3) and Section 15126.2(b) of the State CEQA Guidelines.</p> <p><b>Transportation</b>  <b>Achieve a reduction in project-generated Vehicle Miles Traveled (VMT) below the regional average consistent with the current version of the California Climate Change Scoping Plan (currently 15 percent) or meet a locally adopted Senate Bill 743 target, reflecting the recommendations provided in the Governor’s Office of Planning and Research’s Technical Advisory on Evaluating Transportation Impacts in CEQA:</b></p> <ul style="list-style-type: none"> <li>● Residential projects: 15 percent below the existing VMT per capita</li> <li>● Office projects: 15 percent below the existing VMT per employee</li> <li>● Retail projects: no net increase in existing VMT</li> <li>● Achieve compliance with off-street electric vehicle requirements in the most recently adopted version of CALGreen Tier 2.</li> </ul>
<p><del>Projects must be consistent with a local GHG reduction strategy that meets the criteria under State CEQA Guidelines Section 15183.5(b)</del></p>
<p>Source: Bay Area Air Quality Management District (BAAQMD). Justification Report: CEQA Thresholds for Evaluating the Significance of Climate Impacts From Land Use Projects and Plans. April 2022.</p>

The proposed project would satisfy the Threshold A design elements. Regarding building design, the proposed project would not include natural gas appliances or natural gas plumbing. Further, as determined under Energy Impact(a), the proposed project would not result in any wasteful, inefficient, or unnecessary energy usage during construction or operations.

Regarding transportation, the vehicle trip analysis prepared by Kimley-Horn determines that the proposed project would be assumed to cause a less than significant VMT impact, pursuant to OPR screening thresholds. This means that the proposed project would not interfere with regional or locally adopted VMT reduction targets and is presumed to achieve at least a 15 percent reduction in per capita VMT from the regional average. Further, the proposed project would be built in accordance with CALGreen Tier 2 off-street EV requirements, meaning that each dwelling unit would include a raceway with a dedicated 208/240-volt branch circuit for EV chargers.

Given these considerations, the proposed project would be consistent with the building design and transportation elements of the BAAQMD’s Threshold A. As such, the proposed project would contribute its portion of what the BAAQMD deems necessary to achieve California’s long-term

~~climate goals, and the proposed project would not result in a cumulatively considerable impact to global climate change. This impact would be less than significant.~~

For informational purposes, the following section provides quantitative estimates of the proposed project's GHG emissions from construction and operations.

**Page 101**

**Table 12: Operational GHG Emissions**

Emission Source	Year 2024 Total Emissions (MT CO <sub>2</sub> e per year)
Area	<1
Energy	22
Mobile (Vehicles)	91
Waste	7
Water	1
<b>Total Annual Project Emissions</b>	<b>122</b>

~~As previously discussed, the proposed project would contribute its portion of what the BAAQMD deems necessary to achieve California's long term climate goals, and the proposed project would not result in a cumulatively considerable impact to global climate change. This impact would be less than significant.~~

~~b) Conflict with any applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?~~

~~Less than significant impact.~~ The following discusses project consistency with applicable plans adopted for the purpose of reducing GHG emissions, which include ARB's Scoping Plan, Metropolitan Transportation Commission/Association of Bay Area Governments (MTC/ABAG) Plan Bay Area 2050, and City of Napa's General Plan.

## Section 2.18: Utilities and Service Systems

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### ***Electric Power, Natural Gas, and Telecommunications Facilities***

There are telecommunications companies who operate and maintain transmission and distribution infrastructure in the project vicinity and currently serve the existing uses on the project site. ~~The proposed project would be all electric, and no natural gas would serve the project site.~~ Impacts associated with the proposed project's electricity demand are discussed in Section 2.6, Energy.

The site is currently served by telecommunications and natural gas infrastructure, and the proposed project would connect to the existing infrastructure. Therefore, the proposed project would not require the installation or development of new or improved telecommunications facilities such that environmental impacts would occur. Impacts would be less than significant.

## Section 2.28: Mandatory Findings of Significance

### Page 157

**Less than significant with mitigation incorporated.** Short- and long-term impacts to special-status species, nesting birds, roosting bats, sensitive habitats, jurisdictional features, and wildlife movement would be reduced to less than significant levels through implementation of MMs BIO-1 through BIO-~~11~~14, and/or compliance with applicable regulations and agency requirements. In addition, a creek structural setback is incorporated in the proposed project consistent with the City of Napa Municipal Code, including Section 17.52.110 Creeks and other watercourses; the setback is shown in Exhibit 10. Therefore, the proposed project would not conflict with any other local policies or regulations protecting biological resources.

### Page 158

**Less than significant impact with mitigation incorporated.** The proposed project would result in potentially significant project-level impacts related to air quality, biological resources, cultural resources, and geology and soils. MM AIR-1, MM AIR-2, MM BIO-1 through ~~11~~MM BIO-14, MM CUL-1, MM CUL-2, MM CUL-3, and MM GEO-1 would be implemented as part of the proposed project. The mitigation measures would, among other things, reduce air pollutants, damage to cultural resources, and risks to wildlife. The mitigation measures would reduce each impact to a level of less than significant.

**Less than significant with mitigation incorporated.** The previous sections of this Draft IS/MND reviewed the proposed project's potential impacts related to air quality, biological resources, cultural resources, and geology, among other environmental issue areas. As concluded in these previous discussions, the proposed project would result in less than significant impacts with implementation of MM AIR-1, MM AIR-2, MM BIO-1 through ~~11~~BIO-14, MM CUL-1, MM CUL-2, MM CUL-3, and MM GEO-1. Therefore, with implementation of the specified mitigation and standard BMPs and conditions of approval, the proposed project would cause less than significant adverse effects on human beings.

Implement MM AIR-1, MM AIR-2, MM BIO-1 through MM BIO-~~11~~14, MM CUL-1, MM CUL-2, MM CUL-3, and MM GEO-1.



**Local Agency Formation Commission of Napa County**  
Subdivision of the State of California

1754 Second Street, Suite C  
Napa, California 94559  
Phone: (707) 259-8645  
www.napa.lafco.ca.gov

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*We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture*

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**Agenda Item 8b (Action)**

**TO:** Local Agency Formation Commission

**PREPARED BY:** Brendon Freeman, Executive Officer *B F*

**MEETING DATE:** June 5, 2023

**SUBJECT:** CALAFCO Nominations and Annual Conference Items

---

**RECOMMENDATION**

Staff recommends the Commission take the following actions:

- 1) Appoint one voting delegate and one alternate voting delegate for the 2023 California Association of Local Agency Formation Commissions (CALAFCO) Annual Conference;
- 2) If interested, nominate a City Member and/or a Public Member for the CALAFCO Board of Directors; and
- 3) If interested, nominate a person and/or project for an achievement award.

**SUMMARY**

The 2023 CALAFCO Annual Conference is scheduled for October 18<sup>th</sup> to 20<sup>th</sup> in Monterey. The Annual Conference will include Board of Directors elections and an achievement awards ceremony. The Commission will consider appointing voting delegates to represent the agency at the CALAFCO Annual Conference. The Commission will also consider making nominations for the Board as well as achievement awards. In addition, staff recommends members of the Commission discuss their interest in attending the Annual Conference. A summary of voting delegate appointments and possible nominations follows.

