



Local Agency Formation Commission of Napa County
Subdivision of the State of California

1030 Seminary Street, Suite B
Napa, California 94559
Phone: (707) 259-8645
Fax: (707) 251-1053
www.napa.lafco.ca.gov

We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 6a

TO: Local Agency Formation Commission

PREPARED BY: Brendon Freeman, Executive Officer

MEETING DATE: April 4, 2016

SUBJECT: Appointment of Alternate Public Member

RECOMMENDATION

It is recommended the city and county members follow the procedures summarized in this report and appoint an alternate public member to a four-year term commencing on May 2, 2016.

SUMMARY

The city and county members will consider making an appointment for the alternate public member position. The appointment term is four years beginning May 2, 2016 and ending May 4, 2020. The Commission received five applications for the alternate public member position through the March 7th submittal deadline. These applications were received from Gregory Rodeno (incumbent), Robert Pursell, Ross Workman, Stephen Cuddy, and Elizabeth Dunn. All five applicants qualify for appointment.

BACKGROUND

California Government Code Section 56325(d) states the composition of Local Agency Formation Commissions (LAFCOs) shall include one member representing the general public appointed by the city and county members. This code section also states the city and county members may appoint one alternate public member who shall serve pursuant to California Government Code Section 56331. The regular and alternate public members are appointed to separate four-year terms and by statute cannot be officers or employees with local governmental agencies or in conflict with any other locally adopted policies. Additionally, to be appointed, the regular and alternate public members must receive at least one vote each from a city and county member. California Government Code Section 56334 specifies all Commissioner terms are to begin on the first Monday in the month of May. Accordingly, to maintain cohesion, it is the long-standing practice of the Commission to consider appointments to either position at its April meeting with continuances as needed.

Juliana Inman, Chair
Councilmember, City of Napa

Greg Pitts, Commissioner
Councilmember, City of St. Helena

Joan Bennett, Alternate Commissioner
Councilmember, City of American Canyon

Diane Dillon, Vice Chair
County of Napa Supervisor, 3rd District

Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District

Keith Caldwell, Alternate Commissioner
County of Napa Supervisor, 5th District

Brian J. Kelly, Commissioner
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer

Policies on Appointing Public Members

LAFCO of Napa County's ("Commission") policy regarding the appointment of the regular and alternate public members was adopted in October 2001 and most recently amended in April 2008. The underlying intent of the policy is to outline specific procedures to help ensure a uniform and transparent appointment process. The policy also prescribes additional eligibility requirements that appointees not serve on local public entities that have authority to make advisory or final decisions relative to land use or the provision of municipal services. The Executive Officer is responsible under the policy to notify the Commission no less than 120 days prior to an impending vacancy and whether the incumbent is eligible to seek reappointment. Upon notification, the Commission must direct the Executive Officer to (a) recruit candidates and schedule a hearing to make an appointment or (b) schedule a hearing to expedite the reappointment of the incumbent if they are eligible and have served no more than all or a portion of one term.

Expiring Term of the Alternate Public Member

Commissioner Gregory Rodeno's term as alternate public member expires on Monday, May 2, 2016. The Commission originally appointed Commissioner Rodeno as alternate public member beginning April 2007 to fill Brian J. Kelly's unexpired term ending in May 2008.¹ The Commission reappointed Commissioner Rodeno to two new four-year terms as alternate public member beginning May 2008 and May 2012.

At its December 7, 2015 meeting, the Commission provided formal direction to staff to initiate an open recruitment for the alternate public member position. Towards this end, staff prepared an announcement inviting applications for the alternate public member position through March 7th. The announcement was posted on the Commission's website and published in the Napa Valley Register consistent with adopted policy. The announcement was also circulated to all local agencies subject to Commission oversight.

¹ Commissioner Kelly vacated his alternate public member position upon assuming the regular public member position on December 4, 2006 to fill the vacancy created with the resignation of Guy Kay.

PROCEDURES FOR COMMISSION CONSIDERATION

This item has been included on the agenda for consideration as part of a noticed public hearing. The following procedures are recommended with respect to the Commission's consideration of this item:

- 1) Receive verbal report from staff;
- 2) Open the public hearing;
- 3) Invite candidates to address the Commission;
- 4) Invite testimony from the public;
- 5) Each city and county member may nominate a candidate. The Chair shall ask if there is a second to any of the nominations. If there is a second, the Chair shall call for a vote on that nomination. If the vote is in the affirmative, the appointment is made. If the vote is not in the affirmative, the Chair shall call for a second to another of the nominations. This process shall continue until an appointment is made or all of the nominations are exhausted;² and
- 6) Discuss item and – if appropriate – close the public hearing and consider action on recommendation.

