



Local Agency Formation Commission
LAFCO of Napa County

1700 Second Street, Suite 268
Napa, California 94559
Telephone: (707) 259-8645
Facsimile: (707) 251-1053
<http://napa.lafco.ca.gov>

April 7, 2008
Agenda Item No. 10a

April 1, 2008

TO: Local Agency Formation Commission

FROM: Keene Simonds, Executive Officer

SUBJECT: Staff Work Plan (Information)

The Commission will receive a staff work plan for the current calendar year. The work plan is being presented for information.

At the February 4, 2008 meeting, the Commission adopted a final study schedule calendaring its second round of municipal service reviews and sphere of influence reviews for the 2008-2012 period (attached). Drawing from the adopted study schedule, staff has prepared the following work plan for the remainder of the 2008 calendar year. The work plan addresses both scheduled reviews and other warranted administrative activities identified by the Executive Officer. Other anticipated staff activities in 2008, such as processing change of organization proposals, are reoccurring tasks and are not listed in the work plan.

2008 Staff Work Plan

Activity	Start Date
Evaluate and Recommend Staffing Options	Active
Comprehensive Policy Review	Active
City of Calistoga MSR and SOI	Active
City of St. Helena MSR and SOI	Active
Public Cemeteries MSR and SOI	Active
Evaluate and Recommend Office Improvement Options	May 2008
Evaluate and Recommend Outside Counsel Options	May 2008
City of American Canyon MSR and SOI	July 2008
American Canyon Fire Protection District MSR and SOI	July 2008
County Service Area No. 3 MSR and SOI	July 2008
Comprehensive Study of the Lake Berryessa Region	September 2008

MSR: Municipal Service Review
SOI: Sphere of Influence Review

Attachment: as stated

Jack Gingles, Commissioner
Mayor, City of Calistoga

Juliana Inman, Commissioner
Councilmember, City of Napa

Cindy Coffey, Alternate Commissioner
Councilmember, City of American Canyon

Brad Wagenknecht, Chair
County of Napa Supervisor, 1st District

Bill Dodd, Commissioner
County of Napa Supervisor, 4th District

Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Vice Chair
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Keene Simonds
Executive Officer



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
FINAL STUDY SCHEDULE (2008-2012)**

**Municipal Service Reviews (Government Code §56430)
Sphere of Influence Reviews (Government Code §56425)**

Adoption Date: February 4, 2008

Calendar Year 2008

City of American Canyon
Municipal Service Review and Sphere of Influence Review

American Canyon Fire Protection District
Municipal Service Review and Sphere of Influence Review

County Service Area No. 3
Municipal Service Review and Sphere of Influence Review

Comprehensive Study of the Lake Berryessa Region
Governance Study, Municipal Service Review, and Sphere of Influence Review

Calendar Year 2009

County Service Area No. 4
Municipal Service Review and Sphere of Influence Review

Napa County Regional Park & Open Space District
Municipal Service Review and Sphere of Influence Establishment

Napa County Mosquito Abatement District
Municipal Service Review and Sphere of Influence Review

Law Enforcement Services
Municipal Service Review

Calendar Year 2010

City of Napa
Municipal Service Review and Sphere of Influence Review

Napa Sanitation District
Municipal Service Review and Sphere of Influence Review

Napa River Reclamation District No. 2109
Municipal Service Review and Sphere of Influence Review

Silverado Community Services District
Municipal Service Review and Sphere of Influence Review

Transportation Services (Public Transit and Roads)
Municipal Service Review

Calendar Year 2011

Town of Yountville

Municipal Service Review and Sphere of Influence Review

Circle Oaks County Water District

Municipal Service Review and Sphere of Influence Review

Congress Valley Water District

Municipal Service Review and Sphere of Influence Review

Napa County Flood Control and Water Conservation District

Municipal Service Review and Sphere of Influence Review

Napa County Resource Conservation District

Municipal Service Review and Sphere of Influence Review

Calendar Year 2012

City of Calistoga

Municipal Service Review and Sphere of Influence Review

City of St. Helena

Municipal Service Review and Sphere of Influence Review

Los Carneros Water District

Municipal Service Review and Sphere of Influence Review

Monticello Public Cemetery District

Municipal Service Review and Sphere of Influence Review

Pope Valley Cemetery District

Municipal Service Review and Sphere of Influence Review
