



LAFCO MEETING AGENDA

Monday, April 7, 2008

Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, California 94559

Brad Wagenknecht, Chair
Brian J. Kelly, Vice-Chair
Bill Dodd, Commissioner
Jack Gingles, Commissioner
Juliana Inman, Commissioner
Cindy Coffey, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

Keene Simonds, Executive Officer
Jacqueline Gong, Commission Counsel
Kathy Mabry, Secretary

1. CALL TO ORDER; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

Minutes of December 3, 2007
Minutes of February 4, 2008

4. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT CALENDAR

With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.

a) Proposed Second Amendment to Support Services Agreement with County of Napa (Action)

The Commission will consider approving a proposed second amendment to its support services agreement with the County of Napa. The proposed amendment establishes the Commission's 2008-2009 annual fee for information technology services in the amount of \$17,768.

b) Third Quarter Budget Report for Fiscal Year 2007-2008 (Action)

The Commission will receive a third quarter budget report for the 2007-2008 fiscal year. The budget report summarizes overall expenses through the third quarter and is being presented to the Commission to receive and file.

6. PUBLIC HEARING ITEMS

a) 1) Proposed Policy Amendments Concerning the Appointment of a Public Member and Alternate Public Member and 2) Reappointment of Gregory Rodeno as Alternate Public Member to a New Four-Year Term

The Commission will consider adopting policy amendments concerning the appointment of a public member and alternate public member. The proposed amendments include a new provision allowing the Commission to reappoint incumbents to new four-year terms without recruiting other applicants under certain conditions. The Commission will also consider reappointing Gregory Rodeno to a new four-year term as alternate public member.

b) Proposed Budget for Fiscal Year 2008-2009

The Commission will receive a proposed budget from the 2008-2009 Budget Committee. The proposed budget projects a total increase in operating costs of 6.5% (\$30,496) over the current fiscal year and is being presented to the Commission for adoption as part of a draft resolution.

7. COMMISSION ACTION ITEMS

None

8. COMMISSION DISCUSSION ITEMS

a) City of Calistoga – Municipal Service Review

The Commission will receive a municipal service review report on the City of Calistoga. The report is in draft-form and is being presented for discussion.

b) City of St. Helena – Municipal Service Review

The Commission will receive a municipal service review report on the City of St. Helena. The report is in draft-form and is being presented for discussion.

c) Legislative Report

The Commission will receive a report on the legislative activities of the California Association of Local Agency Formation Commissions. The report summarizes the bills under consideration in the current legislative session relevant to the Commission and is being presented for discussion.

d) Financial Audit for Fiscal Year Ending June 30, 2007

The Commission will receive a final audit report from Bartig, Basler & Ray for the fiscal year ending June 30, 2007. The report is being presented to the Commission to review and file.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- Report from the 2008 CALAFCO Workshop
- Report from Recent Bay Area LAFCO Meeting
- California Government Code Section 56133
- Initiate Analyst Recruitment

10. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

a) 2008 Staff Work Plan

The Commission will receive a written report outlining a staff work plan for the current year.

b) Current and Future Proposals

The Commission will receive a written report summarizing current and future proposals.

11. CLOSED SESSION

None

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

13. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:

May 5, 2008

Commissioners are disqualified from voting on any proposals involving entitlements of use (such as annexations) if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. If you intend to speak on any hearing item, please indicate in your testimony if you have made campaign contributions totaling \$250 or more to any Commissioner during the past 12 months, and, if so, to which Commissioner(s) you have contributed and the amount(s). Please consult with LAFCO Counsel if you have any questions about the laws that pertain to campaign contributions or conflicts of interest. Contact LAFCO staff if you have any other questions or require special accommodations at (707) 259-8645.
