



Local Agency Formation Commission
LAFCO of Napa County

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March 5, 2007
Agenda Item No. 8c

February 27, 2007

TO: Local Agency Formation Commission

FROM: Keene Simonds, Executive Officer

SUBJECT: Approved Study Schedule: 2007 Staff Work Plan (Discussion)

The Commission will review a staff work plan for 2007 with respect to its approved study schedule for municipal service reviews and sphere of influence updates. The work plan is being presented for discussion.

At its October 11, 2001 meeting, the Commission approved a study schedule to complete its new municipal service review and sphere of influence update requirements under California Government Code §56430 and §56425, respectively. The initial schedule outlined several multi-phased and overlapping studies involving the 22 cities and special districts under the jurisdiction of the Commission. At its March 11, 2004 meeting, the Commission modified the schedule to consolidate and add studies as well as to adjust the projected starting dates to reflect the two year delay by the State of California Office of Planning and Research in issuing final service review guidelines. In 2005, California Government Code was amended to extend the statutory deadline for LAFCOs to complete all service reviews and sphere of influence updates to January 1, 2008.

In order to meet its service review and sphere of influence update requirements by the legislative deadline of January 1, 2008, staff has outlined a work plan for the rest of the calendar year. The work plan draws on the Commission's approved study schedule and is divided between service reviews and sphere of influence updates required for each of the local agencies that fall under the jurisdiction of the Commission. As indicated below, there are only five service reviews that need to be completed as compared to sixteen sphere of influence updates. However, staff anticipates only five of the sixteen remaining updates will require changes to the affected agency's existing sphere of influence. A complete listing of the work plan follows.

2007 Staff Work Plan: Service Reviews

Agency	Start Date	Draft Report	Final Report
NCFCWCD	December 2006	April 2, 2007	June 4, 2007
Town of Yountville	February 2007	June 4, 2007	August 6, 2007
City of St. Helena	April 2007	August 6, 2007	October 1, 2007
City of Calistoga	June 2007	October 1, 2007	December 3, 2007
Public Cemeteries *	June 2007	October 1, 2007	December 3, 2007

* Includes a service review of the Monticello and Pope Valley Cemetery Districts

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Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Keene Simonds
Executive Officer

2007 Staff Work Plan: Sphere of Influence Updates

Agency	Start Date	Draft Report	Final Report
Silverado CSD	February 2007	-----	April 2, 2007
NRRD No. 2109	February 2007	-----	April 2, 2007
American Canyon FPD	March 2007	June 4, 2007	August 6, 2007
CSA No. 3	March 2007	June 4, 2007	August 6, 2007
NCFCWCD	April 2007	-----	June 4, 2007
Circle Oaks CWD	April 2007	June 4, 2007	August 6, 2007
Town of Yountville	May 2007	-----	August 6, 2007
City of St. Helena	May 2007	August 6, 2007	October 1, 2007
Spanish Flat WD	June 2007	-----	October 1, 2007
Lake Berryessa RID	June 2007	-----	October 1, 2007
Napa Berryessa RID	June 2007	-----	October 1, 2007
Congress Valley WD	August 2007	October 1, 2007	December 3, 2007
City of Calistoga	October 2007	-----	December 3, 2007
Los Carneros WD	October 2007	-----	December 3, 2007
Monticello Cemetery	November 2007	-----	December 3, 2007
Pope Valley Cemetery	November 2007	-----	December 3, 2007

In preparing the work plan, staff has not scheduled items to be presented to the Commission at its May, September, and November meetings. This provides an opportunity for staff to maintain a more conservative and realistic pace in preparing and presenting the reports while offering the opportunity for the Commission to cancel these meetings if appropriate without disrupting the work plan.