---

Margie Mohler, Chair  
Councilmember, Town of Yountville

Beth Painter, Commissioner  
Councilmember, City of Napa

Mariam Aboudamous, Alternate Commissioner  
Councilmember, City of American Canyon

Anne Cottrell, Vice Chair  
County of Napa Supervisor, 3rd District

Belia Ramos, Commissioner  
County of Napa Supervisor, 5th District

Joelle Gallagher, Alternate Commissioner  
County of Napa Supervisor, 1st District

Kenneth Leary, Commissioner  
Representative of the General Public

Eve Kahn, Alternate Commissioner  
Representative of the General Public

Brendon Freeman  
*Executive Officer*

### ***Voting Delegates***

Each LAFCO is responsible for appointing a delegate and alternate delegate to participate in the Board elections and business meeting held on the second day of the Annual Conference. Board elections are conducted by regions (Central, Coastal, Northern, and Southern). Napa County is in the Coastal Region. Voting delegates may be commissioners or staff.

### ***Board Nominations***

Board elections for the Coastal Region's City and Public seats will occur at the Annual Conference on Thursday, October 19<sup>th</sup>. Nominations for these seats must be signed by the respective LAFCO Chair and include a completed resume form for the candidate. Although not advised, candidates may also be nominated from the floor. Board members serve two-year terms, and there are no term limits. The incumbent Coastal Region City and Public Members are Margie Mohler (Napa LAFCO) and Shane Stark (Santa Barbara LAFCO), respectively. If the Commission would like to nominate any candidates for the two open seats, the deadline to submit a nomination packet is September 18<sup>th</sup> (Attachment One). The Commission may nominate any of its regular or alternate City Members or Public Members.

### ***Achievement Award Nominations***

CALAFCO invites individual LAFCOs to nominate persons or projects for various achievement awards ranging from "Lifetime Achievement Award" to "Outstanding Commissioner". Award winners will be announced during the banquet dinner scheduled for Thursday, October 19<sup>th</sup>. If the Commission would like to nominate any persons or projects for awards, the deadline to submit a nomination packet is August 18<sup>th</sup> (Attachment Two).

The Commission's most recent CALAFCO achievement award was in 2021 when the Commission co-received the "Mike Gotch Excellence in Public Service Award" alongside the County of Napa, the City of Napa, and Senator Bill Dodd for the Commission's role in advancing the Napa Pipe project.

## **ATTACHMENTS**

- 1) CALAFCO Invitation for Board Nominations
- 2) CALAFCO Invitation for Achievement Award Nominations



May 5, 2023

**To:** Local Agency Formation Commission  
Members and Alternate Members

**From:** Wendy Root Askew, Committee Chair  
CALAFCO Board Election Committee  
CALAFCO Board of Directors



**RE: Nomination Period Now Open for 2023/2024 CALAFCO Board of Directors**

Nominations are now open for the fall elections of the CALAFCO Board of Directors for the following seats:

CENTRAL REGION	COASTAL REGION	NORTHERN REGION	SOUTHERN REGION
City Member	City Member	County Member	County Member
Public Member	Public Member	District Member	District Member

Please inform your Commission that the CALAFCO Election Committee will be accepting nominations for the above-cited seats until:

**MONDAY, SEPTEMBER 18, 2023 at 5:00 PM**

Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal, and operational issues that affect us all. The Board meets four to five times each year, with half of the meetings currently held virtually and the rest being held at alternate sites around the state.

Board seats span a two-year term, with no term limits, and any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat. Elections are conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 19, 2023 at the Hyatt Regency Hotel in Monterey, California.

***Should your Commission nominate a candidate, please return a completed Nomination Form and Candidate's Résumé Form by the deadline.***



**Please note that completed nomination forms and all materials must be RECEIVED by the CALAFCO Executive Director no later than **Monday, September 18, 2023 at 5:00 p.m.****

Returning the completed nomination and resume forms prior to the deadline ensures your nominee is placed on the ballot. Names will be listed in the order nominations were received.

Electronic filing of nomination forms is **highly encouraged** to facilitate the recruitment process (please email to [info@calafco.org](mailto:info@calafco.org)). However, hard copy forms and materials may also be mailed to:

CALAFCO Election Committee c/o Executive Director  
California Association of Local Agency Formation Commissions  
1129 Firehouse Alley  
Sacramento, CA 9581



Nominations received by the September 18th deadline will be included in the Election Committee's Report and will be on the ballot. The Report will be distributed to LAFCo members no later than October 5, 2023, with ballots made available to Voting Delegates at the Annual Conference.

Nominations received after the deadline will be returned; however, nominations may be made from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting, an electronic ballot will be made available *if requested in advance*. **Ballot requests must also be received no later than 5:00 pm on Monday, September 18, 2023, with completed absentee ballots returned by 5:00 p.m. on Thursday, October 12, 2023.**

#### NOMINATION/ELECTION PROCESS DEADLINES AND TIMELINES

- **May 5** – Nomination Announcement and packet sent to LAFCo membership and posted on the CALAFCO website.
- **September 18** – Completed Nomination packet due
- **September 18** – Request for an absentee/electronic ballot due
- **September 18** – Voting delegate name due to CALAFCO
- **October 5** – Distribution of the Election Committee Report (includes all completed/submitted nomination papers)
- **October 5** – Distribution of requested absentee/electronic ballots.
- **October 12** – Absentee ballots due to CALAFCO
- **October 19** - Elections

If you have any questions about the election process, please contact CALAFCO Executive Director René LaRoche at rlaroche@calafco.org or by calling 916-442-6536.

Members of the 2023/2024 CALAFCO Election Committee are:

Wendy Root Askew, Chair district4@co.monterey.ca.us	Monterey LAFCo (Coastal Region) 831-883-7570
Rodrigo Espinosa Rodrigo.Espinosa@countyofmerced.com	Merced LAFCo (Central Region) 209-398-4340
Derek McGregor dmcgregor@dmceng.com	Orange Co. LAFCo (Southern Region) 530-538-6834
Josh Susman jsusman@calafco.org	Nevada LAFCo (Northern Region) 530-559-1725

Additionally, you will also find attached for your reference a copy of the CALAFCO Board of Directors Nomination and Election Procedures, as well as the current listing of Board Members and corresponding terms of office.

*I sincerely hope that you will consider joining us!*

Enclosures

## **Board of Directors Nomination and Election Procedures and Forms**

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

### **1. APPOINTMENT OF AN ELECTION COMMITTEE:**

- a. Following the Annual Membership Meeting the Board shall appoint an Election Committee of four members of the Board. The Election Committee shall consist of one member from each region whose term is not ending.
- b. The Board Chair shall appoint one of the members of the Election Committee to serve as Committee Chair. The CALAFCO Executive Director shall either serve as staff to the Election Committee or appoint a CALAFCO regional officer to serve as staff in cooperation with the Executive Director.
- c. Each regional officer shall serve as staff liaison to the Election Committee specifically to assist in conducting the election as directed by the Executive Director and Committee.
- d. Goals of the Committee are to encourage and solicit candidates by region who represent member LAFCOs across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.