ATTACHMENTS

- 1) Policy on the Appointment of the Public Member and Alternate Public Member
- 2) Candidate Application: Gregory Rodeno (incumbent)
- 3) Candidate Application: Robert Pursell
- 4) Candidate Application: Ross Workman
- 5) Candidate Application: Stephen Cuddy
- 6) Candidate Application: Elizabeth Dunn

² If all of the nominations are exhausted, the Chair may 1) begin the entire procedure again by calling for one nomination from each commissioner or 2) call for the use of the ballot system as described in Paragraph 5 of the attached policy.



LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

Policy on the Appointment of a Public Member and Alternate Public Member

Adopted: October 11, 2001

Amended: December 5, 2005; April 7, 2008

Authority

California Government Code Section 56325(d) states the composition of the Commission shall include one member representing the general public, hereinafter referred to as “public member.” This code section also states that the Commission may designate one alternate public member. The selection of the public member and alternate public member shall be subject to the affirmative vote of at least one of the members appointed by each of the Board of Supervisors and City Selection Committee.

Eligibility

The public member and alternate public member shall be a resident of Napa County. No person may serve as public member or alternate public member if at the same time he or she is an officer or employee of a local public agency. No person may also serve as public member or alternate public member if he or she is member of a local public board, commission, or committee with the authority to make advisory or final decisions relative to land use or the provision of municipal services.

Term of Office

The term of office for public member and alternate public member shall be four years and shall end on the first Monday in May of the year in which the term expires. The public member and alternate public member shall continue to serve until his or her successor is appointed.

Appointment Procedures

New Term for Public Member or Alternate Public Member

It is the policy of the Commission that in anticipation of the expiration of a four-year term for the public member or alternate public member, the following procedures will be taken:

1. At a regular meeting no less than 120 days prior to the scheduled expiration of public member or alternate public member’s term, the Executive Officer shall inform the Commission of the impending vacancy and whether the incumbent is eligible to seek reappointment. The Commission shall take either of the following two actions set forth in 1.a) or 1.b).
 - a) Direct the Executive Officer to recruit candidates and schedule a hearing date to consider making an appointment to the position. Tasks of Executive Officer shall include, but not limited to, the following:

- i) Issue a notice announcing the vacancy and that the Commission is accepting applications for the position no less than 60 days prior to the scheduled hearing for the appointment. The notice shall be posted at the LAFCO office and on its website, sent to all local agencies, and published in the Napa Valley Register.¹ The notice shall indicate if the incumbent is eligible for reappointment.
 - ii) Determine the filing period to receive applications for the position. All applications shall be made available to each city and county member on the Commission no less than 14 days prior to the scheduled hearing for the appointment.
 - iii) If it becomes necessary for the Commission to cancel or reschedule the meeting at which the hearing for the appointment has been scheduled, the Executive Officer shall reschedule the hearing for the next regular meeting.
- b) If the incumbent is eligible and has served no more than all or a portion of one term, the Commission may direct the Executive Officer to schedule a public hearing to consider approving reappointment. Tasks of Executive Officer shall include, but not limited to, the following:
- i) Issue a notice announcing the scheduled reappointment of the incumbent. The notice shall be posted at the LAFCO office and on its website and sent to all local agencies. The notice shall be posted no less than 21 days prior to the hearing for which the reappointment has been scheduled.
 - ii) If it becomes necessary for the Commission to cancel or reschedule the meeting at which the hearing for the reappointment has been scheduled, the Executive Officer shall reschedule the hearing for the next regular meeting.

Mid-Term Vacancy for Public Member

If the position of public member becomes vacant prior to the expiration of the term, it is the policy of the Commission that it may fill the unexpired term through one of the following:

1. Choose from among the remaining applicants for the position if no more than 12 months have passed since the appointment of the public member.
2. Appoint the alternate public member.
3. Fill the position in the manner prescribed for the appointment for a public member to a new term.

An appointment to fill an unexpired term shall be preceded by posting a notice of vacancy. The notice will be posted at the LAFCO office and on its website and sent to all local

¹ For purposes of this policy, notice to local agencies is fulfilled by sending a copy of the notice to the clerk or secretary of the legislative body of each local agency in Napa County.

agencies. The notice will be posted no less than 21 days prior to the meeting at which time the Commission will consider taking action to fill the unexpired term.

Mid-Term Vacancy for Alternate Public Member

If the position of alternate public member becomes vacant prior to the expiration of the term, it is the policy of the Commission that it may fill the unexpired term through one of the following:

1. Choose from among the remaining applicants for the position if no more than 12 months have passed since the appointment of the alternate public member.
2. Fill the position in the manner prescribed for the appointment of an alternate public member to a new term.

An appointment to fill an unexpired term shall be preceded by posting a notice of vacancy. The notice will be posted at the LAFCO office and on its website and sent to all local agencies. The notice will be posted no less than 21 days prior to the meeting at which time the Commission will consider taking action to fill the unexpired term.

