



LAFCO MEETING AGENDA

August 6, 2007

4:00 P.M.

**Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, CA**

Jack Gingles, Chair
Brad Wagenknecht, Vice-Chair
Bill Dodd, Commissioner
Juliana Inman, Commissioner
Brian J. Kelly, Commissioner
Cindy Coffey, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

Keene Simonds, Executive Officer
Jacqueline Gong, Commission Counsel
Kathy Mabry, Secretary

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

Minutes of June 4, 2007

4. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT CALENDAR

Staff recommends approval of all items on the consent calendar without discussion. Proposed changes of organization or reorganization appearing on the consent calendar meet the provisions of applicable sections of the California Government Code that allow the Commission to waive subsequent protest proceedings.

a) Authorization to Approve Audit Expenditure (Action)

The Commission will consider authorizing the Executive Officer to enter into an agreement with a public accounting firm for the preparation of an independent audit for the 2006-2007 fiscal year.

b) Fourth Quarter Budget Report for Fiscal Year 2006-2007 (Information)

The Commission will receive a fourth quarter budget report for the 2006-2007 fiscal year. The budget report summarizes LAFCO's overall expenses through the end of the fiscal year and is being presented to the Commission to receive and file.

c) Close of Accounting Records for Fiscal Year 2006-2007 (Information)

The Commission will receive a report from staff on the close of the accounting records for the 2006-2007 fiscal year.

6. PUBLIC HEARING ITEMS

a) Browns Valley Road No. 11 District Annexation to Napa Sanitation District

The Commission will consider an application by a property owner to annex approximately 0.77 acres of incorporated territory to the Napa Sanitation District to facilitate the extension of sewer to their single-family residence. As part of the application, the Commission will also consider a negative declaration confirming the findings of an initial study prepared by staff that the annexation will not have a significant effect on the environment. (County of Napa Assessor Parcel Number: 050-180-008)

7. COMMISSION ACTION ITEMS

a) ***El Centro Avenue No. 9 Reorganization***

The Commission will consider an application by the City of Napa to annex approximately 6.74 acres of unincorporated territory. The proposal has been reclassified as a reorganization because the affected territory is in County Service Area No. 4 and subject to automatic detachment proceedings. As part of the proposal, staff is recommending that the Commission waive detachment proceedings for one of the two affected parcels. (County of Napa Assessor Parcel Numbers: 038-361-009 and 038-091-013)

b) **Town of Yountville: Municipal Service Review and Sphere of Influence Review**

The Commission will receive two reports as part of its scheduled municipal service review and sphere of influence review of the Town of Yountville. The Commission will consider resolutions adopting the determinations and recommendations included in both reports pursuant to California Government Codes §56340 and §56425, respectively.

c) **2007 CALAFCO Business Meeting**

The Commission will consider appointing a delegate and alternate delegate for the 2007 CALAFCO Business Meeting. The meeting is scheduled for Thursday, August 30, 2007 in Sacramento.

d) **Authorization to Negotiate Contract for Consultant Services**

The Commission will consider authorizing the Executive Officer to negotiate a contract for consultant services to prepare municipal service reviews pursuant to California Government Code §56340.

8. COMMISSION DISCUSSION ITEMS

a) **American Canyon Fire Protection District – Sphere of Influence Review**

The Commission will receive a report from staff identifying final study categories and evaluation criteria for the scheduled sphere of influence review of the American Canyon Fire Protection District. The report is being presented to the Commission for discussion.

b) **Legislative Report**

The Commission will receive a report from staff on the current session of the California Legislature. The report summarizes the adopted legislative positions of CALAFCO and is being presented for discussion.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communication, studies, and special projects. This includes the following items:

- California Government Code §56133
- United States Bureau of Reclamation
- Commission Workshop (August 20, 2007)
- CALAFCO Annual Conference

10. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

a) **Active Proposals**

The Commission will receive a report from staff regarding active proposals.

11. CLOSED SESSION

None.

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

13. ADJOURNMENT

Adjournment to Commission Workshop scheduled for Monday, August 20, 2007 at 11:00AM at the Yountville Community Hall. Next regular Commission meeting scheduled for October 1, 2007.

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Napa County Clerk of the Board's Office 24 hours prior to the meeting at (707) 253-4196.