### **2. ANNOUNCEMENT TO ALL MEMBER LAFCOs:**

- a. No later than four months prior to the Annual Membership Meeting, the Election Committee Chair shall send an announcement to each LAFCO for distribution to each commissioner and alternate. The announcement shall include the following:
  - i. A statement clearly indicating which offices are subject to the election.
  - ii. A regional map including LAFCOs listed by region.
  - iii. The specific date by which all nominations must be received by the Election Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCO marked "Received too late for Election Committee action."
  - iv. The names of the Election Committee members and the name of their LAFCO, regional representation, email address and phone number. The name, email address and phone number of the Executive Director shall also be included.
  - v. The email address and physical address to send the nominations forms.
  - vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
  - vii. The specific date by which all voting delegate names are due.
  - viii. The specific date by which absentee ballots must be requested, the date CALAFCO will

**Key Timeframes for  
Nominations Process**

<i>Days*</i>	
120	Nomination announcement
30	Nomination deadline
14	Committee report released

*\*Days prior to annual membership meeting*

distribute the absentee ballots, and the date by which they must be received by the Executive Director.

- b. A copy of these procedures shall be posted on the web site.

### **3. THE ELECTION COMMITTEE:**

- a. The Election Committee and the Executive Director have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Election Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nomination period, the Election Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated representatives. Caucus elections must be held prior to the annual membership meeting at the Conference. The assigned regional officers along with a member of the Election Committee shall tally ballots at each caucus and provide the Election Committee the names of the elected Board members and any open seats. In the event of a tie, the regional officer and Election Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Committee Report for each Voting Delegate by the beginning of the Annual Conference. Only the designated Voting Delegate, or the designated Alternate Voting Delegate shall be allowed to pick up the ballot packet at the Annual Conference.
- d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Executive Director to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Advise the Executive Director to provide "VOTING DELEGATE" ribbons to all voting delegates attending the Annual Conference.
- g. Post the candidate statements/resumes organized by region on a bulletin board or other easily accessible location near the registration desk.
- h. Regional elections shall be conducted as described in Section 4 below. The representative from the Election Committee shall serve as the Presiding Officer for the purpose of the caucus election and shall be assisted by a regional officer from a region other than their own, as assigned by the Executive Director
- i. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Election Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

### **4. ELECTRONIC BALLOT FOR LAFCO IN GOOD STANDING NOT ATTENDING ANNUAL MEETING**

Limited to the elections of the Board of Directors

- a. Any LAFCo in good standing shall have the option to request an electronic ballot if there will be no representative attending the annual meeting.
- b. LAFCos requesting an electronic ballot shall do so in writing to the Executive Director no later than 30 days prior to the annual meeting.

- c. The Executive Director shall distribute the electronic ballot no later than two weeks prior to the annual meeting.
- d. LAFCo must return the ballot electronically to the Executive Director no later than three working days prior to the annual meeting.
- e. LAFCos voting by electronic ballot may discard their electronic ballot if a representative is able to attend the annual meeting.
- f. LAFCos voting under this provision may only vote for the candidates nominated by the Election Committee as noted on the ballot and may not vote in any run-off elections.

**5. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING:**

- a. The Presiding Officer shall:
  - i. Review the election procedure with the membership of their region.
  - ii. Present the Election Committee Report (previously distributed).
  - iii. Call for nominations from the floor by category for those seats subject to this election:
    - 1. For city member.
    - 2. For county member.
    - 3. For public member.
    - 4. For special district member.
- b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
- c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
- d. The Presiding Officer shall conduct a "Candidates Forum". Each candidate shall be given time to make a brief statement for their candidacy. If a candidate is absent from the regional caucus, they may ask someone in their region to make a brief statement on their behalf.
- e. The Presiding Officer shall then conduct the election:
  - i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
    - 1. Name the nominees and offices for which they are nominated.
    - 2. Call for a voice vote on all nominees and thereafter declare those unopposed candidates duly elected.
  - ii. For categories where there are more candidates than vacancies, the Presiding Officer shall:
    - 1. Poll the LAFCos in good standing by written ballot.
    - 2. Each LAFCo in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.

3. Any ballots submitted electronically for candidates included in the Election Committee Report shall be added to the tally.
  4. With assistance from the regional officer, tally the votes cast and announce the results.
- iii. Election to the Board shall occur as follows:
1. A majority of the total number of LAFCoS in a given region are required for a quorum. Returned absentee ballots shall count towards the total required for a quorum.
  2. The nominee receiving the majority of votes cast is elected.
  3. In the case of no majority, the two nominees receiving the two highest number of votes cast shall face each other in a run-off election. Electronic ballots are not included in the tally for any run-off election(s).
  4. In case of tie votes:
    - a. A second run-off election shall be held with the same two nominees.
    - b. If there remains a tie after the second run-off, the winner shall be determined by a draw of lots.

## **6. ADDITIONAL PROCEDURES**

- a. For categories where there are more candidates than vacancies, names shall be listed on the ballot in the order the nomination was received and deemed complete.
- b. The Election Committee Chair shall announce and introduce all Board Members elected during the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFCo may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.
- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new Board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.

## **7. LOSS OF ELECTION IN HOME LAFCO**

Board Members and candidates who lose elections in their home office shall notify the Executive Director within 15 days of the certification of the election.

## **8. FILLING BOARD VACANCIES**

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

# CALAFCO's Four Regions



The counties in each of the four regions consist of the following:

**Northern Region**

Butte  
Colusa  
Del Norte  
Glenn  
Humboldt  
Lake  
Lassen  
Mendocino  
Modoc  
Nevada  
Plumas  
Shasta  
Sierra  
Siskiyou  
Sutter  
Tehama  
Trinity  
Yuba

**CONTACT:** Steve Lucas  
Butte LAFCo  
slucas@buttecounty.net

**Southern Region**

Orange  
Los Angeles  
Imperial  
Riverside  
San Bernardino  
San Diego

**CONTACT:** Gary Thompson  
Riverside LAFCo  
gthompson@lafco.org

**Coastal Region**

Alameda  
Contra Costa  
Marin  
Monterey  
Napa  
San Benito  
San Francisco  
San Luis Obispo  
San Mateo  
Santa Barbara  
Santa Clara  
Santa Cruz  
Solano  
Sonoma  
Ventura

**CONTACT:** Dawn Longoria  
Napa LAFCo  
dlongori@napa.lafco.ca.gov

**Central Region**

Alpine  
Amador  
Calaveras  
El Dorado  
Fresno  
Inyo  
Kings  
Madera  
Mariposa  
Merced  
Mono  
Placer  
Sacramento  
San Joaquin  
Stanislaus  
Tulare  
Tuolumne  
Yolo