Conducting Public Hearings for Appointing a Public Member or Alternate Public Member

It is the policy of the Commission that a public hearing to appoint either the public member or alternate public member shall be conducted as follows:

1. The Chair shall open the public hearing and first invite candidates to address the Commission. The Chair shall then invite public comments from the audience.
2. Upon the close of the public comment period, the Chair shall ask each commissioner to make one nomination. Commissioners may nominate anyone from the applicant pool, and an applicant may receive more than one nomination.
3. After each commissioner has made a nomination, the Chair shall ask if there is a second to any of the nominations. If there is a second, the Chair shall call for a vote on that nomination. If the vote is in the affirmative, the appointment is made. If the vote is not in the affirmative, the Chair shall call for a second to another of the nominations. This process shall continue until an appointment is made or all of the nominations are exhausted.
4. If all of the nominations are exhausted, the Chair may 1) begin the entire procedure again by calling for one nomination from each commissioner or 2) call for the use of the ballot system as described in Paragraph 5.
5. If the Chair calls for use of a ballot system, then the Clerk shall provide each commissioner with a ballot that has been preformatted to label their printed name. Each commissioner shall mark the ballot with the name of a candidate from

among the applicants. The ballots are then submitted to the Clerk for tabulation. The Clerk determines the number of votes for each candidate. If a candidate receives at least three votes, the Clerk announces the name of the candidate and the number votes. The Commission then formally votes to appoint that candidate. If no candidate receives at least three votes, the Clerk shall announce which candidates received votes and shall provide each commissioner with a second ballot that has been preformatted to label their printed name. Each commissioner shall mark the ballot with the name of candidate from among those candidates that received votes in the previous round of voting. The ballots are then submitted to the Clerk for tabulation. The Clerk determines the number of votes for each candidate. If a candidate receives at least three votes, the Clerk announces the name of the candidate and the number votes. The Commission then formally votes to appoint that candidate. If no candidate receives at least three votes, the Clerk shall announce which candidates received votes and the Commission shall engage in another round of voting. This shall continue until a candidate is selected.

As mentioned, California Government Code Section 56325(d) specifies that the appointment of a public or alternate public member requires the vote of at least one commissioner appointed by the Board of Supervisors and one commissioner appointed by the City Selection Committee. If a candidate receives at least three votes, this requirement is fulfilled.



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APPLICATION FOR ALTERNATE PUBLIC MEMBER

The Local Agency Formation Commission (LAFCO) of Napa County is accepting applications for its alternate public member position. The position involves a four year appointment made by city and county members already serving on LAFCO. The alternate public member is expected to participate in LAFCO meetings with respect to providing input and voting on all regulatory and planning matters before the agency.

Eligibility

Applicants must be a resident of Napa County. Applicants also must not be currently employed by a local public agency or serving as a member on a local public body with the authority to make final or advisory decisions relative to land use or municipal service.

Time Commitments

LAFCO of Napa County currently meets on the first Monday of every even-numbered month unless otherwise scheduled. Regular meetings are calendared to begin at 4:00 P.M. in the County of Napa Administration Building located at 1195 Third Street in Napa. Special meetings are calendared as needed. All members are expected to attend unless excused and currently receive a \$125.00 per diem for each regular or special meeting attended.

Deadline for Applications

Completed applications must be received by LAFCO by Monday, March 7, 2016. The city and county members are expected to consider making an appointment for the regular public member position at its April 4, 2016 regular meeting. Questions should be directed to LAFCO Executive Officer Brendon Freeman at (707) 259-8645 or bfreeman@napa.lafco.ca.gov.

I. General Information			
a) Name:	Gregory	Rodeno	
	First	Last	
b) Address:	[REDACTED]		
	Street Address	City	Zip Code
c) Contact Information:	[REDACTED]		
	Phone Number	E-Mail	
d) Present Employer:	Self-employed	Lawyer-Grapegrapegrower-Vintner	
	Employer Name	Employer Field	

II. Questionnaire

(Applicants may use additional sheets to complete the following questions)

<p>a) Summarize your interest in serving on the Commission.</p>	<p>The mission of LAFCO is the preservation of agriculture, and open space and the prevention of urban sprawl.</p> <p>As a grapegrower of nearly 40 years, a resident of Napa for more than 40 years, and the alternate member of LAFCO since 2007, my interest is in seeing urban growth managed to prevent its further intrusion into lands suited for agriculture.</p>
<p>b) Summarize your qualification to serve on the Commission.</p>	<p>I have been a land use and real estate lawyer in Napa County for over 40 years. I am one of the few commissioners who has practical experience in Napa's primary form of agriculture, premium wine grape growing and in wine making.</p> <p>I have served in several elective and appointive offices in Napa County; I am quite familiar with the governmental structure of this County.</p> <p>Details are available at my LinkedIn profile: http://www.linkedin.com/in/gregoryrodono</p>
<p>c) List any formal education received beyond high school.</p>	<p>Univeristy of California, Davis School of Law, J. D. 1970</p> <p>Stanford University, B. A. Psychology 1967</p> <p>Numerous short courses the U.C.D. Extension in viticulture</p> <p>Numerous Continuing Legal Education Seminars in various topics</p> <p>Numerous Continuing Education Courses in Real Estate</p>
<p>d) List community activities and interests.</p>	<p>2013- Measure "T" Independent Tax Oversight Committee - NVTA</p> <p>2005-09 Napa Valley College Proposition "N" Bond Oversight Committee, Chairman</p> <p>2001-08 25th District Agricultural Association, Board of Directors, Chairman 2007</p> <p>1993-98 Oakville Winegrowers Founding Board of Directors, current Member</p> <p>2007-11 Putah Creek Watershed Group, Director, Chairman 2008-2011</p> <p>1988- Villa Ragazzi Vineyards and Winery producing sangiovese</p> <p>Details are available at my LinkedIn profile: http://www.linkedin.com/in/gregoryrodono</p>

