



Local Agency Formation Commission of Napa County

Subdivision of the State of California

We Manage Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Brad Wagenknecht, Chairman ■ Brian J. Kelly, Vice Chairman ■ Joan Bennett ■ Bill Dodd ■ Gregory Pitts
Juliana Inman, Alternate ■ Mark Luce, Alternate ■ Gregory Rodeno, Alternate

Administrative Office

1030 Seminary Street, B

Napa, California 94559

Telephone: 707-259-8645

www.napa.lafco.ca.gov

AMENDED REGULAR MEETING AGENDA

Monday, August 5, 2013

County of Napa Administration Building
1195 Third Street, Board Chambers, 3rd Floor
Napa, California 94559

1. CALL TO ORDER BY CHAIR; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

The Chair will consider a motion to approve the agenda as prepared by the Executive Officer with any requests to remove or rearrange items by members or staff.

4. PUBLIC COMMENTS

In this time period anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals will be limited to three minutes. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to single motion approval. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

a) Fourth Quarter Budget Report for 2012-2013 (Action)

The Commission will review a fourth quarter budget report comparing budgeted versus actual transactions for 2012-2013. The report notes the Commission eliminated its budgeted funding gap of (\$8,811) and finished with an overall operating surplus of \$19,101; the latter amount increasing the agency's available fund balance to \$137,623. The report is being presented to the Commission to formally accept and file.

b) Authorization to Approve Audit Expenditure (Action)

The Commission will consider authorizing the Executive Officer to approve an expenditure in the amount of \$4,725 to Gallina LLP to prepare an independent audit of the agency's financial statements for 2012-2013.

c) Approval of Meeting Minutes (Action)

The Commission will consider approving summary minutes prepared by staff for the June 3, 2013 meeting. All members were present.

d) Current and Future Proposals (Information)

The Commission will receive a report summarizing current and future proposals. The report is being presented for information. One new proposal not scheduled for action as part of this regular meeting has been submitted since the June 3, 2013 meeting.

e) CALAFCO Quarterly Report (Information)

The Commission will receive the most recent quarterly report prepared by the California Association of Local Agency Formation Commissions. The report is being presented to Commissioners for information only.

6. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) Spanish Flat Water District Sphere of Influence Update

The Commission will consider taking two separate actions relating to the agency's scheduled sphere of influence update on the Spanish Flat Water District. The first proposed action is for the Commission to formally receive and file a final report on the sphere update. The second proposed action is for the Commission to adopt a draft resolution

enacting the final report's central recommendation to affirm and expand the District's sphere designation to include additional land identified as Study Area A.

PUBLIC HEARING ITEMS CONTINUED...

- b) **Ratification of Outside Service Agreement for the Napa Sanitation District Involving 3174 Valley Green Lane**
The Commission will consider a recommendation to ratify an outside service agreement approved by the Chair authorizing the Napa Sanitation District to provide temporary public sewer service to an incorporated property at 3174 Valley Green Lane (050-400-005) to address a public health threat.

7. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Any member of the public may receive permission to provide comments on an item at the discretion of the Chair.

None

8. DISCUSSION ITEMS

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

- a) **Municipal Service Review on Central County Region: Draft Section on City of Napa***
The Commission will review a draft section of its scheduled municipal service review on the central county region specific to the City of Napa. The draft section examines the availability and adequacy of municipal services provided by Napa relative to the Commission's mandates to facilitate orderly growth and development and will serve as the source document to inform a pending sphere of influence update. The draft section is being presented for discussion and feedback in anticipation of preparing a final version for future action.

** Staff recommends the Commission remove this item from the agenda for placement at a future meeting.*

- b) **Legislative Report**
The Commission will receive a status report on the first year of the 2013-2014 session of the California Legislature as it relates to items directly or indirectly effecting Local Agency Formation Commissions. The report also updates the Commission on potential changes to the section of law involving outside municipal service extensions. The report is being presented for discussion with possible direction for staff with regard to issuing comments on specific items of interest.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current and pending staff activities.

10. CLOSED SESSION

None

11. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

12. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING: October 7, 2013

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. All questions should be directed to Commission Counsel Jacqueline M. Gong at jgong@napa.lafco.ca.gov or 707-259-8249.