**CONTACT:** José Henriquez  
Sacramento LAFCo  
henriquezj@saccounty.net

## CURRENT BOARD MEMBERS AND TERMS

NAME	REGION	TYPE & TERM
Bill Connelly, <b>Chair</b>	Butte <i>Northern</i>	County (2023)
Rodrigo Espinosa	Merced <i>Central</i>	County (2024)
Blake Inscore	Del Norte <i>North</i>	City (2024)
Gay Jones	Sacramento <i>Central</i>	District (2024)
Michael Kelley	Imperial <i>Southern</i>	County (2023)
Debra Lake	Humboldt <i>Northern</i>	District (2023)
Jo MacKenzie	San Diego <i>Southern</i>	District (2023)
Michael McGill	Contra Costa <i>Coastal</i>	District (2024)
Derek McGregor	Orange <i>Southern</i>	Public (2024)
Margie Mohler, <b>Vice Chair</b>	Napa <i>Coastal</i>	City (2023)
Anita Paque	Calaveras <i>Central</i>	Public (2023)
Daniel Parra	Fresno <i>Central</i>	City (2023)
Wendy Root Askew	Monterey <i>Coastal</i>	County (2024)
Shane Stark	Santa Barbara <i>Coastal</i>	Public (2023)
Josh Susman	Nevada <i>Northern</i>	Public (2024)
Acquanetta Warren, <b>Treasurer</b>	San Bernardino <i>Southern</i>	City (2024)



CALIFORNIA ASSOCIATION OF  
LOCAL AGENCY FORMATION  
COMMISSIONS



## Board of Directors

### **2023/2024 Nomination Form**

*(Must accompany the Candidate Résumé Form)*

### ***Nomination to the CALAFCO Board of Directors***

In accordance with the Nominations and Election Procedures of CALAFCO,

\_\_\_\_\_ LAFCo of the \_\_\_\_\_ Region

Nominates \_\_\_\_\_

for the (check one)     City     County     Special District     Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual Membership Meeting of the Association.

\_\_\_\_\_ LAFCo Chair

\_\_\_\_\_ Date

#### **NOTICE OF DEADLINE**

Nomination Packets must be received by **September 18, 2023 at 5:00 p.m.** to be considered by the Election Committee.

Send completed nominations to  
[info@calafco.org](mailto:info@calafco.org)

Or, mail to:

CALAFCO Election Committee  
CALAFCO  
1129 Firehouse Alley  
Sacramento, CA 95814

Date Received  
\_\_\_\_\_

CALIFORNIA ASSOCIATION OF  
LOCAL AGENCY FORMATION  
COMMISSIONS



**Board of Directors**  
**2023/2024 Candidate Résumé Form**  
**(Complete both pages)**

Nominated By: \_\_\_\_\_ LAFCo      Date: \_\_\_\_\_

Region (please check one):  Northern     Coastal     Central     Southern

Category (please check one):  City     County     Special District     Public

Candidate Name \_\_\_\_\_

Address \_\_\_\_\_

Phone      Office \_\_\_\_\_      Mobile \_\_\_\_\_

e-mail \_\_\_\_\_

Personal and Professional Background:

LAFCo Experience:

CALAFCO or State-level Experience:

Availability:

Other Related Activities and Comments:

**NOTICE OF DEADLINE**

Nomination Packets must be received by **September 18, 2023 at 5:00 p.m.** to be considered by the Election Committee.

Send completed nominations to  
[info@calafco.org](mailto:info@calafco.org)

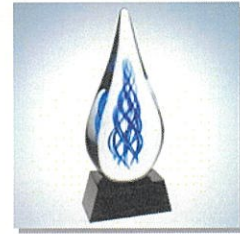
Or, mail to:

CALAFCO Election Committee  
CALAFCO  
1129 Firehouse Alley  
Sacramento, CA 95814

**Date:** May 9, 2023

**To:** CALAFCO Members  
LAFCo Commissioners and Staff  
Other Interested Organizations

**From:** Anita Paque, Committee Chair  
CALAFCO Achievement Awards Committee  
CALAFCO Board of Directors



**Subject: 2023 CALAFCO Achievement Award Nominations Period Open**

**Deadline: 5:00 p.m., Friday, August 18, 2023**

On behalf of the Association, I am pleased to announce that the nomination period for the 2023 CALAFCO Achievement Awards is now open!

Each year, CALAFCO is honored to recognize outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at its Annual Conference Achievement Awards Ceremony. This year's ceremony will be held on October 19 at the Hyatt Regency Monterey, during the awards banquet.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who have gone **above and beyond** over the last year to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition based on the criteria outlined.

Before submitting a nomination, ***please carefully review the nomination instructions and the criteria for each award as incomplete nominations, and nominations that do not adhere to the submission guidelines, will not be considered by the Committee.***

#### ACHIEVEMENT AWARDS NOMINATION PROCEDURE:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization.
2. Each nomination must meet the specific award category criteria for consideration. The Committee will not consider any nomination for an award for any category other than the one for which it was submitted. Duplicate nominations ***will not be considered by the Committee.***
3. Nominations ***must be submitted with a completed nomination form.*** Please use a separate form for each nomination. The form is your opportunity to highlight the most important points of your nomination.
4. Nomination *Executive Summaries* must be ***limited to no more than 250 words in length.*** Nomination *Summaries* must be ***limited to no more than 1,000 words or 2 pages in length maximum.*** You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount ***will not be considered by the Committee.***

5. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. **Limit supporting documentation to no more than 3 pages.** If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount **will not be considered by the Committee.**
6. All nomination materials must be submitted at one time and must be received by the deadline. No late nominations will be accepted – no exceptions. Electronic submittals are required and must be submitted as pdf document, using the fillable pdf document provided.
7. **Nominations and supporting materials must be received no later than 5:00 p.m., Friday, August 18, 2023.** Send nominations via e-mail to:

Stephen Lucas, CALAFCO Executive Officer  
[slucas@buttecounty.net](mailto:slucas@buttecounty.net)

**You may contact Steve Lucas, CALAFCO Executive Officer, at [slucas@buttecounty.net](mailto:slucas@buttecounty.net) or (530) 538-7784 with any questions.**

### Members of the 2023 CALAFCO Board of Directors Awards Committee

#### Board Members:

<i>Anita Paque</i> , Committee Chair (Calaveras LAFCo, Central Region)	<a href="mailto:apaque@calafco.org">apaque@calafco.org</a>
<i>Michael Kelley</i> (Imperial LAFCo, Southern Region)	<a href="mailto:mkelley@calafco.org">mkelley@calafco.org</a>
<i>Debra Lake</i> (Humboldt LAFCo, Northern Region)	<a href="mailto:dlake@calafco.org">dlake@calafco.org</a>
<i>Margie Mohler</i> (Napa LAFCo, Coastal Region)	<a href="mailto:mmohler@calafco.org">mmohler@calafco.org</a>
<i>Shane Stark</i> (Santa Barbara LAFCo, Coastal Region)	<a href="mailto:ssstark@calafco.org">sstark@calafco.org</a>