Letters of recommendation/reference are not required, but will be accepted and should be attached to the completed application at the time of submission.

R. Gregory Rodeno

Arbitrator Mediator
Attorney and Counselor at Law SBN #048558
Real Estate Broker CDR #00532711

Wednesday, February 3, 2016

• Academic:

1967-1970 University of California Davis, King Hall School of Law, J. D.

1963-1967 Stanford University, B. A. Psychology

• Professional:

2010- Administrative Hearing Officer, City of Napa
2010- Stanford Professionals In Real Estate (SPIRE) Charter Member
2010-2014 Adjunct Professor - Business Law, Napa Valley College
2005 University of California Certificate: Mediation and Conflict Resolution
2005 Adjunct Professor of Law, John F. Kennedy University School of Law
2002- Licensed real estate broker CA DRE #00532711
1982- State Bar of California, Special Master
1974-1975 Adjunct Professor - Business, Napa Valley College
1973- Community College Lifetime Credential - Law
1972- Napa County Bar Association, Bar Association Convention (Delegate 1987-1988,
Vice-President 1988, President 1989)
1972- Private practice of law in Napa, now specializing in real estate transactions and
related agricultural and commercial development
1971- State Bar of California, Commendations 1982,1983, Referee 1979-1989
(Commendation 1988), Conference of Delegates 1987-1988,

• Education:

2010-2014 Adjunct Professor of Business, Napa Valley College
2005- Adjunct Professor of Law, John F. Kennedy University School of Law!
2000-2005 Justin Siena High School, Capital Campaign Leadership Group!
1999-2001 Napa Valley Unified Education Foundation, Board of Directors
1999- Congressional District Committee on Military Service Academy Nominations
1996-1998 Napa Alternatives for Children, Inc. Board of Directors; River School of Napa
Valley, Charter Council, Co-President
1979-1983 Napa Valley College Board of Trustees, President 1983
1974-1975 Adjunct Professor - Business, Napa Valley College
1972-1977 Campaign for Stanford, North Bay Area Volunteer

• Public Boards:

2013 NVTA Measure "T" Independent Tax Oversight Committee
2010- Administrative Hearing Officer, City of Napa
2007- Napa County Local Agency Formation Commission,

2005-2009 Napa Valley College Measure "N" Bond Oversight Committee, Chairman
2007-2009
2001-2008 25th District Agricultural Association, Board of Directors, Chairman 2007
1995-2001 Napa Valley Conference and Visitor Bureau, Board of Directors
1997-1998 Citizens for Napa River Flood Management, Steering Committee
1995-1997 Napa Valley Community Coalition for Napa River Flood Management
1980 ABAG/MTC North Bay Aviation Policy Advisory Committee
1979-1983 Napa Valley College Board of Trustees, President 1983
1977-1983 Napa County Airport Advisory Commission, Chairman 1982-1983
1973-1977 Napa County Economic Development Commission (dissolved)

•Agriculture:

2007-2011 Putah Creek Watershed Group, Director, Chairman 2008-2011
1995-1998 Oakville Winegrowers Founding Board of Directors
1993-1995 Oakville Winegrowers Organizing Committee
1992-1994 OIV Wine Marketing Short Course, instructor
1988- Villa Ragazzi Vineyards and Winery producing sangiovese
1981-1992 University of California Extension, Instructor, Legal Aspects of Starting a Winery
1977-1983 Napa Valley Grape Growers Ass'n Board of Directors, President 1983
1977- Rodeno Vineyards, Oakville farming sauvignon blanc, sangiovese and cabernet
sauvignon



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Eligibility

Applicants must be a resident of Napa County. Applicants also must not be currently employed by a local public agency or serving as a member on a local public body with the authority to make final or advisory decisions relative to land use or municipal service.

