



LAFCO MEETING AGENDA

February 5, 2007

4:00 P.M.

**Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, CA**

Jack Gingles, Chair
Brad Wagenknecht, Vice-Chair
Cindy Coffey, Commissioner
Bill Dodd, Commissioner
Brian J. Kelly, Commissioner
Juliana Inman, Alternate Commissioner
Mark Luce, Alternate Commissioner
Vacant, Alternate Commissioner

Keene Simonds, Executive Officer
Jacqueline Gong, Commission Counsel
Tracy Geraghty, Analyst
Kathy Mabry, Secretary

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

Minutes of December 4, 2006

4. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT CALENDAR

Staff recommends approval of all items on the consent calendar without discussion. Proposed changes of organization or reorganization appearing on the consent calendar meet the provisions of applicable sections of the California Government Code that allow the Commission to waive subsequent protest proceedings.

a) *Hussey Ranch District Annexation to the Napa Sanitation District (Action)*

The Commission will consider a petition from the O'Brien Group to annex approximately 40 acres of incorporated territory to the Napa Sanitation District. The purpose of the annexation is to facilitate an underlying development project that has been approved by the City of Napa as the affected land use authority. The County of Napa Assessor's Office identifies the eight affected parcels as 041-073-002, 050-101-025, 050-101-026, 050-101-027, 050-101-028, 041-420-006 (portion), 050-170-010 (portion), and 050-030-007 (portion).

b) *Amendments to Adopted Fee Schedule (Action)*

The Commission will consider amendments to its adopted fee schedule to reflect new filing charges for the California Department of Fish and Game and the County of Napa Assessor's Office. The Commission will also consider an amendment to redirect an existing applicant fee involving the editing of the County/LAFCO Geographic Information System.

c) *Second Quarter Budget Report: Fiscal Year 2006-2007 (Receive and File)*

The Commission will receive a second quarter budget report for the 2006-2007 fiscal year. The budget report provides an overview of current fiscal year expenses through the second quarter and is being presented to the Commission to receive and file.

6. PUBLIC HEARING ITEMS

a) Laurel Street City Annexation to the City of Napa

The Commission will consider an application from the City of Napa to annex approximately 26 acres of unincorporated land. The purpose of the annexation is to facilitate the future subdivision and development of one of two affected parcels. The County of Napa Assessor's Office identifies the two affected parcels as 043-010-010 and 043-010-009.

b) Amendment to Adopted Conflict of Interest Code

The Commission will consider a resolution to amend and update its adopted conflict of interest code. The proposed update makes several changes to reflect recent changes involving the Political Reform Act.

7. COMMISSION ACTION ITEMS

a) Draft Proposed Budget for 2007-2008

The Commission will receive a draft proposed budget from the 2007-2008 Budget Committee. The draft proposed budget projects a total increase in operating expenses of 1.9% from the current fiscal year and is being presented to the Commission for review and direction.

b) Comprehensive Study of Fire Protection Services

The Commission will receive a report as part of its municipal service review of fire protection services in Napa County. The report includes final written determinations that are being presented to the Commission for consideration as part of a separate resolution under California Government Code §56430.

c) Comprehensive Study of the Napa County Resource Conservation District

The Commission will receive two reports as part of its municipal service review and sphere of influence update for the Napa County Resource Conservation District. The Commission will consider resolutions adopting the determinations and statements included in both reports under California Government Codes §56340 and §56425.

8. COMMISSION DISCUSSION ITEMS

a) American Canyon Fire Protection District – Sphere of Influence Update

The Commission will receive a report from staff identifying draft study categories for the sphere of influence review of the American Canyon Fire Protection District. The report is being presented to the Commission for discussion only.

b) Independent Audit for Fiscal Year Ending June 30, 2006

The Commission will receive an audit report on LAFCO from Bartig, Basler & Ray concerning the fiscal year ending on June 30, 2006.

c) Report from the CALAFCO Legislative Committee

The Commission will receive an oral report from the Executive Officer regarding the current and planned activities of the CALAFCO Legislative Committee.

9. EXECUTIVE OFFICER REPORT

The Commission will receive an oral report from the Executive Officer regarding staff activities, communication, and active and pending proposals and studies.

a) Staff Activities

- Review of California Government Code §56133

EXECUTIVE OFFICER REPORT CONTINUED...

b) Communication

- County of Napa General Plan Update
- Napa Valley Register

c) Active and Pending Proposals and Studies

- *McCormick Lane No. 2 District Annexation to the Napa Sanitation District* (active)
- *Wilkins Avenue City Annexation to the City of Napa* (active)
- *Foster Road/Golden Gate Drive City Annexation to the City of Napa* (pending)
- Comprehensive Study of the Napa County Flood Control and Water Conservation District (active)
- Comprehensive Study of the Town of Yountville (pending)

10. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

a) Search for Alternate Public Member

The Commission will receive an update from staff regarding the application filing period for the vacant alternate public member position, which has an unexpired term ending May 2008.

11. CLOSED SESSION

None

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

13. ADJOURNMENT

Adjournment to next regular meeting scheduled for March 5, 2007.

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Napa County Clerk of the Board's Office 24 hours prior to the meeting at (707) 253-4196.