#### Regional Officer Members:

<i>Steve Lucas</i> , CALAFCO Executive Officer (Northern Region)	<a href="mailto:slucas@buttecounty.net">slucas@buttecounty.net</a>
<i>José Henriquez</i> , CALAFCO Deputy Executive Officer (Central Region)	<a href="mailto:henriquezj@sacounty.net">henriquezj@sacounty.net</a>
<i>Dawn Longoria</i> , CALAFCO Deputy Executive Officer (Coastal Region)	<a href="mailto:dlongoria@napa.lafco.ca.gov">dlongoria@napa.lafco.ca.gov</a>
<i>Gary Thompson</i> , CALAFCO Deputy Executive Officer (Southern Region)	<a href="mailto:gthompson@lafco.org">gthompson@lafco.org</a>

#### Attachments:

- 2023 Achievement Award nomination form
- Achievement Award categories, nomination and selection criteria
- Listing of prior Achievement Award recipients



## **CALAFCO ACHIEVEMENT AWARD CATEGORIES, NOMINATION & SELECTION CRITERIA**

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are now open and being accepted until **5:00 p.m., Friday, August 18, 2023** in the following categories:

### **OUTSTANDING CALAFCO VOLUNTEER**

#### Award Summary:

Recognizes a CALAFCO volunteer who has provided exemplary service during the past year. Exemplary service is service which clearly goes above and beyond that which is asked or expected in the charge of their responsibilities. This category may include a CALAFCO Board member, regional officer, program volunteer, or any other requested volunteer.

#### Nomination criteria:

1. Nominee must have volunteered for the Association during the year in which the nomination is being made.
2. Nominee does not have to be a CALAFCO member.
3. Volunteer efforts must have demonstrated the individual going above and beyond what was asked/expected with positive and effective results.
4. Nominee can be a CALAFCO Board member, regional officer, program volunteer or any other volunteer.

#### Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee, regardless of their position or role as a volunteer. Only the contributions and outcomes shall be considered, not the individual's position.
3. The extent of the volunteerism and the overall impact to the statewide Association and membership based on that volunteerism shall be considered.
4. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

### **OUTSTANDING CALAFCO ASSOCIATE MEMBER**

#### Award Summary:

Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos and has helped elevate the role and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement. Further, the individual or firm has a proven commitment to the Association membership through volunteering time and resources to further the cause of LAFCo and CALAFCO.

#### Nomination criteria:

1. Nominee must be a CALAFCO Associate Member in good standing with the Association.
2. Nominee shall be an Associate Member for the full year in which the nomination is being made.
3. The Associate Member nominated shall have been an Associate Member in good standing with the Association for at least one year prior to the year for which the nomination is being made.
4. As an Associate Member, the nominee may be an individual, firm or agency.
5. The nominee may be an individual within an Associate Member firm or agency.
6. Nominee shall demonstrate that through their work as an Associate Member, the role and mission of LAFCo has been upheld and furthered.
7. Nominee must have proven cooperative and collaborative approaches to situations and

solutions that affect LAFcos statewide as an Associate Member.

8. Proven commitment to the Association's membership as an Associate Member by volunteering resources to the Association during the year in which the nomination is made.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. The level of volunteering time and resources to the Association shall be a consideration with all other nomination criteria.

## **OUTSTANDING COMMISSIONER**

Award Summary:

Presented to an individual Commissioner for extraordinary service to his or her Commission. Extraordinary service is considered actions above and beyond those required in the course of fulfilling their statutory responsibilities as a Commissioner. It requires consistently demonstrating independent judgment on behalf of the interest of the entire county, developing innovative and collaborative solutions to local issues, and leading the commission and community by example.

Nomination criteria:

1. Nominee must be a Commissioner of a LAFCo in good standing with the Association.
2. Nominee shall be a Commissioner for the full year in which the nomination is being made.
3. Proven demonstration of consistently exercising independent judgment for the greater good of the County is required.
4. Proven leadership of the commission and the community through collaborative, innovative and creative solutions to local issues is required.
5. Proven effective results and outcomes shall be demonstrated in the nomination.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Representation type (city-county-district-public) shall not be a consideration nor shall be the size or geographic area of the LAFCo on which the Commissioner serves.
4. The overall impact of the leadership of the Commissioner shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

## **OUTSTANDING LAFCo PROFESSIONAL**

Award Summary:

Recognizes an Executive Officer, Staff Analyst, Clerk, Legal Counsel or any other LAFCo staff person for exemplary service during the past year. Exemplary service is considered actions which clearly go above and beyond that which is asked, expected, or required in the charge of their LAFCo responsibilities.

Nomination criteria:

1. Nominee must be a staff person of a LAFCo in good standing with the Association.
2. Nominee shall be a staff person for the full year in which the nomination is being made.
3. As a staff person, the nominee can be either an employee of the LAFCo or a contractor providing employee-type services to the LAFCo.
4. Efforts must be demonstrated that the individual has consistently gone above and beyond or outside the scope of their role or job responsibilities, with proven results that otherwise would not have occurred.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Position within a LAFCo shall not be a consideration, nor shall be the size or geographic area of the LAFCo.

4. The overall impact of the LAFCo professional to their LAFCo and the greater community shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

### **LIFETIME ACHIEVEMENT AWARD**

#### Award Summary:

Recognizes any individual who has made extraordinary contributions to the statewide LAFCo community in terms of longevity of service, exemplary advocacy of LAFCo-related legislation, proven leadership in approaching a particular issue or issues, and demonstrated support in developing and implementing innovative and creative ways to support the goals of LAFCos throughout California. At a minimum, the individual should be involved in the LAFCo community for at least twenty (20) years.

#### Nomination criteria:

1. Nomination must be received from a member LAFCo or Associate Member in good standing with the Association.
2. A minimum of 20 years direct involvement with the LAFCo community is required for consideration.
3. During that time, nominee shall have a proven positive impact and effect on the support and evolution of LAFCos statewide.
4. This includes advocacy of LAFCos statewide through legislation, developing creative and innovative solutions to LAFCo issues that serve beyond their LAFCo to the greater good, and collaborative stakeholder approaches to issues and opportunities to further the cause and mission of LAFCo.

#### Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Preference may be given to nominees who also have proven experience volunteering for CALAFCO through a regional officer role, serving on committees, serving on the CALAFCO Board, or any other method of volunteering for the Association that serves to promote and support the mission and work of LAFCos throughout the state.

### **LEGISLATOR OF THE YEAR**

#### Award Summary:

Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals that have a statewide effect. The recipient shall have demonstrated clear support and effort to further the cause and ability of LAFCos to fulfill their statutory mission. Selected by CALAFCO Board by super majority.

#### Nomination criteria:

1. Nominee shall be a California State legislator during the full year in which the nomination was made.
2. Nominee must have demonstrated extraordinary leadership in the Legislature on behalf of LAFCos statewide, with efforts resulting in a positive impact for all LAFCos.

#### Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. All Legislator of the Year nominations shall be forwarded by the Achievement Awards Committee to the Board for consideration.
3. Selection of the recipient of this award shall be done with a super majority approval of the Board (present at the time of the vote).