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I. General Information			
a) Name:	Robert	Pursell	
	First	Last	
b) Address:	[REDACTED]		
	Street Address	City	Zip Code
c) Contact Information:	[REDACTED]		
	Phone Number	E-Mail	
d) Present Employer:	Self Employed	Real Estate	
	Employer Name	Employer Field	

II. Questionnaire

(Applicants may use additional sheets to complete the following questions)

<p>a) Summarize your interest in serving on the Commission.</p>	<p>As a real estate agent specializing in country property, I am a subject matter expert in zoning, land use planning, and other topics related to residential, vineyard, and winery development. Now that my children are in school full time I've been looking for a way to give back to the community.</p>
<p>b) Summarize your qualification to serve on the Commission.</p>	<p>10 years selling real estate in the Napa Valley. In that period of time I have participated in over 50 country property real estate transaction including properties on the boundaries of the Napa RUL and Napa City Limits where the issue of LAFCO annexation was an issue. I have a deep understanding of the positive and negative impact of annexation into a service area.</p>
<p>c) List any formal education received beyond high school.</p>	<p>B.S. in Marketing from USC MBA in Marketing and Accounting from Vanderbilt University</p>
<p>d) List community activities and interests.</p>	

Letters of recommendation/reference are not required, but will be accepted and should be attached to the completed application at the time of submission.



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I. General Information			
a) Name:	ROSS	WORKMAN	
	First	Last	
b) Address:	[REDACTED]		
	Street Address	City	Zip Code
	[REDACTED]		
c) Contact Information:	Phone Number	E-Mail	
	[REDACTED]		
d) Present Employer:	TAMBER BEY WINERY	WINE	
	Employer Name	Employer Field	

Application for Alternate Public Position

II. Questionnaire (supplemental sheet)

- a) I was the Foreperson of the 2014 -2015 Napa County Grand Jury. During that Jury's term, we investigated a number of city and county governmental activities and departments. LAFCO's responsibilities involve, more or less, a great deal of the same subject matter as the Grand Jury investigations. Service as a LAFCO alternate public member would enable me to continue being of service to Napa County in an area of my personal interest.
- b) I am a lifelong Californian and have lived in Napa since 1996. I am a graduate of Stanford Law School, Order of the Coif, and of Claremont Men's College (now named Claremont McKenna College) Magna cum Laude. I have worked professionally in a number of energy companies both as a lawyer and an executive. Among other titles I have held in my employers were Regulatory Counsel, Chief Financial Officer, Chief Executive Officer, Vice President and General Counsel, Senior Vice President- Government Affairs. Most of my employers were NYSE corporations, one of which I listed on the NYSE while I was its Chief Financial Officer.
- c) Bachelor of Arts, Claremont Men's College, Magna cum Laude, 1960.
Doctor of Jurisprudence, Stanford University Law School, Order of the Coif, 1963
- d) Since retiring and moving to Napa, I have worked part time for one or two days a week in nine different Napa Valley winery tasting rooms. Based on that interest in the wine and hospitality business, I took nearly all the relevant wine classes at Napa Valley College. I applied for and was selected to serve on the 2014 - 2015 Napa County Grand Jury. After the Jury's Foreperson, who had been selected by the Presiding Judge, resigned, I was asked to serve as the Foreperson and completed the Jury's Final Report.

II. Questionnaire

(Applicants may use additional sheets to complete the following questions)

a) Summarize your interest in serving on the Commission.

b) Summarize your qualification to serve on the Commission.

c) List any formal education received beyond high school.

d) List community activities and interests.

Letters of recommendation/reference are not required, but will be accepted and should be attached to the completed application at the time of submission.



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I. General Information			
a) Name:	First	Stephen	Last Cuddy
b) Address:	Street Address	City	Zip Code
c) Contact Information:	Phone Number	E-Mail	
d) Present Employer:	Employer Name	NAPA DESIGN PARTNERS ARCHITECT	
	Employer Field		

II. Questionnaire

(Applicants may use additional sheets to complete the following questions)

a) Summarize your
interest in serving on
the Commission.

SEE ATTACHED

b) Summarize your
qualification to serve
on the Commission.

SEE ATTACHED

c) List any formal
education received
beyond high school.

SEE ATTACHED

d) List community
activities and
interests.

SEE ATTACHED

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February 22, 2016

Local Agency Formation Commission of Napa County
Subdivision of the State of California
1030 Seminary Street, Suite B
Napa, California 94559
Attn: Brendon Freeman, LAFCO Executive Officer
Re: Notice of Vacancy for Alternate Public Member

RECEIVED

FEB 24 2016

NAPA COUNTY
LAFCO

Mr. Freeman,

I am submitting an application with this letter of interest, my qualifications, professional and personal background information for your consideration for the potential LAFCO "notice of vacancy" for an alternate public member position. I have read and understand the commitment, I am not employed by a public agency nor serving as a member of a local public body with the authority to make final or advisory decisions relative to land use of municipal services.

