



**Local Agency Formation Commission**  
**LAFCO of Napa County**

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**April 5, 2010**  
**Agenda Item No. 9b (Discussion)**

March 29, 2010

**TO:** Local Agency Formation Commission

**FROM:** Keene Simonds, Executive Officer  
Brendon Freeman, Analyst

**SUBJECT: Concurrent Municipal Service Review and Sphere of Influence Update on the Napa County Mosquito Abatement District**

The Commission will receive a draft report representing its scheduled municipal service review and sphere of influence update for the Napa County Mosquito Abatement District. The report is being presented to the Commission for discussion.

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The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 directs Local Agency Formation Commissions (LAFCOs) to review and update each local agency's sphere of influence every five years as needed. Spheres of influence are planning tools used by LAFCOs demarking the territory it believes represents the affected agency's appropriate future service area and jurisdictional boundary within a specified time period. As a prerequisite to updating spheres of influence, LAFCOs must prepare municipal service reviews to determine the adequacy and range of governmental services provided within their respective jurisdictions. The intent of the municipal service review is to evaluate the adequacy, efficiency, and effectiveness of services in relationship to local needs and circumstances.

**A. Discussion**

In accordance with its adopted study schedule, LAFCO of Napa County ("Commission") has prepared a draft report representing its scheduled municipal service review and sphere of influence update on Napa County Mosquito Abatement District (NCMAD). The draft report succeeds the last municipal service review and sphere of influence update prepared by the Commission on NCMAD completed in February 2005. The draft report is organized into two principal sections. The first section is an executive summary that includes determinations addressing the factors required for both the municipal service review and sphere of influence update mandates. The second section provides a comprehensive review of NCMAD in terms of its formation and development, population and growth, organizational structure, municipal service provision, financial standing, and regional comparisons. Standard service indicators are incorporated into the review when appropriate to help contextualize and evaluate service levels. The draft report recommends NCMAD's sphere of influence be updated with no changes at this time.

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Juliana Inman, Chair  
Councilmember, City of Napa

Lewis Chilton, Commissioner  
Councilmember, Town of Yountville

Joan Bennett, Alternate Commissioner  
Councilmember, City of American Canyon

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County of Napa Supervisor, 2nd District

Brian J. Kelly, Commissioner  
Representative of the General Public

Gregory Rodeno, Alternate Commissioner  
Representative of the General Public

Keene Simonds  
*Executive Officer*

A copy of the draft report was sent to Commissioners and interested parties on March 17, 2010 in conjunction with initiating a 30-day public review period. A copy of the draft report has also been posted on the Commission website.

## **B. Commission Review**

Staff will provide a brief summary of the draft report and highlight key policy and service related issues. Commissioners are encouraged to provide feedback to staff on the scope and contents of the draft report. This may include requesting additional analysis. Staff requests the Commission also allow for public comments on the draft report. Unless otherwise directed, staff anticipates presenting a final report, with or without revisions, to the Commission for consideration at its next regularly scheduled meeting.

Attachment: none