### **MIKE GOTCH EXCELLENCE IN PUBLIC SERVICE AWARD**

#### Award Summary:

Awarded to an individual, group or agency for actions that rise above expected or common functions or



actions that are LAFCo-related; *and* reduce or eliminate common institutional roadblocks; *and* result in a truly extraordinary public service outcome. Individuals, a LAFCo, or collaborative effort among multiple LAFCos or a LAFCo with other entities are eligible. Other entities shall be decision-making bodies at the local, regional or state level. This award has two distinct categories, each focusing on a specific area:

1. *Protection of agricultural and open space lands and prevention of sprawl*
2. *Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services*

### Award categories:

- **Protection of agricultural and open space lands and prevention of sprawl**

Includes the development and implementation of programs or other actions associated with agriculture, water, flood control, parks and recreation, habitat conservation plans and public lands. Demonstrates the recipient has identified, encouraged and ensured the preservation of agricultural and open space lands. Proven actions that encourage cities, counties and special districts to direct development away from all types of agricultural lands, including prime agricultural lands and open space lands. Includes demonstrated consideration given in decisions to Regional Transportation Plans, including sustainable communities strategies and other growth plans to ensure reliable services, orderly growth, and sustainable communities.

- **Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services**

Includes the development and implementation of innovate support and systems within internal LAFCo operations in the support of local agencies. Actions produce systemic and sustainable improvements and innovation of local government. Proven facilitation of constructive discussions with local and regional agencies and proactive outreach to local and regional agencies as well as local stakeholders and communities to identify issues and solutions and demonstrated action as a coordinating agency in offering and supporting unique local solutions to meet local challenges. Successful demonstration of development of capacities and abilities of local agencies. Provide tools and resources to local agencies to address aging infrastructure, fiscal challenges and the maintenance of existing services. Demonstrated action to streamline the provision of local services with proven results that services are consistent or have been improved as a result, with little to no increased cost to the consumer. Focused efforts and proven results to ensure delivery of services to all communities, especially disadvantaged communities.

### Nomination criteria:

1. Clear demonstration that the actions rise above expected or common functions or actions.
2. The actions reduced or eliminated common institutional roadblocks.
3. The actions clearly proven a truly extraordinary public service outcome that is systemic and sustainable.
4. Identified unique circumstances and factors leading to the solution/project.
5. The innovative steps taken by the LAFCo or entity/entities/individual to solve the problem, overcome the situation, or to take action.
6. Clear description of the results/outcomes of the work and the short- and long-term effects.
7. How this work can be promoted as a LAFCo best practice.
8. Clear demonstration how this nomination meets all criteria.

### Selection Criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee within each category. The size or geographic area of the LAFCo within a given category shall not be a consideration.
3. The overall impact of the actions and outcomes to the greater community being served shall be considered.
4. The level of impact based on the required nomination criteria shall be considered.



## PREVIOUS CALAFCO ACHIEVEMENT AWARD RECIPIENTS

### 2022

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Outstanding Commissioner	<b>Don Saylor</b> , Yolo LAFCo
Outstanding LAFCo Professional	Carolyn Emery, Orange LAFCo
Mike Gotch Award - Innovation, Collaboration, And Outreach	Two-Way Tie: <b>Yolo LAFCo</b> , and <b>EI Dorado LAFCo &amp; South Fork Consulting, LLC</b>

### 2020 – 2021 (2 year period due to the pandemic)

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Outstanding Associate Member	<b>Planwest Partners</b>
Outstanding Commissioner	Olin Woods, Yolo LAFCo
Outstanding LAFCo Professional	Crystal Craig, Riverside LAFCo
Mike Gotch Protection of Ag and Open Space Lands & Prevention of Urban Sprawl	<b>Napa LAFCo</b>
Mike Gotch Courage & Innovation in Local Government Leadership Award	<b>Yolo LAFCo</b>
Lifetime Achievement Award	<b>Jerry Glabach</b> , Los Angeles LAFCo

### 2019

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Distinguished Service Award	<b>Charley Wilson</b> , Orange LAFCo
Most Effective Commission	<b>Contra Costa LAFCo</b>
Outstanding Commissioner	<b>Jim DeMartini</b> , Stanislaus LAFCo
Outstanding LAFCo Professional	<b>David Church</b> , San Luis Obispo LAFCo
Project of the Year	<b>Orange LAFCo</b> , for <i>San Juan Capistrano Utilities MSR</i>
Government Leadership Award	<b>CA State Water Resources Control Board, Los Angeles County and Los Angeles LAFCo</b> , for <i>Sativa Water District</i>
Mike Gotch Courage & Innovation in Local Government Leadership Award	<b>Butte LAFCo</b>
Legislator of the Year	<b>Assembly Member Mike Gipson</b>
Lifetime Achievement Award	<b>John Benoit</b> , various LAFCos, <b>Jurg Heuberger</b> , Imperial LAFCo

### 2018

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Distinguished Service Award	<b>John Withers</b> , Orange LAFCo
Most Effective Commission	<b>Santa Clara LAFCo</b>
Outstanding Commissioner	<b>Margie Mohler</b> , Napa LAFCo
Outstanding LAFCo Professional	<b>George Williamson</b> , Del Norte LAFCo
Outstanding LAFCo Clerk	<b>Elizabeth Valdez</b> , Riverside LAFCo
Outstanding CALAFCO Associate Member	<b>Best Best &amp; Krieger</b>
Project of the Year	<b>Lake LAFCo</b> , water services consolidation
Government Leadership Award	<b>City of Porterville, County of Tulare, Dept. of Water Resources, State Water Resources Control Board,</b>

Mike Gotch Courage & Innovation in Local Government Leadership Award	Governor's Office of Emergency Services, Self Help Enterprises, Community Water Center for East Porterville water supply project Mike Ott, San Diego LAFCo
Legislator of the Year Lifetime Achievement Award	Assembly Member Anna Caballero Pat McCormick, Santa Cruz LAFCo, George Spillotis, Riverside LAFCo

**2017**


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Most Effective Commission	Los Angeles LAFCo
Outstanding CALAFCo Member	Sblend Sblendorio, Alameda LAFCo
Outstanding Commissioner	John Marchand, Alameda LAFCo
Outstanding LAFCo Professional	Paul Novak, Los Angeles LAFCo
Outstanding LAFCo Clerk	Richelle Beltran, Ventura LAFCo
Outstanding CALAFCo Associate Member Project of the Year	Policy Consulting Associates County Services MSR, Butte LAFCo, and Santa Rosa Annexation, Sonoma LAFCo
Government Leadership Award Lifetime Achievement Award	San Luis Obispo County Public Works Dept. Kathy Rollings McDonald (San Bernardino)

**2016**


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Distinguished Service Award	Peter Brundage, Sacramento LAFCo
Most Effective Commission	San Luis Obispo LAFCo
Outstanding CALAFCo Member	John Leopold, Santa Cruz LAFCo
Outstanding Commissioner	Don Tatzin, Contra Costa LAFCo
Outstanding LAFCo Professional	Steve Lucas, Butte LAFCo
Outstanding LAFCo Clerk	Cheryl Carter-Benjamin, Orange LAFCo
Project of the Year	Countywide Water Study, (Marin LAFCo)
Government Leadership Award	Southern Region of CALAFCo
Lifetime Achievement Award	Bob Braitman (retired Executive Officer)