a) Summarize your interest in serving on the Commission

As a Napa County Resident, I have and continue to serve on local government and community organization boards, committees and task forces. I have volunteered and served for many years starting in Sacramento County where I was raised and later in Napa County where I relocated in 1998 to raise my two children. I was made aware of the pending vacancy by others in the community and encouraged to submit my application. I look forward to the opportunity to use my experience and expertise to further serve the community.

b) Summarize your qualification to serve on the Commission

As a business owner and design professional, I have worked with public agencies and private developers/clients on a variety of planning and architectural projects. I have prepared and submitted planning applications, obtained entitlements, building permits and other approvals required by Federal, State and local jurisdictions. My planning work has included community wide general plans, specific plans and community master plans. My architectural work has included large development project and specific project planning including governmental facilities, industrial and business parks, residential communities and subdivisions with both multi-family and single family developments. Individual project types have included public facilities for administrative office uses, educational facilities, medical facilities, shops and maintenance facilities, judicial facilities, libraries, military installations and public housing for singles and families.

As a business and property owner, I have planned and developed seven different projects of various sizes and uses including multi-family housing, office and retail. The project types included historic preservation, new construction and existing facilities that were upgraded as part of a planned development. My current ownership is limited to a partnership in a commercial office building in Napa and a vacation home in Baja California, Mexico.





LAFCO LOI
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Currently, I am participating in the design of a new Boys and Girls Club facility in American Canyon donating my architectural firm's professional design services through the entitlement approval process. I also brought other engineering and design consultants into the project, all of which are also donating their professional services. I recently assisted Ole Health aka Clinic Ole with a new medical clinic in Fairfield, CA as well as assisting the non-profit locally in Napa County. I am also assisting Aldea with two project upgrades in both Napa and Solano Counties. Over the many years, I have donated and/or provided professional design services at a discount to assist community organizations.

c) List any formal education received beyond high school

I attended and received an architectural degree from California Polytechnic State University in San Luis Obispo, California. Please see my attached qualifications.

d) List community activities and interest

Please see my attached qualification and background information. I am currently active with Napa County Landmarks, Molly's Angels, American Canyon Boys and Girls Club and assisting other local organizations with projects and fundraising activities including two committees where I participate and coordinate major fundraising events.

Thank you very much for your consideration.

Best regards,

A handwritten signature in blue ink that reads 'Stephen R. Cuddy'. The signature is stylized and cursive.

Stephen R. Cuddy, AIA

Qualifications and Background Information

Napa Design Partners

Stephen R. Cuddy, AIA, LEED AP
Napa Design Partners, LLP
Principal Design Architect and Managing Partner
Historic Preservation Architect
Sustainable Design and Urban Planning
Resident of Napa County

Education:

Architecture, California Polytechnic State University, San Luis Obispo, CA, 1976

Professional Registration:

Licensed California Architect 1982,
NCARB Certified, LEED AP, CHRIS Listed

Professional Experience:

2013 to Present – Napa Design Partners LLP
1982 to 2013 – MCA (McAuliffe Cuddy Associates) Architecture
1976 to 1982 – Tomich & Yee, Lionakis Design Group, No-Bull Design

Mr. Cuddy currently is practicing architecture as a principal architect since 1982, started his practice in Sacramento with business partner Daniel S. McAuliffe (1950-1995). He opened a second office in Fairfield, CA in 1996 to serve established clients in Napa & Solano counties. In 1998, he moved his permanent residence to Napa County and consolidated his two architectural offices in the City of Napa.

Sacramento Office Public Sector Clients (1982-1998) included: State of California, Army Corp of Engineers – Sacramento District, County of Sacramento, Sacramento Housing and Redevelopment Agency, University of California - UC Davis and UC Davis Medical Center, US Farmer Home Administration, US Air Force - McClellan AFB, Travis AFB and Beale AFB, US Army - Sacramento Army Depot, Tracy Army Depot and Sierra Army Depot, Capitol Area Development Authority, and others.

Napa/Fairfield Office Public Sector Clients (1996-present) included: County of Napa, City of Napa, City of Sausalito, County of Sacramento, Sacramento Housing and Redevelopment Agency, WETA (Water Emergency Transportation Agency) – Bay Area Ferry System and others.

Professional and Business Associations:

American Institute of Architects
US Green Building Council
National Trust for Historic Preservation
California Preservation Foundation
Napa County Landmarks
California Historical Resources Information System
Napa Valley Architects Exchange

Boards, Volunteering, Committees & Appointments:

Mr. Cuddy served as President of the board for Napa County Landmarks Inc. from 2010 to 2014 (board member since 2007 and PAC member since 2005); he serves on the Executive Committee and continues to assist with the PAC (Preservation Action Committee). During his tenure as President, he served as a signatory member to the California Preservation Foundation for legislative action. Assisted the City of Napa with addressing potential community issues as they related to existing historic districts and updated preservation guidelines during the process of developing a new downtown specific plan.

