



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

October 7, 2013

Agenda Item No. 7b (Action)

October 1, 2013

TO: Local Agency Formation Commission

FROM: Jacqueline Gong, LAFCO Counsel

SUBJECT: Approval of Budget Amendment for Executive Officer Recruitment

At its August 26, 2013 special meeting, the Commission discussed options to fill the vacancy in the agency's Executive Officer position and ultimately determined to retain Napa County Human Resources to conduct the recruitment, which is estimated to cost approximately \$14,000. The Commission ended the 2012-2013 fiscal year with a \$19,101 operating surplus which was carried over into the agency reserve fund, resulting in an available reserve fund balance totaling \$137,623. Monies may be appropriated from the reserve fund to cover the recruitment costs.

A. Alternatives for Action

The following alternative actions are available to the Commission.

Alternative Action One:

Approve an amendment to the current fiscal year budget to increase appropriations for the Special Departmental Expense Account (Account No. 56300) by \$14,000 using available fund balance from prior years to cover the recruitment costs for the Executive Officer position and direct Commission Counsel to pursue with the County Auditor-Controller the necessary steps for implementing this budget appropriation.

Alternative Action Two:

Continue the item to the next regular meeting and provide direction to staff with respect to providing additional information as needed.

B. Recommendation

It is recommended the Commission take the actions provided in Alternative One above.

Respectfully submitted,

Jacqueline Gong
Commission Counsel

Joan Bennett, Commissioner
Councilmember, City of American Canyon

Greg Pitts, Commissioner
Councilmember, City of St. Helena

Juliana Inman, Alternate Commissioner
Councilmember, City of Napa

Brad Wagenknecht, Chair
County of Napa Supervisor, 1st District

Bill Dodd, Commissioner
County of Napa Supervisor, 4th District

Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Vice Chair
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Peter Banning
Acting Executive Officer