



LAFCO MEETING AGENDA

Monday, December 1, 2008

4:00 P.M.

**Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, California 94559**

Brad Wagenknecht, Chair
Brian J. Kelly, Vice-Chair
Bill Dodd, Commissioner
Jack Gingles, Commissioner
Juliana Inman, Commissioner
Cindy Coffey, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

Keene Simonds, Executive Officer
Jacqueline Gong, Commission Counsel
Brendon Freeman, Analyst
Kathy Mabry, Secretary

1. CALL TO ORDER; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES
Minutes of November 3, 2008

4. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future agenda. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of this agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.

a) Authorizing Office Closure on December 26, 2008 and January 2, 2009

The Commission will consider authorizing the closure of the office on Friday, December 26, 2008 and Friday, January 2, 2009 with the understanding staff will cover the affected hours using accumulated leave balances.

6. PUBLIC HEARING ITEMS

None

7. ACTION ITEMS

a) Silverado Trail Reorganization

The Commission will consider a proposal from the City of Napa to annex approximately 28.8 acres of unincorporated territory, which consists of three non-contiguous areas located northeast of Silverado Trail's intersection with Soscol Avenue. The proposal is intended to facilitate the future development of the affected territory and has been classified as a reorganization to account for concurrent detachment proceedings involving County Service Area No. 4. The County of Napa Assessor identifies the eight affected parcels as 046-060-001, 046-100-003, 046-100-004, 046-111-001, 046-113-004, 046-130-007, 046-130-008, and 046-130-009.

b) Proposed Amendments to Policy on Conducting Authority Proceedings

The Commission will consider proposed amendments to its adopted policy on conducting authority proceedings. The proposed amendments provide additional guidance to the Commission in administering protest hearings, including the establishment of standard protest form. The proposed amendments are being presented to the Commission for adoption.

c) Proposed Amendments to Policy on Regular Commission Meeting Calendar and Approval of Meeting Calendar for First Half of 2009

The Commission will consider proposed amendments to its adopted policy on calendaring meetings. The Commission will also consider approving a meeting calendar for the first six months of 2009 to include February 2nd, April 6th, May 4th, and June 1st.

ACTION ITEMS CONTINUED...

d) Appointments to the 2009-2010 Budget Committee

The Commission will consider appointing two members to serve with the Executive Officer on the 2009-2010 Budget Committee.

8. DISCUSSION ITEMS

a) New Legislation for 2009

The Commission will review a report from staff summarizing the new legislation affecting LAFCOs that becomes effective January 1, 2009.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- CALAFCO Legislative Committee
- Island Annexation Program

10. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

a) Designation of Chair and Vice-Chair for 2009

The Commission will receive a report regarding the designation of the Chair and Vice-Chair for the 2009 calendar year. The report is being presented for information.

b) Expiring Commissioner Terms in 2009

The Commission will receive a report identifying the Commissioner terms scheduled to expire in 2009. The report is being presented for information.

c) Current and Future Proposals

The Commission will receive a report from staff regarding current and future proposals. The report is being presented for information.

11. CLOSED SESSION

a) Public Employee Performance Evaluation

Title: Executive Officer

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

13. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:

See Agenda Item No. 7c

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. If you intend to speak on any hearing item, please indicate in your testimony if you have made campaign contributions totaling \$250 or more to any Commissioner during the past 12 months. Any member of the public requiring special assistance with respect to attending or listening to the meeting should contact LAFCO staff 24 hours in advance at (707) 259-8645.