**2015**


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Mike Gotch Courage & Innovation in Local Government Leadership Award	Yuba County Water Agency
Distinguished Service Award	Mary Jane Griego, Yuba LAFCo
Most Effective Commission	Butte LAFCo
Outstanding CALAFCo Member	Marjorie Blom, formerly of Stanislaus LAFCo
Outstanding Commissioner	Matthew Beekman, formerly of Stanislaus LAFCo
Outstanding LAFCo Professional	Sam Martinez, San Bernardino LAFCo
Outstanding LAFCo Clerk	Terri Tuck, Yolo LAFCo
Project of the Year	Formation of the Ventura County Waterworks District No. 38 (Ventura LAFCo) and 2015 San Diego County Health Care Services five-year sphere of influence and service review report (San Diego LAFCo)

Government Leadership Award	The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency
CALAFCO Associate Member of the Year	Michael Colantuono of Colantuono, Highsmith & Whatley
Legislators of the Year Award	<b>Assembly member Chad Mayes</b>
Lifetime Achievement Award	Jim Chapman (Lassen LAFCo) and Chris Tooker (formerly of Sacramento LAFCo)

**2014**

Mike Gotch Courage & Innovation in Local Government Leadership Award	David Church, San Luis Obispo LAFCo
Distinguished Service Award	Kate McKenna, Monterey LAFCo
Most Effective Commission	Santa Clara LAFCo
Outstanding CALAFCO Member	Stephen Lucas, Butte LAFCo
Outstanding Commissioner	Paul Norsell, Nevada LAFCo
Outstanding LAFCo Professional	Kate McKenna, Monterey LAFCo
Outstanding LAFCo Clerk	Paige Hensley, Yuba LAFCo
Project of the Year	LAFCo Procedures Guide: 50 <sup>th</sup> Year Special Edition, San Diego LAFCo
Government Leadership Award	Orange County Water District, City of Anaheim, Irvine Ranch Water District, and Yorba Linda Water District
Legislators of the Year Award	Assembly member Katcho Achadjian
Lifetime Achievement Award	Susan Wilson, Orange LAFCo

**2013**

Mike Gotch Courage & Innovation in Local Government Leadership Award	Simón Salinas, Commissioner, Monterey LAFCo
Distinguished Service Award	Roseanne Chamberlain, Amador LAFCo
Most Effective Commission	Stanislaus LAFCo
Outstanding CALAFCO Member	Harry Ehrlich, San Diego LAFCo
Outstanding Commissioner	Jerry Gladbach, Los Angeles LAFCo
Outstanding LAFCo Professional	Lou Ann Texeira, Contra Costa
LAFCo Outstanding LAFCo Clerk	Kate Sibley, Contra Costa LAFCo
Project of the Year	Plan for Agricultural Preservation, Stanislaus LAFCo
Government Leadership Award	Orange County LAFCo Community Islands Taskforce, Orange LAFCo
Legislators of the Year Award	Senators Bill Emmerson and Richard Roth
Lifetime Achievement Award	H. Peter Faye, Yolo LAFCo; Henry Peillissier, Los Angeles LAFCo; Carl Leverenz, Butte LAFCo; Susan Vicklund-Wilson, Santa Clara LAFCo.

**2012**

Mike Gotch Courage & Innovation in Local Government Leadership Award	Bill Chlat, CALAFCO Executive Director
Distinguished Service Award	Marty McClelland, Commissioner, Humboldt LAFCo
Most Effective Commission	Sonoma LAFCo
Outstanding CALAFCO Member	Stephen A. Souza, Commissioner, Yolo LAFCo and CALAFCO Board of Directors

Outstanding Commissioner	Sherwood Darington, Monterey
LAFCo Outstanding LAFCo Professional	Carole Cooper, Sonoma LAFCo
Outstanding LAFCo Clerk	Gwenna MacDonald, Lassen LAFCo
Project of the Year	Countywide Service Review & SOI Update, Santa Clara LAFCo
Government Leadership Award	North Orange County Coalition of Cities, Orange LAFCo
Lifetime Achievement Award	P. Scott Browne, Legal Counsel LAFCos

**2011**


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Mike Gotch Courage & Innovation in Local Government Leadership Award	Martin Tuttle, Deputy Director for Planning, Caltrans
Distinguished Service Award	Mike McKeever, Executive Director, SACOG
LAFCo Most Effective Commission	Carl Leverenz, Commissioner and Chair, Butte San Bernardino LAFCo
Outstanding CALAFCo Member	Keene Simonds, Executive Officer, Napa LAFCo
Outstanding Commissioner	Louis R. Calcagno, Monterey LAFCo
Outstanding LAFCo Professional	June Savala, Deputy Executive Officer, Los Angeles LAFCo
Outstanding LAFCo Clerk	Debbie Shubert, Ventura LAFCo
Project of the Year	Cortese-Knox-Hertzberg Definitions Revision Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper, and George Spiliotis
Government Leadership Award	Contra Costa Sanitary District Elsinore Water District and Elsinore Valley Municipal Water District

**2010**


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Mike Gotch Courage & Innovation in Local Government Leadership Award	Helen Thompson, Commissioner, Yolo LAFCo
Distinguished Service Award	Kathleen Rollings-McDonald, Executive Officer, San Bernardino LAFCo
Most Effective Commission	Bob Braitman, Executive Officer, Santa Barbara LAFCo
Outstanding CALAFCo Member	Tulare LAFCo
Outstanding Commissioner	Roger Anderson, Ph.D., CALAFCo Chair, Santa Cruz LAFCo
Outstanding LAFCo Professional	George Lange, Ventura LAFCo
Outstanding LAFCo Clerk	Harry Ehrlich, Government Consultant, San Diego LAFCo
Project of the Year	Candle Fleming, Fresno LAFCo
Government Leadership Award	Butte LAFCo Sewer Commission - Oroville Region Municipal Service Review
Special Achievement	Nipomo Community Services District and the County of San Luis Obispo Chris Tooker, Sacramento LAFCo and CALAFCo Board of Directors

**2009**


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Mike Gotch Courage & Innovation in Local Government Leadership Award	Paul Hood, Executive Officer, San Luis Obispo LAFCo
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Distinguished Service Award	William Zumwalt, Executive Officer, Kings LAFCo
Most Effective Commission	Napa LAFCo
Outstanding CALAFCO Member	Susan Vicklund Wilson, CALAFCO Vice Chair Jerry Gladbach, CALAFCO Treasurer
Outstanding Commissioner	Larry M. Fortune, Fresno LAFCo
Outstanding LAFCo Professional	Pat McCormick, Santa Cruz LAFCo Executive Officer
Outstanding LAFCo Clerk	Emmanuel Abello, Santa Clara LAFCo
Project of the Year	Orange LAFCo Boundary Report
Government Leadership Award	Cities of Amador City, Jackson, Ione, Plymouth & Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD – Countywide MSR Project
Legislator of the Year Award	Assembly Member Jim Silva

