



Local Agency Formation Commission
LAFCO of Napa County

1700 Second Street, Suite 268
Napa, California 94559
Telephone: (707) 259-8645
Facsimile: (707) 251-1053
<http://napa.lafco.ca.gov>

October 5, 2009
Agenda Item No. 7b (Action)

September 28, 2009

TO: Local Agency Formation Commission

FROM: Keene Simonds, Executive Officer

SUBJECT: Rescheduling Commission Biennial Workshop Meeting

The Commission will consider rescheduling its biennial workshop. The workshop was previously calendared for November 2, 2009, but has been cancelled by the Chair due to scheduling conflicts with several members.

It has been the practice of the Local Agency Formation Commission of Napa County ("Commission") to schedule a workshop for each odd-numbered year to discuss and strategize its goals and objectives over the next two years. These workshops also provide the Commission the opportunity to address specific policies and administrative issues of interest. Recent workshops have been facilitated by staff and held in different locations throughout Napa County. In 2007, the Commission met in Yountville and reviewed its regulatory and planning responsibilities along with discussing the implementation of new policy criteria with respect to evaluating annexations.

A. Discussion

At its June 1, 2009 meeting, the Commission adopted a meeting schedule for the remainder of the calendar year to include a workshop on November 2, 2009. The Commission also directed staff arrange a meeting place for the workshop in American Canyon while approving the following topics for discussion:

- Statewide LAFCO Themes and Trends
- Draft Island Annexation Program
- Proposal Review Factors
- Upcoming Goals and Objectives

After the June meeting, Commissioners Chilton, Dodd, and Luce notified staff that they have scheduling conflicts and would not be able to attend a workshop on November 2nd. In response, Chair Kelly canceled the November 2nd workshop and directed staff to query the Commissioners in identifying a more accommodating date for rescheduling purposes. Eight alternative dates through the end of the calendar year were identified by staff and e-mailed to Commissioners. All eight dates fall either on a Monday, Wednesday, or Thursday and are divided between mid-morning (10-1PM) and early afternoon (11-2PM) sessions. A total of six Commissioners responded to the e-mail as of the date of this report with the results summarized below.

Juliana Inman, Vice Chair
Councilmember, City of Napa

Lewis Chilton, Commissioner
Councilmember, Town of Yountville

Joan Bennett, Alternate Commissioner
Councilmember, City of American Canyon

Bill Dodd, Commissioner
County of Napa Supervisor, 4th District

Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District

Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Chair
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Keene Simonds
Executive Officer

Meeting Date	Mid-Morning	Early Afternoon
Monday, November 9 th	3	3
Thursday, November 12 th	2	2
Monday, November 16 th	1	1
Wednesday, November 18 th	2	3
Thursday, November 19 th	3	2
Monday, December 14 th	5	5
Wednesday, December 16 th	3	2
Thursday, December 17 th	6	5

B. Analysis/Review

All six Commissioners submitting responses to staff's earlier e-mail stated they are available to attend a mid-morning session on Thursday, December 17th. CALAFCO Executive Director William Chiat, however, is not available to attend and discuss statewide issues and trends as previously requested by the Chair. Mr. Chiat is available anytime on Monday, December 14th or Wednesday, December 16th.

C. Recommendation

It is recommended the Commission take the following actions:

- 1) Review options and preferences with regard to rescheduling the Commission's biennial workshop; and
- 2) Approve a new meeting date for the Commission's biennial workshop and provide direction to staff as needed.

Respectfully submitted,

Keene Simonds
Executive Officer

Attachments: none