



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
MEETING MINUTES OF MONDAY, APRIL 8, 2024**

1. WELCOME AND CALL TO ORDER; ROLL CALL

Chair Cottrell called the special meeting of April 8, 2024, to order at 10:00 AM.

At the time of roll call, the following Commissioners and staff were present:

| Regular Commissioners | Alternate Commissioners | Staff |
|---------------------------|-------------------------------------|--|
| Anne Cottrell, Chair | Joelle Gallagher | Brendon Freeman, Executive Officer |
| Kenneth Leary, Vice Chair | Eve Kahn (<i>Absent</i>) | Dawn Mittleman Longoria, Assistant Executive Officer |
| Margie Mohler | Mariam Aboudamous (<i>Absent</i>) | Gary Bell, Commission Counsel |
| Beth Painter | | Stephanie Pratt Clerk/Jr. Analyst (<i>Absent</i>) |
| Belia Ramos | | |

2. PLEDGE OF ALLEGIANCE

Chair Cottrell invited Calistoga City Councilmember Lopez-Ortega to lead the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Chair Cottrell asked if there were any requests to rearrange the agenda and asked that the record reflect this item is for today's meeting, not the previous one. There were no requests.

Upon motion by Commissioner Mohler and second by Commissioner Leary, the Commission unanimously adopted the agenda as submitted by the following vote:

VOTE:

AYES: COTTRELL, LEARY, MOHLER, PAINTER, RAMOS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4. PUBLIC COMMENTS

Chair Cottrell invited members of the audience to provide public comment. No public comments were received.

5. CONSENT ITEMS

Action Items:

a) Approval of Meeting Minutes: February 5, 2024 Regular Meeting

Receive Report for Information Only:

b) Current and Future Proposals

c) Update on Countywide Fire and Emergency Medical Services Municipal Service Review

Upon motion by Commissioner Mohler and second by Commissioner Painter, the consent items were approved and received, as appropriate, by the following vote:

VOTE:

AYES: COTTRELL, LEARY, MOHLER, PAINTER, RAMOS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6. SPECIAL PRESENTATION: WELL ANNUAL CONFERENCE

The Commission received a presentation on the 12th annual Water Education for Latino Leaders (WELL) conference from City of Calistoga Vice-Mayor and member of the WELL Board of Directors, Irais Lopez-Ortega. The WELL conference was held on March 15-16 in San Jose. Chair Cottrell suggested the possibility of a presentation by WELL for the CALAFCO Annual Conference and the Executive Officer agreed to bring this forward to the Conference Planning Committee.

7. PUBLIC HEARING ITEMS

The public was invited to address the Commission with respect to a scheduled public hearing item. No public comments were received.

a) Appointment of Alternate Public Member

No public comments were received. Upon motion by Commissioner Painter and second by Commissioner Ramos, Commissioner Kahn's reappointment was approved by the following vote:

VOTE:

AYES: COTTRELL, MOHLER, PAINTER, RAMOS
NOES: NONE
ABSENT: NONE
ABSTAIN: LEARY

b) Proposed Budget for Fiscal Year 2024-25 and Draft Work Program

The Commission considered adopting a resolution to approve a proposed budget for the 2024-25 fiscal year. Proposed operating expenses and revenues each total \$913,362. The recommended actions are for the Commission to do the following: (1) adopt the proposed budget by resolution; (2) direct staff to circulate the proposed budget for public review and comment; and (3) direct the Budget Committee to return with recommendations for a final budget for adoption at a noticed public hearing on June 3, 2024. The Commission also considered a draft work program for fiscal year 2024-25.

Substantial discussion took place with numerous requests for budget revisions and additional information to be provided prior to adoption. With a motion by Commissioner Mohler and a second by Commissioner Leary to continue this Agenda item to April 25, 2024 at 2:00 PM at Yountville Town Hall Council Chambers as a Special Meeting, the motion carried with the following vote:

VOTE:

AYES: COTTRELL, LEARY, MOHLER, PAINTER, RAMOS
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

8. ACTION ITEMS

a) Legislative Report and Proposed Positions on Bills

The Commission received a report on legislative items directly or indirectly affecting LAFCOs and considered a recommendation to authorize the Executive Officer to submit letters to the Legislature in support of Assembly Bill (AB) 817 and Senate Bill (SB) 1209. The Commission discussed AB 3277 and considered taking a position and sending letters of support to be drafted and sent.

Upon motion by Commissioner Ramos and second by Commissioner Mohler, the Commission approved support positions for AB 817 and SB 1209 by the following vote:

VOTE:

AYES: COTTRELL, LEARY, MOHLER, PAINTER, RAMOS
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

9. EXECUTIVE OFFICER REPORT

10. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

Commissioner Gallagher requested to look at how CALAFCO and other LAFCOs handle allowing alternates to attend closed sessions.

11. CLOSED SESSION

Chair Cottrell called the Closed Session to order at 12:31 PM. There was no reportable action.

CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Cal. Gov't Code section 54956.9(d)(2)
Number of Potential Cases: One

12. ADJOURNMENT TO NEXT SCHEDULED MEETING

Thursday, April 25, 2024, at 2:00 P.M. at the Yountville Town Hall Council Chambers, 6550 Yount Street, Yountville, CA 94599.

Anne Cottrell
Anne Cottrell (Apr 25, 2024 11:41 EDT)

Anne Cottrell, LAFCO Chair

ATTEST:

Brendon Freeman

Brendon Freeman, Executive Officer

Prepared by:

Stephanie J. Pratt

Stephanie Pratt, Clerk/Jr. Analyst









LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

Final Audit Report

2024-04-29

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|-----------------|--|
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