**2008**

Distinguished Service Award	Peter M. Detwiler, Senate Local Government Committee Chief Consultant
Most Effective Commission	Yuba LAFCo
Outstanding Commissioner	Dennis Hansberger, San Bernardino LAFCo
Outstanding LAFCo Professional	Michael Ott, San Diego LAFCo Executive Officer Martha Poyatos, San Mateo Executive Officer
Outstanding LAFCo Clerk	Wilda Turner, Los Angeles LAFCo
Project of the Year	Kings LAFCo City and Community District MSR and SOI Update
Government Leadership Award	San Bernardino Board of Supervisors
Legislator of the Year Award	Assembly Member Anna M. Caballero

**2007**

Outstanding CALAFCO Member	Kathy Long, Board Chair, Ventura LAFCo
Distinguished Service Award	William D. Smith, San Diego Legal
Counsel Most Effective Commission	Santa Clara LAFCo
Outstanding Commissioner	Gayle Uilkema, Contra Costa LAFCo
Outstanding LAFCo Professional	Joyce Crosthwaite, Orange LAFCo Executive Officer
Outstanding LAFCo Clerk	Debby Chamberlin, San Bernardino LAFCo
Project of the Year	San Bernardino LAFCo and City of Fontana Islands Annexation Program
Government Leadership Award	City of Fontana - Islands Annexation Program
Lifetime Achievement	John T. "Jack" Knox

**2006**

Outstanding CALAFCO Member	Everett Millais, CALAFCO Executive Officer and Executive Officer of Ventura LAFCo
Distinguished Service Award	Clark Alsop, CALAFCO Legal Counsel
Most Effective Commission Award	Alameda LAFCo
Outstanding Commissioner Award	Ted Grandsen, Ventura LAFCo Chris Tooker, Sacramento LAFCo
Outstanding LAFCo Professional Award	Larry Calemine, Los Angeles LAFCo Executive Officer
Outstanding LAFCo Clerk Award	Janice Bryson, San Diego LAFCo Marilyn Flemmer, Sacramento LAFCo

Project of the Year Award	Sacramento Municipal Utility District Sphere of Influence Amendment and Annexation; Sacramento LAFCo
Outstanding Government Leadership Award	Cities of Porterville, Tulare, and Visalia and Tulare LAFCo Island Annexation Program
Legislator of the Year Award	Senator Christine Kehoe

**2005**


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Outstanding CALAFCO Member	Peter Herzog, CALAFCO Board, Orange LAFCo
Distinguished Service Award	Elizabeth Castro Kemper, Yolo LAFCo
Most Effective Commission Award	Ventura LAFCo
Outstanding Commissioner Award	Art Aseltine, Yuba LAFCo Henri Pellissier, Los Angeles LAFCo
Outstanding LAFCo Professional Award	Bruce Baracco, San Joaquin LAFCo
Outstanding LAFCo Clerk Award	Danielle Ball, Orange LAFCo
Project of the Year Award	San Diego LAFCo MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	Sacramento Area Council of Governments (SACOG)

**2004**


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Outstanding CALAFCO Member	Scott Harvey, CALAFCO Executive Director
Distinguished Service Award	Julie Howard, Shasta LAFCo
Most Effective Commission Award	San Diego LAFCo
Outstanding Commissioner Award	Edith Johnsen, Monterey LAFCo
Outstanding LAFCo Professional Award	David Kindig, Santa Cruz LAFCo
Project of the Year Award	San Luis Obispo LAFCo Nipomo CSD SOI Update, MSR, and EIR

**2003**


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Outstanding CALAFCO Member	Michael P. Ryan, CALAFCO Board Member
Distinguished Service Award	Henri F. Pellissier, Los Angeles LAFCo
Most Effective Commission Award	San Luis Obispo LAFCo
Outstanding Commissioner Award	Bob Salazar, El Dorado LAFCo
Outstanding LAFCo Professional Award	Shirley Anderson, San Diego LAFCo
Outstanding LAFCo Clerk Award	Lori Fleck, Siskiyou LAFCo
Project of the Year Award	Napa LAFCo Comprehensive Water Service Study
Special Achievement Award	James M. Roddy

**2002**


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Outstanding CALAFCO Member	Ken Lee, CALAFCo Legislative Committee Chair
Most Effective Commission Award	San Diego LAFCo Outstanding
Commissioner Award	Ed Snively, Imperial LAFCo
Outstanding LAFCo Professional Award	Paul Hood, San Luis Obispo LAFCo
Outstanding LAFCo Clerk Award	Danielle Ball, Orange LAFCo
Project of the Year Award	San Luis Obispo LAFCo
Outstanding Government Leadership Award	Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins

**2001**


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Outstanding CALAFCO Member	SR Jones, CALAFCO Executive Officer
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Distinguished Service Award	David Martin, Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award	H. Peter Faye, Yolo LAFCo
Outstanding LAFCo Professional Award	Ingrid Hansen, San Diego LAFCo
Project of the Year Award	Santa Barbara LAFCo
Outstanding Government Leadership Award	Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council
Legislator of the Year Award	Senator Jack O'Connell

**2000**


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Outstanding CALAFCO Member	Ron Wootton, CALAFCO Board Chair
Distinguished Service Award	Ben Williams, Commission on Local Governance for the 21st Century
Most Effective Commission Award	Yolo LAFCo
Outstanding Commissioner	Rich Gordon, San Mateo LAFCo
Outstanding LAFCo Professional Award	Annamaria Perrella, Contra Costa LAFCo
Outstanding LAFCo Clerk Award	Susan Stahmann, El Dorado LAFCo
Project of the Year Award	San Diego LAFCo
Legislator of the Year Award	Robert Hertzberg, Assembly Member

**1999**


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Distinguished Service Award	Marilyn Ann Flemmer-Rodgers, Sacramento LAFCo
Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	Don Graff, Alameda LAFCo
Outstanding LAFCo Clerk Award	Dory Adams, Marin LAFCo
Most Creative Solution to a Multi-Jurisdictional Problem	San Diego LAFCo
Outstanding Government Leadership Award	Assembly Member John Longville
Legislator of the Year Award	Assembly Member Robert Hertzberg

**1998**


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Outstanding CALAFCO Member	Dana Smith, Orange LAFCo
Distinguished Service Award	Marvin Panter, Fresno LAFCo
Most Effective Commission Award	San Diego LAFCo
Outstanding Executive Officer Award	George Spillotis, Riverside LAFCo
Outstanding Staff Analysis	Joe Convery, San Diego LAFCo Joyce Crosthwaite, Orange LAFCo
Outstanding Government Leadership Award	Santa Clara County Planning Department

**1997**


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Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	George Finney, Tulare LAFCo
Outstanding Staff Analysis	Annamaria Perrella, Contra Costa LAFCo
Outstanding Government Leadership Award	South County Issues Discussion Group
Most Creative Solution to a Multi-Jurisdictional Problem	Alameda LAFCo and Contra Costa LAFCo
Legislator of the Year Award	Assembly Member Tom Torlakson