Qualifications and Background Information

Mr. Cuddy's experience assisting owners of historic properties with restoration, rehabilitation and adaptive reuse of registered and register eligible properties was immediately put to use following the recent 2014 Napa Earthquake. He volunteered to evaluate the condition of several historic properties in both the City and the County along with other earthquake damaged properties both commercial and residential.

Mr. Cuddy served on the City of Napa Green Building Task Force to assist with establishing the High Performance Building Standards for the City of Napa (2009 - 2012); he has continued to assist and/or provide advice on issues of sustainability.

Mr. Cuddy served as a member of the steering committee for the Napa County General Plan Update (2005-2008). This committee's task was to update the county wide general plan as a guide for the future, including planned growth and potential developments in the Napa Valley. Assisted Napa County Director of Planning (2008 -2010) with the development of the County's first Historic Preservation ordinance.

Mr. Cuddy served on the Design Guidelines Advisory Committee for the City of Napa (2008). The advisory committee made of members of the professional design community and city representatives reviewed and updated current design objectives, goals and standards implemented by the City Planning Department.

Mr. Cuddy served as a committee member (1999 – 2001) on a task force to facilitate the efforts of the Urban Design Team for the Downtown Reach Area of the Napa River Flood Control Project for the City of Napa and City of Napa Redevelopment Agency.

Special Works and Recognition:

Project Historic Restoration Architect for the Historic Goodman Library in Napa. This architectural stone gem was severely damaged during the recent 2014 Napa Earthquake. Mr. Cuddy is leading the evaluation, repair and restoration design team for this significant historic property.

Representing the Owner (WETA – Water Emergency Transportation Authority), Mr. Cuddy as a "subject matter expert" is assisting with the Vallejo Mare Island Ferry Terminal and Maintenance Facility. The project includes restoration and rehabilitation of a URM historic structure, reconditioning of a steel framed addition and a new steel frame addition to house personnel, equipment and fuel for the Bay Area Ferry System. This landside work was just recently completed and the waterside work (piles, docks, and water side related infrastructure work) is underway.

Mr. Cuddy recently completed restoration to the National Registered Semorile and First National Bank buildings in Napa which were both severely damaged during the recent 2014 Napa Earthquake and is currently assisting with the damaged Center Building and the Oak Knoll "Stone Tower".

Mr. Cuddy was recognized by the Northbay Business Journal "Top 20 Projects Award" for the Napa Square development project in downtown Napa's "West End". A new three story and a one story renovated commercial buildings in an established part of downtown designed to complement the past and welcome the future.

AIA (American Institute of Architects) Award for Napa Mill Historic Renovation, Rehabilitation & Adaptive Reuse. Along with restoration work, seismic upgrading and planning the adaptive reuse; Mr. Cuddy also applied for and received National Registered status for the historic property.

Special Commendation from the Victorian Society in America for the Napa Mill Renovation and the "adaptive reuse" development of the historic property.

Qualifications and Background Information

Restoration of historic brown stone hotel property located in Thermopolis Wyoming. The historic brown stone was located adjacent to thermal hot springs along the transcontinental rail line and was one of the stops for cross country travelers.

Winner of City of Napa Facade Design Competition. For planning the renovation of a nationally registered historical building along the Napa River.

Restoration of the Court of Appeals Law Library, California State Capitol Complex in Sacramento, CA. Working with SHPO (State Historic Preservation Office) the preservation team removed the remodels of the 1960's and beautifully restored the facility to its original splendor.

Mr. Cuddy worked with CADA (Capitol Area Development Authority) restoring Victorian Era buildings, early 1900 Art Deco buildings and unreinforced masonry structures in Sacramento, California.

Restored Firehouse No. 3 built in 1893 in the City of Sacramento and provided for adaptive reuse of the property including a café and office use. Received an award from City of Sacramento and applied for and received National Registered status.

Winner of three City of Sacramento "Old City Association" Awards for rehabilitation, restoration and historic preservation.

Community Involvement

1985 to 1992 – Chemical Dependency Center for Women & Children, Sacramento, CA Volunteered & donated for fundraising and special events, assisted with facility planning needs as the organization grew to serve the community.

1992 to 1996 – Office of Equal Opportunity in Construction (OEOC)
Mr. Cuddy was appointed to serve on the OEOC Commission by Sacramento County Board of Supervisors, the commission was established to create opportunities for women and minorities in the construction industry. He worked with unions, trades and labor organizations for projects receiving Federal and State Funding to broaden opportunities in the construction trades.

1996 to 2000+ Napa Valley Economic Development Corporation – member, volunteer and assisted Julian Weidler, Honorary Board Member with establishing a Napa presence. Later working with Cassandra Walker (and Harry Price) volunteered and assisted in other outreach activities and events.

2001 to 2008 Babe Ruth and Napa Little League coached and developed young men who loved the game of baseball. Volunteered and assisted with fundraising activities; brought professional baseball players including hitting and pitching coaches to Napa.

