



LAFCO MEETING AGENDA

October 2, 2006

4:00 P.M.

**Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, CA**

Bill Dodd, Chair
Dr. Andrew Alexander, Vice-Chair
Kevin Block, Commissioner
Guy Kay, Commissioner
Brad Wagenknecht, Commissioner
Cindy Coffey, Alt. Commissioner
Brian Kelly, Alt. Commissioner
Mark Luce, Alt. Commissioner

Keene Simonds, Executive Officer
Jacqueline Gong, Commission Counsel
Kathy Mabry, Commission Secretary

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

None

4. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT CALENDAR

Staff recommends approval of all items on the consent calendar. Proposed changes of organization or reorganization appearing on the consent calendar meet the provisions of applicable sections of the California Government Code that allow the Commission to waive subsequent protest proceedings.

a) Approval of Cell Phone Allowance for Executive Officer (action)

The Commission will consider authorizing a \$70 monthly cell phone allowance for the Executive Officer pursuant to the terms of a County of Napa policy for management employees.

6. PUBLIC HEARING

None

7. COMMISSION ACTION

a) *El Centro Avenue No. 8 City Annexation to the City of Napa*

The Commission will consider a proposal to annex approximately 5.3 acres of unincorporated territory to the City of Napa. The subject territory comprises two contiguous parcels and is located within the City's sphere of influence. No underlying development project has been proposed at this time, though a residential development consistent with the City General Plan is anticipated. The proposal has 100% consent of property owners and affected agencies. (APN: 038-361-010 and 038-361-008)

b) *Comprehensive Study of Sanitation/Wastewater Treatment Providers: Cities*

The Commission will consider written determinations regarding the sewer service operations of the Cities of American Canyon, Calistoga, St. Helena, and the Town of Yountville. The Commission may adopt resolutions as required by California Government Code §56430.

8. COMMISSION DISCUSSION

a) Comprehensive Study of Fire Protection Services

The Commission will receive an updated service review report on fire protection services in Napa County. The report represents the first phase of the Commission's countywide study of public fire protection services and is being presented for discussion.

b) Comprehensive Study of the Napa County Resource Conservation District

The Commission will receive a draft service review report on the Napa County Resource Conservation District. The draft report is being presented for discussion.

c) Legislative Report

The Commission will receive a report from staff on the close of the 2005/2006 legislative session.

d) California Environmental Quality Act: Implementation Guidelines

The Commission will receive a draft update to its implementation guidelines for the California Environmental Quality Act. The draft is being presented for discussion.

e) Report from 2006 CALAFCO Annual Conference

The Commission will receive an oral report on issues and topics raised at the 2006 Annual Conference of the California Association of Local Agency Formation Commissions (CALAFCO).

9. EXECUTIVE OFFICER REPORT

The Commission will receive an oral report from the Executive Officer regarding staff activities, correspondence, and active and pending proposals and studies.

a) Staff Activities

- Recruitment of LAFCO Analyst
- Directory of Local Agencies

b) Correspondence

- Lake Berryessa Estates Homeowners Association

c) Active and Pending Proposals and Studies

- *Foster Road/Golden Gate Drive City Annexation to the City of Napa* (pending proposal)

10. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

a) LAFCO Budget Contributions by Funding Agencies

The Commission will receive a report from staff identifying the funding percentages and amounts required of the six funding agencies for FY06/07.

b) Professional Services Agreement: LAFCO and Bartig, Basler & Ray

The Commission is advised that the Executive Officer has entered into an agreement on its behalf with Bartig, Basler, & Ray to conduct an independent audit of the LAFCO financials for FY05/06.

11. CLOSED SESSION

None

12. NEW BUSINESS/COMMISSIONER COMMENTS

13. ADJOURNMENT TO NEXT REGULAR MEETING: December 4, 2006