



LAFCO MEETING AGENDA

Monday, April 6, 2009

4:00 P.M.

**Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, California 94559**

Brian J. Kelly, Chair
Juliana Inman, Vice Chair
Bill Dodd, Commissioner
Jack Gingles, Commissioner
Brad Wagenknecht, Commissioner
Cindy Coffey, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

Keene Simonds, Executive Officer
Jacqueline Gong, Commission Counsel
Brendon Freeman, Analyst
Kathy Mabry, Secretary

1. CALL TO ORDER; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

Minutes of February 2, 2009

4. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of the current agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.

a) Time Extension Request: *Borrette Lane No. 8 District Annexation to the Napa Sanitation District*

The Commission will consider a request by the affected landowners to extend by one year the deadline imposed by LAFCO Resolution No. 08-02 approving the annexation of 6.04 acres of incorporated territory to the Napa Sanitation District. The affected territory consists of one parcel identified by the County of Napa Assessor's Office as 041-700-004. Staff is recommending approval.

b) Amendment to Adopted Fee Schedule

The Commission will consider amendments to its adopted fee schedule to reflect new filing charges for the California Department of Fish and Game for lead agencies under the California Environmental Quality Act.

c) Third Quarter Budget Report for 2008-2009

The Commission will receive a third quarter budget report for the 2008-2009 fiscal year. The budget report compares adopted and actual expenses through two-thirds of the fiscal year and is being presented to the Commission to receive and file.

6. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) Montecito Boulevard: Concurrent Request for an Outside Service Agreement and Sphere of Influence Amendment from the City of Napa

The Commission will consider a proposal from the City of Napa requesting concurrent approval of an outside service agreement and sphere of influence amendment involving territory located at the eastern end of Montecito Boulevard. The affected territory comprises one parcel identified by the County of Napa Assessor's Office as 045-170-006. Staff is recommending disapproval.

b) Proposed Budget for 2009-2010

The Commission will receive a proposed budget from the Budget Committee for 2009-2010. The proposed budget projects an overall decrease in operating costs in the amount of \$55,133 or 10%. The proposed budget is being presented to the Commission for adoption.

7. ACTION ITEMS

a) Legislative Report

The Commission will receive a report on the first year of the 2009-2010 session of the California Legislature as it relates to bills directly or indirectly effecting Local Agency Formation Commissions. The Commission will also consider authorizing the Chair to sign letters in support of two specific legislative items.

8. DISCUSSION ITEMS

a) Biennial Workshop

The Commission will discuss possible topics and dates with respect to scheduling its biennial workshop in July or August 2009.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- Southeast County Municipal Service Review
- CALAFCO Items
- Website Design and Development
- Electronic Document Management System

10. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or receive and file the entire calendar.

a) Current and Future Proposals

The Commission will receive a report from staff regarding current and future proposals. The report is being presented for information.

11. CLOSED SESSION

None

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

13. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:

May 4, 2009

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. If you intend to speak on any hearing item, please indicate in your testimony if you have made campaign contributions totaling \$250 or more to any Commissioner during the past 12 months. Any member of the public requiring special assistance with respect to attending or listening to the meeting should contact LAFCO staff 24 hours in advance at (707) 259-8645.