2004 to 2008+ Napa Chamber of Commerce member, volunteered for events and fundraisers, held and organized a "Chamber Mixer" for the business community.

2004 to present Molly's Angels member, volunteer, fundraiser, sponsor for events and other fundraising activities.

During the late 1980's and 1990's Mr. Cuddy developed and restored a few noteworthy historic properties with partners to raise community awareness as well as provided architectural historic preservation design services to the State of California, State Office of Historic Preservation, CADA (Capitol Area Development Authority), other local municipalities and developers of historic properties.

Qualifications and Background Information

In the early 2000's with the state's involvement in the development of the new UCBC (Uniform Code for Building Conservation), Mr. Cuddy introduced the new code and gave a historic preservation project "case study" presentation at a state wide conference.

1998 Mr. Cuddy relocated to Napa County, Napa County Landmarks reached out and he began to participate as a member, then began serving on the Preservation Action Committee (PAC) and later Mr. Cuddy was asked to be a member of the board of directors which he continues to serve on today.

Mr. Cuddy promotes and believes in public service, community involvement and serving to improve the community we live in. Since moving to Napa he has been involved locally donating, assisting or fundraising for Family Services of Napa Valley (MENTIS), Molly's Angels, Mount George Elementary and Napa High School, Aldea, Napa Valley Community Foundation, County of Napa, City of Napa, NVEDC, Napa Chamber, Napa County Landmarks and more.

"Service with Abundance"



Local Agency Formation Commission of Napa County
Subdivision of the State of California

1030 Seminary Street, Suite B
 Napa, California 94559
 Telephone: (707) 259 8645
 Facsimile: (707) 251 1053
<http://www.napa.lafco.ca.gov>

APPLICATION FOR ALTERNATE PUBLIC MEMBER

The Local Agency Formation Commission (LAFCO) of Napa County is accepting applications for its alternate public member position. The position involves a four year appointment made by city and county members already serving on LAFCO. The alternate public member is expected to participate in LAFCO meetings with respect to providing input and voting on all regulatory and planning matters before the agency.

Eligibility

Applicants must be a resident of Napa County. Applicants also must not be currently employed by a local public agency or serving as a member on a local public body with the authority to make final or advisory decisions relative to land use or municipal service.

Time Commitments

LAFCO of Napa County currently meets on the first Monday of every even-numbered month unless otherwise scheduled. Regular meetings are calendared to begin at 4:00 P.M. in the County of Napa Administration Building located at 1195 Third Street in Napa. Special meetings are calendared as needed. All members are expected to attend unless excused and currently receive a \$125.00 per diem for each regular or special meeting attended.

Deadline for Applications

Completed applications must be received by LAFCO by Monday, March 7, 2016. The city and county members are expected to consider making an appointment for the regular public member position at its April 4, 2016 regular meeting. Questions should be directed to LAFCO Executive Officer Brendon Freeman at (707) 259-8645 or bfreeman@napa.lafco.ca.gov.

I. General Information			
a) Name:	Elizabeth	Dunn	
	First	Last	
b) Address: Mailing (Physical)			
	Street Address (400 Seminary)	City (Napa)	Zip Code (94559)
c) Contact Information:			
	Phone Number	E-Mail	
d) Present Employer:	GSM Landscape Architects, inc.	Landscape Architecture	
	Employer Name	Employer Field	

II. Questionnaire

(Applicants may use additional sheets to complete the following questions)

<p>a) Summarize your interest in serving on the Commission.</p>	<p>In 2014-2015, I worked as a project manager with Swale Consulting to assist in the development of the Municipal Service Review for the Waste Water System for LAFCO of Nevada County. I believe having a commission to view the County as a whole that can see how each new project integrates with existing infrastructure is one of the best ways to identify connections, conflicts and benefits and help guide current and future projects that benefit the entire region.</p>
<p>b) Summarize your qualification to serve on the Commission.</p>	<p>As a landscape architect, I identify connections between different areas, am trained to anticipate the constraints and benefits of a project, can make suggestions for possible solutions, and have a long range view of the world.</p>
<p>c) List any formal education received beyond high school.</p>	<p>I have a Bachelor's of Science degree in Landscape Architecture from Purdue University, West Lafayette, IN and a Masters of Project Management Degree from Northwestern University, Evanston, IL</p>
<p>d) List community activities and interests.</p>	<p>After having been in Napa for just a year, I've found many enjoyable activities including the Library's Wednesday evening Spanish conversation class, RCD's wildlife series talks, the Bay Friendly Garden Tour, Wine Spirits Vineyard Tours, Paddleboarding on the River, Porch Fest, etc.</p> <p>In Nevada County, I was a member of Empire Toastmasters, Green Drinks, Sierra Green Building Association, and the Native Plant Society</p>

Letters of recommendation/reference are not required, but will be accepted and should be attached to the completed application at the time of submission.